

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES  
MARCH 20, 2018 BOARD MEETING 7:00 P.M.  
TENTATIVE AGENDA**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

Supervisor McNamara	_____	Trustee Miller	_____
Clerk Wright	_____	Trustee White	_____
Treasurer Budd	_____	Engineer Potter	_____
Trustee Frazier	_____	Attorney McCauley	_____
Trustee Martin	_____	Secretary Selman	_____

**APPROVAL OF AGENDA:**

**CONSENT AGENDA:**

1. Work Study Session minutes of March 5, 2018.
2. Board Meeting minutes of March 6, 2018.
3. Prepaid List of March 8, 2018.
4. Prepaid List of March 15, 2018.
5. Voucher List of March 20, 2018.
6. Approval of the reappointments of Joyce Rochowiak, Ronald Blank and Helen Foster to the Downtown Development Authority (DDA) with terms to expire March 9, 2022.

**PUBLIC HEARING:**

**CORRESPONDENCE:**

**PUBLIC COMMENT:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. To consider approval of the proposal by Johnson Controls, Inc./Controls/Tyco Integrated Security to provide a new security card access system in an amount not to exceed \$31,307.85.
2. To consider approval of the proposal by Florence Cement to provide Road Paving for the McBride Road Paving Project in an amount of \$528,450.00 with a 10% contingency.
3. To consider approval of the proposal by Wade Trim to provide professional Engineering Services for the construction of the McBride Paving Project in amount not to exceed \$73,400.
4. To consider approval of Resolution 2018-03 authorizing the Township to participate in the Michigan Economic Development Corporation's (MDEC) Redevelopment Ready Communities (RRC) Program.

**REPORTS:**

**ANNOUNCEMENTS:**

**NON-AGENDA ITEMS:**

**ADJOURNMENT:**

**CHARTER TOWNSHIP OF VAN BUREN  
WORK STUDY MEETING MINUTES  
MARCH 5, 2018**

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Executive Assistant Selman, Public Safety Director Laurain, Attorney McCauley and an audience of four (4).

Supervisor McNamara announced he is clarifying potential railroad crossing accessibility in route options for the Iron Belle Trail and that he was recently contacted by the owner of Sandy's Marina over concerns regarding easements in relation to available parking at the marina. Further discussion will occur at the Board of Trustees meeting. Board discussion on the routes and issue as it relates to Sandy's Marina. Trustee Frazier requested the Board stick with the agenda. She expressed concern that the agenda only contained one item when a request for review of the Travel Policy, as it pertains to out of state travel and the approval process, had been requested. Frazier expressed to the Board that Trustees had no reason to be there since they had no influence and were not important citing a comment previously received by an audience member. The audience member disputed Trustees Frazier's claim. Supervisor McNamara called a five-minute recess to regain control of the meeting at 4:06 p.m. The meeting resumed at 4:11 p.m.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Discussion on consideration of entering into opioid litigation. The law firm of Sommers Schwartz has joined forces with five nationally prominent law firms to pursue opioid litigation cases on behalf of Michigan governmental units. The opioid epidemic has impacted communities nationwide and opioid abuse is the leading cause of death in individuals under fifty years old. Board members expressed concern over agreement language requesting language be clarified and corrected to ensure no costs would be incurred by the Township prior to considering entering into the class action litigation.

**PUBLIC COMMENT:** None.

**ADJOURNMENT:** There being no further discussion Miller moved, Martin seconded to adjourn the Work Study Session at 5:42 p.m. Motion Carried.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.

**CHARTER TOWNSHIP OF VAN BUREN**  
**BOARD MEETING MINUTES**  
**MARCH 6, 2018**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Public Services Director Best, Executive Assistant Selman, Recreation Director Wright and an audience of twenty-five (25).

Supervisor McNamara requested the agenda be amended removing Consent Business item #6 [Voucher List of March 6, 2018] and placing it as New Business item #1.

**APPROVAL OF AGENDA:** Frazier moved, Miller seconded to approve the agenda. Motion Carried.

**CONSENT AGENDA:** Budd moved, Miller seconded to approve the Consent Agenda as amended. [Work Study Session minutes of February 20, 2018, Closed Session minutes of February 20, 2018, Board Meeting minutes of February 20, 2018, Prepaid List of February 22, 2018, Prepaid List of March 1, 2018 and approval of the attorney recommendation in the settlement of Wayne County Circuit Case No. 17-008615-NI, Anna Wambaugh V. Van Buren Township]. Motion Carried.

**PUBLIC HEARING:** Miller moved, Frazier seconded to open the Public Hearing at 7:05 to receive public comment on the Iron Belle Trail Project. Motion Carried.

Public Services Director Best outlined the Iron Belle Project and the possible routes identified. When completed the Iron Belle Trail will be the longest state trail in the nation connecting Belle Isle in Detroit to Iron Wood in the Upper Peninsula. It will consist of 1,221 miles of hiking trail (72% completed) and 798 miles of non-motorized trail (62% completed). The project incorporates a safe connection from Downtown Belleville to Lower Huron Metro Park and requires a 25% contribution of funding by the Township. Grants have been identified and will be applied for to cover the required 25% funding. A public informational meeting was held at Belleville High School on January 31, 2018 at which attendees identified route options and expressed pros and cons of each. Three of the options were discarded by the Board because they would require right of way access from the railroad which has been denied. The remaining options will be further reviewed by the Board. Director Best proposed a new option that would address the first segment of the trail and allow the Board to consider moving forward with the grant application submission. The segment would commence at Edgemont Dr. along the southside of E. Huron River Dr. and end at Riggs Park. Moving forward he proposed forming a Van Buren Township Trails workgroup consisting of residents and moderated by Township Staff (Parks and Public Services) who would provide a route recommendation to the Board. PEA Inc. Engineer Sam Lovell was present to answer questions from the audience.

Audience members comments included: support of the Iron Belle Trail, safety concerns with Option #1, easements, setbacks, path width, ownership of Edison Lake Rd., E. Huron River Drive speed limit, speed limit enforcement, traffic accidents at s-curves on E. Huron River Drive, mailbox location/relocation, damaged trees, damaged fire hydrants, damaged fences, bridge integrity, bridge structural assessment, utility location/relocation, utility connection responsibility, path crossing safety on E. Huron River Drive, road conditions, lack of support for Option #1, support for alternative routes, and eighteen wheeler traffic. Two letters to the Board were read or summarized by audience members who had submitted them in advance of the Public Hearing. Questions posed by audience members were addressed by PEA Engineer Lovell.

Board members commented on: The importance of public involvement in the process of determining the trail route, thanked the audience for participating in the process, encouraged continued participation, support for the formation of a trails workgroup, support for moving forward with the initial path segment on the southside of E. Huron River Dr. from Edgemont Dr. to Riggs Park, discussed pros and cons of various routes and emphasized the importance of safety when it comes to determining the final route.

White moved, Miller seconded to closed the Public Hearing at 8:38 p.m. Motion Carried.

**CORRESPONDENCE:** None.

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:** Martin moved, Frazier seconded to approve Resolution 2018-2 authorizing the grant submission to the Michigan Natural Resources Trust Fund to cover a segment of the trail from Edgemont Dr. to Riggs Park. Motion Carried.

**NEW BUSINESS:** Budd moved, Miller seconded to approve the Voucher List of March 6, 2018. Roll Call Vote. Yeas: McNamara, Budd, Wright, Martin and Miller. Nays: Frazier and White. Motion Carried. Trustees Frazier and White expressed concern over Clerk Wright’s registration fee to attend the International Institute of Municipal Clerks conference out of state. Both indicated their previous request, and continued desire, to have further discussion and review of the travel policy. Trustee Frazier questioned the benefit to the community in attending an international Clerks’ conference and the Clerk’s expenses associated with past and future travel. Trustee Miller, Treasurer Budd and Supervisor McNamara confirmed their support of the Clerk’s Regional position and that expenses associated with the position were discussed and approved during the budget process. Clerk Wright reminded Board members that he was elected Regional Director of the International Institute of Municipal Clerks last year and will be installed in this position during the conference in question. His travel plans and expenses were discussed and approved during the budget process and that each Board member had signed a letter of support for him as a Regional Director. Clerk Wright maintained that for the past ten years he has followed all policies and procedures relating to travel and in the performance of his duties and all expenditures have been thoroughly reviewed on an annual basis by the Township auditing firm.

**REPORTS:** None.

**ANNOUNCEMENTS:** The Township administrative offices will be closed to the public on Friday March 23, 2018 so that staff can participate in emergency preparedness training, Van Buren Township was featured in the March issue of the Michigan Township Association Focus magazine,. Trustee Frazier said she had submitted the information for publication at no cost to the Township, the Township will host the Conference of Western Wayne on Friday March 9, 2018 at 9:00 a.m. open to all residents, the Recreation Department will host the teen Flashlight Egg Hunt on Saturday March 24<sup>th</sup> from 7:30 p.m. - 9:00 p.m. at Quirk Park, Summer Camp registration is now open, Fire Chief Brow is assisting the Van Buren Public Schools in obtaining a grant for Narcan and will be providing training in its use, the 22<sup>nd</sup> annual Quilt Show is going on at the Belleville Area Museum Tuesday 3:00 p.m. -7:00 p.m. and Wednesday through Saturday from noon to 4:00 p.m. and Van Buren Township was first in submittal of their 2017 tax roll for settlement with the County. Treasurer Budd thanked Deputy Treasurer Sean Bellingham and Account Clerks Jessica Shevrovich and Kathy Adams for all their assistance.

**NON-AGENDA ITEMS:** None.

**ADJOURNMENT:** Miller moved, Martin seconded to adjourn at 8:16 p.m. Motion Carried.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/08/2018 - 03/08/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.08.18 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
Vendor 16DC - 16TH DISTRICT COURT:								
BOND								
83620	16TH DISTRICT COURT	02/27/2018	03/08/2018	1,800.00	1,800.00	Open	N	
	BOND: BREEDLOVE, SHAWN RUSSELL	KTYLER					03/08/2018	
	760-000-299-000	BOND: BREEDLOVE, SHAWN RUSSELL		1,800.00				
	Total for vendor 16DC - 16TH DISTRICT COURT:			<u>1,800.00</u>	<u>1,800.00</u>			
Vendor AMERA2 - AMERAPLAN REIMBURSABLE:								
11005-11009								
83641	AMERAPLAN REIMBURSABLE	03/02/2018	03/08/2018	533.53	533.53	Open	N	
	EMPLOYEE HRA	KTYLER					03/08/2018	
	101-215-719-000	EMPLOYEE HRA		113.35				
	101-253-719-000	EMPLOYEE HRA		52.47				
	101-370-719-000	EMPLOYEE HRA		353.98				
	250-000-719-000	EMPLOYEE HRA		13.73				
34888-34952								
83642	AMERAPLAN REIMBURSABLE	02/27/2018	03/08/2018	8,092.90	8,092.90	Open	N	
	EMPLOYEE HRA	KTYLER					03/08/2018	
	101-171-719-000	EMPLOYEE HRA		1,010.47				
	101-191-719-000	EMPLOYEE HRA		20.00				
	101-215-719-000	EMPLOYEE HRA		40.00				
	101-253-719-000	EMPLOYEE HRA		536.47				
	101-265-719-000	EMPLOYEE HRA		112.24				
	101-301-719-000	EMPLOYEE HRA		797.98				
	101-325-719-000	EMPLOYEE HRA		575.90				
	101-329-719-000	EMPLOYEE HRA		35.00				
	101-336-719-000	EMPLOYEE HRA		549.38				
	101-370-719-000	EMPLOYEE HRA		72.86				
	101-691-719-000	EMPLOYEE HRA		1,654.80				
	592-536-719-000	EMPLOYEE HRA		2,687.80				
	Total for vendor AMERA2 - AMERAPLAN REIMBURSABLE:			<u>8,626.43</u>	<u>8,626.43</u>			
Vendor APWA - AMERICAN PUBLIC WORKS ASSOC:								
DUES								
83661	AMERICAN PUBLIC WORKS ASSOC	03/07/2018	03/08/2018	50.00	50.00	Open	N	
	2018 MEMBERSHIP DUES	KTYLER					03/08/2018	
	592-536-810-000	JTAYLOR 2018 MEMBERSHIP DUES		25.00				
	592-536-810-000	BEST 2018 MEMBERSHIP DUES		25.00				
	Total for vendor APWA - AMERICAN PUBLIC WORKS ASSOC:			<u>50.00</u>	<u>50.00</u>			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/08/2018 - 03/08/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.08.18 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
Vendor ATT - AT&T:								
734485907902 83629	AT&T 2.22-3.21 485-9079 101-718-850-000	02/22/2018 KTYLER 2.22-3.21 485-9079	03/08/2018	98.76  98.76	98.76	Open	N 03/08/2018	
Total for vendor ATT - AT&T:				98.76	98.76			
Vendor ATTGLO - AT&T:								
MI688897 83625	AT&T FEB 911 DISPATCH EQUIP MAINT 101-325-819-000	02/01/2018 KTYLER FEB 911 DISPATCH EQUIP MAINT	03/08/2018	1,093.60  1,093.60	1,093.60	Open	N 03/08/2018	
Total for vendor ATTGLO - AT&T:				1,093.60	1,093.60			
Vendor BEARDI - BELLEVILLE AREA DISTRICT LIBRARY:								
TAXES								
83634	BELLEVILLE AREA DISTRICT LIBRARY WX17 DIST COLLECT-3.1.18 703-000-247-000 703-000-247-002	03/05/2018 KTYLER WX17 DIST COLLECT-3.1.18 WX17 DIST COLLECT-3.1.18	03/08/2018	115,639.86  76,217.99 39,421.87	115,639.86	Open	N 03/08/2018	
Total for vendor BEARDI - BELLEVILLE AREA DISTRICT LIBRARY:				115,639.86	115,639.86			
Vendor TRACAR - CARRIE TRASTER:								
3.7.2018 83660	CARRIE TRASTER PYMT FRINGE BENEFITS 101-301-719-000	03/07/2018 KTYLER PYMT FRINGE BENEFITS-RESIGNATION	03/08/2018	25,000.00  25,000.00	25,000.00	Open	N 03/08/2018	
Total for vendor TRACAR - CARRIE TRASTER:				25,000.00	25,000.00			
Vendor COMCAST - COMCAST:								
245565 83623	COMCAST 3.7-4.6 CABLE/INTERNET 101-265-920-000 101-336-920-000	02/24/2018 KTYLER 3.7-4.6 CABLE 3.7-4.6 INTERNET	03/08/2018	201.29  96.39 104.90	201.29	Open	N 03/08/2018	
249435 83624	COMCAST 3.9-4.8 INTERNET 101-336-920-000	02/26/2018 KTYLER 3.9-4.8 INTERNET	03/08/2018	144.85  144.85	144.85	Open	N 03/08/2018	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/08/2018 - 03/08/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.08.18 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
Total for vendor COMCAST - COMCAST:				346.14	346.14			
Vendor DTE - DTE ENERGY:								
910016815557								
83643	DTE ENERGY	02/27/2018	03/08/2018	304.49	304.49	Open	N	
	1.27-2.26 11972 BECKLEY	KTYLER					03/08/2018	
	592-536-920-000	1.27-2.26 11972 BECKLEY		266.43				
	592-536-920-000	1.27-2.26 11972 BECKLEY		38.06				
910013924881								
83644	DTE ENERGY	02/23/2018	03/08/2018	263.77	263.77	Open	N	
	1.25-2.22 128 4TH ST	KTYLER					03/08/2018	
	101-265-920-000	1.25-2.22 128 4TH ST		35.48				
	101-265-920-000	1.25-2.22 128 4TH ST		228.29				
910016828139								
83645	DTE ENERGY	02/23/2018	03/08/2018	107.22	107.22	Open	N	
	1.25-2.22 130 4TH ST	KTYLER					03/08/2018	
	101-265-920-000	1.25-2.22 130 4TH ST		107.22				
910022836571								
83646	DTE ENERGY	02/27/2018	03/08/2018	41.27	41.27	Open	N	
	1.27-2.26 45400 HARMONY LN	KTYLER					03/08/2018	
	592-536-920-000	1.27-2.26 45400 HARMONY LN		41.27				
910016815664								
83647	DTE ENERGY	02/27/2018	03/08/2018	258.43	258.43	Open	N	
	1.27-2.26 45400HARMONY LN	KTYLER					03/08/2018	
	592-536-920-000	1.27-2.26 45400HARMONY LN		258.43				
910013925151								
83648	DTE ENERGY	02/23/2018	03/08/2018	301.56	301.56	Open	N	
	1.25-2.22 405 MAIN	KTYLER					03/08/2018	
	250-000-920-000	1.25-2.22 405 MAIN		301.56				
910016828261								
83649	DTE ENERGY	02/23/2018	03/08/2018	77.91	77.91	Open	N	
	1.25-2.22 405 MAIN	KTYLER					03/08/2018	
	250-000-920-000	1.25-2.22 405 MAIN		77.91				
910022836712								
83650	DTE ENERGY	02/27/2018	03/08/2018	34.84	34.84	Open	N	
	1.27-2.26 47555 N SHORE DR	KTYLER					03/08/2018	
	592-536-920-000	1.27-2.26 47555 N SHORE DR		34.84				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/08/2018 - 03/08/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.08.18 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
910016815185 83651	DTE ENERGY 1.27-2.26 47555 N SHORE DR 592-536-920-000	02/27/2018 KTYLER 1.27-2.26 47555 N SHORE DR	03/08/2018	91.60 91.60	91.60	Open	N 03/08/2018	
930001913563 83652	DTE ENERGY 12.23-1.26 51372 OLD RAWSONVILLE 592-536-920-000 592-536-920-000	02/27/2018 KTYLER 12.23-1.26 51372 OLD RAWSONVILLE 12.23-1.26 51372 OLD RAWSONVILLE	03/08/2018	457.92 402.17 55.75	457.92	Open	N 03/08/2018	
910022836324 83653	DTE ENERGY 1.27-2.26 12095 QUIRK 247-000-920-000	02/27/2018 KTYLER 1.27-2.26 12095 QUIRK	03/08/2018	19.31 19.31	19.31	Open	N 03/08/2018	
910016815904 83654	DTE ENERGY 1.27-2.26 12302 RYZNAR DR 592-536-920-000 592-536-920-000	02/27/2018 KTYLER 1.27-2.26 12302 RYZNAR DR 1.27-2.26 12302 RYZNAR DR	03/08/2018	115.70 80.22 35.48	115.70	Open	N 03/08/2018	
910013927108 83655	DTE ENERGY 1.27-2.25 46293 TYLER 592-536-920-000	02/27/2018 KTYLER 1.27-2.25 46293 TYLER	03/08/2018	31.91 31.91	31.91	Open	N 03/08/2018	
910016829772 83656	DTE ENERGY 1.26-2.23 46425 TYLER 592-536-920-000	02/26/2018 KTYLER 1.26-2.23 46425 TYLER	03/08/2018	709.02 709.02	709.02	Open	N 03/08/2018	
910013925276 83657	DTE ENERGY 1.27-2.26 46805 TYLER 592-536-920-000	02/27/2018 KTYLER 1.27-2.26 46805 TYLER	03/08/2018	360.68 360.68	360.68	Open	N 03/08/2018	
910013926241 83658	DTE ENERGY 1.27-2.26 46805 TYLER 592-536-920-000	02/27/2018 KTYLER 1.27-2.26 46805 TYLER	03/08/2018	1,737.37 1,737.37	1,737.37	Open	N 03/08/2018	
Total for vendor DTE - DTE ENERGY:				<u>4,913.00</u>	<u>4,913.00</u>			

Vendor GOFOSE - GORDON FOOD SERVICE:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/08/2018 - 03/08/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.08.18 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
8752214657 83626	GORDON FOOD SERVICE DADDY DAUGHTER SUPPLIES 101-691-742-000	02/08/2018 KTYLER	03/08/2018	311.94	311.94	Open	N 03/08/2018	
	DADDY DAUGHTER SUPPLIES			311.94				
	Total for vendor GOFOSE - GORDON FOOD SERVICE:			<u>311.94</u>	<u>311.94</u>			
Vendor WRILEO - LEON WRIGHT:								
83659	TRAVEL LEON WRIGHT 2.8-3.19 MILEAGE 101-215-860-000	03/06/2018 KTYLER	03/08/2018	363.52	363.52	Open	N 03/08/2018	
	2.8-3.19 MILEAGE			363.52				
	Total for vendor WRILEO - LEON WRIGHT:			<u>363.52</u>	<u>363.52</u>			
Vendor LICOSC - LINCOLN CONSOLIDATED SCHOOLS:								
83635	TAXES LINCOLN CONSOLIDATED SCHOOLS SX17 DIST COLLECT-3.1.18	03/05/2018 KTYLER	03/08/2018	5,148.88	5,148.88	Open	N 03/08/2018	
	703-000-233-000	SX17 DIST COLLECT-3.1.18		387.00				
	703-000-233-001	SX17 DIST COLLECT-3.1.18		23.22				
	703-000-236-000	SX17 DIST COLLECT-3.1.18		4,611.31				
	703-000-236-001	SX17 DIST COLLECT-3.1.18		64.69				
	703-000-246-000	SX17 DIST COLLECT-3.1.18		61.79				
	703-000-246-001	SX17 DIST COLLECT-3.1.18		0.87				
	Total for vendor LICOSC - LINCOLN CONSOLIDATED SCHOOLS:			<u>5,148.88</u>	<u>5,148.88</u>			
Vendor KAY MAR - MARK KAY:								
83622	3.1.18 MARK KAY 3.14 ORAL INTERVIEW/PHYS AGILITY 101-301-956-000	03/01/2018 KTYLER	03/08/2018	100.00	100.00	Open	N 03/08/2018	
	3.14 ORAL INTERVIEW/PHYS AGILITY TEST			100.00				
	Total for vendor KAY MAR - MARK KAY:			<u>100.00</u>	<u>100.00</u>			
Vendor NETFLE - NETWORK FLEET INC:								
83619	MINS0033261 NETWORK FLEET INC INSTALL GPS X4 101-265-860-000	02/14/2018 KTYLER	03/08/2018	260.00	260.00	Open	N 03/08/2018	
	INSTALL GPS X4			260.00				
	Total for vendor NETFLE - NETWORK FLEET INC:			<u>260.00</u>	<u>260.00</u>			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/08/2018 - 03/08/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.08.18 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
Vendor ORKIN - ORKIN :								
166549185								
83630	ORKIN	02/22/2018	03/08/2018	65.56	65.56	Open	N	
	FEB PEST SVCS FS1	KTYLER					03/08/2018	
	101-265-931-000	FEB PEST SVCS FS1		65.56				
	Total for vendor ORKIN - ORKIN :			<u>65.56</u>	<u>65.56</u>			
Vendor RICOH - RICOH USA INC:								
1074988615								
83633	RICOH USA INC	02/27/2018	03/08/2018	2,348.00	2,348.00	Open	N	18-707
	FUJITSU FI-7460-DOCUMENT SCANNER	KTYLER					03/08/2018	
	101-370-956-000	FUJITSU FI-7460-DOCUMENT SCANNER		2,348.00				
	Total for vendor RICOH - RICOH USA INC:			<u>2,348.00</u>	<u>2,348.00</u>			
Vendor FOLTER - TERRY FOLEY:								
3.1.2018								
83621	TERRY FOLEY	03/01/2018	03/08/2018	100.00	100.00	Open	N	
	3.14 ORAL INTERVIEW/PHYS AGILITY	KTYLER					03/08/2018	
	101-301-956-000	3.14 ORAL INTERVIEW/PHYS AGILITY TEST		100.00				
	Total for vendor FOLTER - TERRY FOLEY:			<u>100.00</u>	<u>100.00</u>			
Vendor BANEYO2 - THE BANK OF NEW YORK MELLON, NA:								
5257-01/FINAL								
83631	THE BANK OF NEW YORK MELLON, NA	02/09/2018	03/08/2018	51,141.50	51,141.50	Open	N	
	2006 SEWER CAP IMPROVE BOND INT	KTYLER					03/08/2018	
	592-537-995-000	2006 SEWER CAP IMPROVE BOND INT		51,141.50				
7265-01/FINAL								
83632	THE BANK OF NEW YORK MELLON, NA	02/09/2018	03/08/2018	54,625.00	54,625.00	Open	N	
	2009 WATER CAP IMPROVE BOND INT	KTYLER					03/08/2018	
	592-536-995-000	2009 WATER CAP IMPROVE BOND INT		54,625.00				
	Total for vendor BANEYO2 - THE BANK OF NEW YORK MELLON, NA:			<u>105,766.50</u>	<u>105,766.50</u>			
Vendor VBPUSC - VAN BUREN PUBLIC SCHOOL:								
TAXES								
83636	VAN BUREN PUBLIC SCHOOL	03/05/2018	03/08/2018	52,493.29	52,493.29	Open	N	
	SX17 DIST COLLECT-3.1.18	KTYLER					03/08/2018	
	703-000-231-000	SX17 DIST COLLECT-3.1.18		26,857.44				
	703-000-231-001	SX17 DIST COLLECT-3.1.18		1,410.39				
	703-000-234-000	SX17 DIST COLLECT-3.1.18		3,292.29				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/08/2018 - 03/08/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.08.18 PREPAID

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
	GL Distribution							
	703-000-234-001	SX17 DIST COLLECT-3.1.18		163.65				
	703-000-235-000	SX17 DIST COLLECT-3.1.18		19,785.92				
	703-000-235-001	SX17 DIST COLLECT-3.1.18		983.60				
	Total for vendor VBPUSC - VAN BUREN PUBLIC SCHOOL:			<u>52,493.29</u>	<u>52,493.29</u>			

Vendor VERWIR - VERIZON WIRELESS:

9801771817 83627	VERIZON WIRELESS 1.16-2.15 BROADBAND ACCESS	02/15/2018 KTYLER	03/08/2018	178.76	178.76	Open	N 03/08/2018	
	101-101-956-000	1.16-2.15 BROADBAND ACCESS		40.08				
	592-536-740-000	1.16-2.15 BROADBAND ACCESS		138.68				
9801742739 83628	VERIZON WIRELESS 1.16-2.15 BROADBAND ACCESS	02/15/2018 KTYLER	03/08/2018	250.20	250.20	Open	N 03/08/2018	
	101-101-956-000	1.16-2.15 BROADBAND ACCESS		200.10				
	101-228-956-000	1.16-2.15 BROADBAND ACCESS		10.02				
	592-536-740-000	1.16-2.15 BROADBAND ACCESS		40.08				
	Total for vendor VERWIR - VERIZON WIRELESS:			<u>428.96</u>	<u>428.96</u>			

Vendor WAINSC - WASHTENAW INTERMEDIATE SCHOOLS:

TAXES 83638	WASHTENAW INTERMEDIATE SCHOOLS SX17 DIST COLLECT-3.5.18	03/05/2018 KTYLER	03/08/2018	3,442.33	3,442.33	Open	N 03/08/2018	
	703-000-239-000	SX17 DIST COLLECT-3.5.18		3,394.71				
	703-000-239-001	SX17 DIST COLLECT-3.5.18		47.62				
	Total for vendor WAINSC - WASHTENAW INTERMEDIATE SCHOOLS:			<u>3,442.33</u>	<u>3,442.33</u>			

Vendor WCLBC - WAYNE COUNTY LAND BANK :

TAXES 83640	WAYNE COUNTY LAND BANK 2017 LAND BANK DIST	03/02/2018 KTYLER	03/08/2018	565.45	565.45	Open	N 03/08/2018	
	703-000-222-000	2017 LAND BANK DIST		10.34				
	703-000-240-000	2017 LAND BANK DIST		9.80				
	703-000-242-000	2017 LAND BANK DIST		2.24				
	703-000-243-000	2017 LAND BANK DIST		33.85				
	703-000-214-003	2017 LAND BANK DIST		9.55				
	703-000-214-008	2017 LAND BANK DIST		67.90				
	703-000-247-000	2017 LAND BANK DIST		15.15				
	703-000-247-002	2017 LAND BANK DIST		7.83				
	703-000-241-000	2017 LAND BANK DIST		2.57				
	703-000-248-000	2017 LAND BANK DIST		2.09				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/08/2018 - 03/08/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.08.18 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	703-000-237-004	2017 LAND BANK DIST		20.89				
	703-000-245-000	2017 LAND BANK DIST		1.04				
	703-000-220-000	2017 LAND BANK DIST		59.00				
	703-000-230-000	2017 LAND BANK DIST		62.68				
	703-000-231-000	2017 LAND BANK DIST		188.03				
	703-000-234-000	2017 LAND BANK DIST		5.18				
	703-000-235-000	2017 LAND BANK DIST		31.12				
	703-000-237-000	2017 LAND BANK DIST		35.18				
	703-000-237-002	2017 LAND BANK DIST		1.01				
Total for vendor WCLBC - WAYNE COUNTY LAND BANK :				565.45	565.45			

Vendor WACOTR - WAYNE COUNTY TREASURER:

TAXES	WAYNE COUNTY TREASURER	03/05/2018	03/08/2018	Inv Amt	Amt Due	Status	Jrnlized Post Date
83637	SX17 DIST COLLECT-3.5.18 KTYLER			98,442.65	98,442.65	Open	N 03/08/2018
	703-000-222-000	SX17 DIST COLLECT-3.5.18		37,364.80			
	703-000-222-001	SX17 DIST COLLECT-3.5.18		1,913.99			
	703-000-230-000	SX17 DIST COLLECT-3.5.18		33,365.76			
	703-000-230-001	SX17 DIST COLLECT-3.5.18		1,653.56			
	703-000-237-000	SX17 DIST COLLECT-3.5.18		22,360.77			
	703-000-237-001	SX17 DIST COLLECT-3.5.18		1,111.60			
	703-000-237-002	SX17 DIST COLLECT-3.5.18		640.36			
	703-000-237-003	SX17 DIST COLLECT-3.5.18		31.81			
TAXES	WAYNE COUNTY TREASURER	03/05/2018	03/08/2018	426,219.56	426,219.56	Open	N 03/08/2018
83639	WX17 COLLECT-3.5.18 KTYLER						
	703-000-244-000	WX17 COLLECT-3.5.18		11,809.76			
	703-000-222-000	WX17 COLLECT-3.5.18		52,021.74			
	703-000-240-000	WX17 COLLECT-3.5.18		49,309.46			
	703-000-242-000	WX17 COLLECT-3.5.18		11,246.32			
	703-000-243-000	WX17 COLLECT-3.5.18		170,353.19			
	703-000-241-000	WX17 COLLECT-3.5.18		12,923.17			
	703-000-248-000	WX17 COLLECT-3.5.18		10,510.72			
	703-000-237-004	WX17 COLLECT-3.5.18		102,791.09			
	703-000-245-000	WX17 COLLECT-3.5.18		5,254.11			
Total for vendor WACOTR - WAYNE COUNTY TREASURER:				524,662.21	524,662.21		

# of Invoices:	43	# Due:	43	Totals:	853,624.43	853,624.43
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					853,624.43	853,624.43

## INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP

POST DATES 03/08/2018 - 03/08/2018

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

03.08.18 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
--- TOTALS BY FUND ---								
	101 - General Fund			36,633.61	36,633.61			
	247 - DDA Fund			19.31	19.31			
	250 - Museum Fund			393.20	393.20			
	592 - Water/Sewer Fund			112,826.29	112,826.29			
	703 - Current Tax Fund			701,952.02	701,952.02			
	760 - Court Fund			1,800.00	1,800.00			
--- TOTALS BY DEPT/ACTIVITY ---								
	000 -			704,164.53	704,164.53			
	101 - Township Board			240.18	240.18			
	171 - Supervisor Department			1,010.47	1,010.47			
	191 - Election Department			20.00	20.00			
	215 - Clerk Department			516.87	516.87			
	228 - IT Department			10.02	10.02			
	253 - Treasurer Department			588.94	588.94			
	265 - Building & Grounds			905.18	905.18			
	301 - Police Department			25,997.98	25,997.98			
	325 - Dispatch			1,669.50	1,669.50			
	329 - Ordinance Enforcement			35.00	35.00			
	336 - Fire Department			799.13	799.13			
	370 - Building/Planning Dept.			2,774.84	2,774.84			
	536 - Water Department			61,684.79	61,684.79			
	537 - Sewer Department			51,141.50	51,141.50			
	691 - Recreation Dept			1,966.74	1,966.74			
	718 - Park & Lake Dept			98.76	98.76			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
POST DATES 03/15/2018 - 03/15/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
03.15.18 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							

Vendor AMERAP - AMERA PLAN:

59145								
83699	AMERA PLAN	03/18/2018	03/15/2018	1,338.95	1,338.95	Open	N	
	APRIL ADMIN FEES	KTYLER					03/15/2018	
	101-101-719-000	APRIL ADMIN FEES		14.95				
	101-171-719-000	APRIL ADMIN FEES		26.90				
	101-191-719-000	APRIL ADMIN FEES		11.95				
	101-215-719-000	APRIL ADMIN FEES		26.90				
	101-228-719-000	APRIL ADMIN FEES		41.85				
	101-247-719-000	APRIL ADMIN FEES		29.90				
	101-253-719-000	APRIL ADMIN FEES		50.80				
	101-265-719-000	APRIL ADMIN FEES		89.65				
	101-301-719-000	APRIL ADMIN FEES		537.95				
	101-325-719-000	APRIL ADMIN FEES		104.60				
	101-329-719-000	APRIL ADMIN FEES		26.90				
	101-336-719-000	APRIL ADMIN FEES		11.95				
	101-370-719-000	APRIL ADMIN FEES		71.75				
	101-691-719-000	APRIL ADMIN FEES		47.80				
	101-692-719-000	APRIL ADMIN FEES		26.90				
	247-000-719-000	APRIL ADMIN FEES		29.90				
	250-000-719-000	APRIL ADMIN FEES		14.95				
	592-536-719-000	APRIL ADMIN FEES		173.35				
	Total for vendor AMERAP - AMERA PLAN:			1,338.95	1,338.95			

Vendor AMERA2 - AMERAPLAN REIMBURSABLE:

34953-34967								
83697	AMERAPLAN REIMBURSABLE	03/06/2018	03/15/2018	1,637.24	1,637.24	Open	N	
	EMPLOYEE HRA	KTYLER					03/15/2018	
	101-228-719-000	EMPLOYEE HRA		185.20				
	101-253-719-000	EMPLOYEE HRA		488.64				
	101-301-719-000	EMPLOYEE HRA		192.86				
	101-336-719-000	EMPLOYEE HRA		20.00				
	101-691-719-000	EMPLOYEE HRA		750.54				
11010-11023								
83698	AMERAPLAN REIMBURSABLE	03/08/2018	03/15/2018	1,960.75	1,960.75	Open	N	
	EMPLOYEE HRA	KTYLER					03/15/2018	
	101-301-719-000	EMPLOYEE HRA		1,817.45				
	101-370-719-000	EMPLOYEE HRA		20.00				
	592-536-719-000	EMPLOYEE HRA		123.30				
	Total for vendor AMERA2 - AMERAPLAN REIMBURSABLE:			3,597.99	3,597.99			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/15/2018 - 03/15/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.15.18 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
Vendor APWAMC - APWA MICHIGAN CHAPTER:								
48342								
83764	APWA MICHIGAN CHAPTER	03/13/2018	03/15/2018	200.00	200.00	Open	N	
	2018 GREAT LAKES EXPO CONF REGIS	KTYLER					03/15/2018	
	592-536-861-000	BEST 5.22-24 GREAT LAKES EXPO CONF RE		200.00				
	Total for vendor APWAMC - APWA MICHIGAN CHAPTER:			200.00	200.00			

Vendor ATT - AT&T:

734482069702								
83691	AT&T	02/28/2018	03/15/2018	101.84	101.84	Open	N	
	2.28-3.27 482-0697	KTYLER					03/15/2018	
	101-718-850-000	2.28-3.27 482-0697		101.84				
906R11053703								
83695	AT&T	03/01/2018	03/15/2018	559.43	559.43	Open	N	
	3.1-3.31 R11-0537	KTYLER					03/15/2018	
	101-265-850-000	3.1-3.31 R11-0537		559.43				
734398794303								
83696	AT&T	03/01/2018	03/15/2018	194.84	194.84	Open	N	
	3.1-3.31 398-7943	KTYLER					03/15/2018	
	592-536-920-000	3.1-3.31 398-7943		194.84				
	Total for vendor ATT - AT&T:			856.11	856.11			

Vendor ATT2 - AT&T:

7887580403								
83671	AT&T	02/19/2018	03/15/2018	710.48	710.48	Open	N	
	2.19-3.18 FS2 ROUTER	KTYLER					03/15/2018	
	101-265-850-000	2.19-3.18 FS2 ROUTER		710.48				
	Total for vendor ATT2 - AT&T:			710.48	710.48			

Vendor ATT3 - AT&T:

154934885								
83694	AT&T	03/01/2018	03/15/2018	80.92	80.92	Open	N	
	3.2-4.1 ARCHIVE INT SVCS	KTYLER					03/15/2018	
	250-000-850-000	3.2-4.1 ARCHIVE INT SVCS		80.92				
	Total for vendor ATT3 - AT&T:			80.92	80.92			

Vendor COMCAST - COMCAST:

03/15/2018 12:48 PM  
 User: KTYLER  
 DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/15/2018 - 03/15/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.15.18 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
64356 83692	COMCAST 3.14-4.13 WABASH INT/PHONE 592-536-920-000	03/01/2018 KTYLER	03/15/2018	147.57	147.57	Open	N 03/15/2018	
	3.14-4.13 WABASH INT/PHONE			147.57				
70064 83693	COMCAST 3.7-4.6 BACKUP INT SVCS 101-228-817-000	03/01/2018 KTYLER	03/15/2018	76.06	76.06	Open	N 03/15/2018	
	3.7-4.6 BACKUP INT SVCS			76.06				
	Total for vendor COMCAST - COMCAST:			<u>223.63</u>	<u>223.63</u>			

Vendor DETTIG - DETROIT TIGERS INC:

461144 83766	DETROIT TIGERS INC 2018 DETROIT TIGER GAME TICKETS 101-691-742-000	03/09/2018 KTYLER	03/15/2018	1,530.00	1,530.00	Open	N 03/15/2018	
	8.24 DETROIT TIGER GAMES TICKETS (40)			1,530.00				
	Total for vendor DETTIG - DETROIT TIGERS INC:			<u>1,530.00</u>	<u>1,530.00</u>			

Vendor DTE - DTE ENERGY:

910022836431 83681	DTE ENERGY 2.1-3.1 46270 AYRES 101-718-920-000	03/02/2018 KTYLER	03/15/2018	125.82	125.82	Open	N 03/15/2018	
	2.1-3.1 46270 AYRES			125.82				
910015587074 83682	DTE ENERGY 2.1-3.1 49475 EDISON PKWY DR 101-718-920-000	03/02/2018 KTYLER	03/15/2018	54.55	54.55	Open	N 03/15/2018	
	2.1-3.1 49475 EDISON PKWY DR			54.55				
910016828493 83683	DTE ENERGY 11.30-3.1 50745 EDISON PKWY DR 101-718-920-000	03/02/2018 KTYLER	03/15/2018	44.89	44.89	Open	N 03/15/2018	
	11.30-3.1 50745 EDISON PKWY DR			44.89				
910013925581 83684	DTE ENERGY 2.1-3.1 50901 I 94 SVCS DR 101-718-920-000 101-718-920-000	03/02/2018 KTYLER	03/15/2018	195.26	195.26	Open	N 03/15/2018	
	2.1-3.1 50901 I 94 SVCS DR			38.93				
	2.1-3.1 50901 I 94 SVCS DR			156.33				
910016814931 83685	DTE ENERGY 1.31-2.28 14200 HAGGERTY 592-536-920-000	03/02/2018 KTYLER	03/15/2018	165.30	165.30	Open	N 03/15/2018	
	1.31-2.28 14200 HAGGERTY			129.82				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/15/2018 - 03/15/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.15.18 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	592-536-920-000	1.31-2.28 14200 HAGGERTY		35.48				
910015586928 83686	DTE ENERGY 1.31-2.28 45400 HULL	03/01/2018 KTYLER	03/15/2018	1,973.65	1,973.65	Open	N 03/15/2018	
	101-336-920-000	1.31-2.28 45400 HULL		1,288.40				
	101-336-920-000	1.31-2.28 45400 HULL		685.25				
910016815425 83687	DTE ENERGY 2.1-3.1 2457 RAWSONVILLE	03/02/2018 KTYLER	03/15/2018	198.37	198.37	Open	N 03/15/2018	
	592-536-920-000	2.1-3.1 2457 RAWSONVILLE		198.37				
910016828634 83688	DTE ENERGY 2.2-3.2 13085 VENTURA DR	03/05/2018 KTYLER	03/15/2018	180.35	180.35	Open	N 03/15/2018	
	592-536-920-000	2.2-3.2 13085 VENTURA DR		147.14				
	592-536-920-000	2.2-3.2 13085 VENTURA DR		33.21				
910013926118 83689	DTE ENERGY 1.31-2.28 39605 WABASH	03/01/2018 KTYLER	03/15/2018	1,333.69	1,333.69	Open	N 03/15/2018	
	592-536-920-000	1.31-2.28 39605 WABASH		1,301.42				
	592-536-920-000	1.31-2.28 39605 WABASH		32.27				
930001988474 83690	DTE ENERGY 1.26-2.23 SIRENS	03/01/2018 KTYLER	03/15/2018	312.39	312.39	Open	N 03/15/2018	
	101-265-920-000	1.26-2.23 SIRENS		312.39				
	Total for vendor DTE - DTE ENERGY:			<u>4,584.27</u>	<u>4,584.27</u>			

Vendor DEEDST - DTE ENERGY COMPANY:

910040640427 83670	DTE ENERGY COMPANY FEB STREETLIGHTING	02/28/2018 KTYLER	03/15/2018	48,072.62	48,072.62	Open	N 03/15/2018	
	101-450-926-000	FEB STREETLIGHTING		43,410.50				
	247-000-920-000	FEB STREETLIGHTING		4,662.12				
	Total for vendor DEEDST - DTE ENERGY COMPANY:			<u>48,072.62</u>	<u>48,072.62</u>			

Vendor MINOSE - MICHIGAN NOTARY SERVICE:

NOTARY 83767	MICHIGAN NOTARY SERVICE REPLACEMENT SURETY BOND	03/13/2018 KTYLER	03/15/2018	52.40	52.40	Open	N 03/15/2018	
	101-215-956-000	TYLER REPLACEMENT SURETY BOND		52.40				



INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/15/2018 - 03/15/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.15.18 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	101-692-933-000	12.4-3.3 COPIER MAINT SENIOR		355.03				
	Total for vendor RICOH - RICOH USA INC:			<u>1,683.19</u>	<u>1,683.19</u>			

Vendor TELEGR - TELEGRATION:

9986								
83672	TELEGRATION	03/01/2018	03/15/2018	5.22	5.22	Open	N	
	2 TELECONFERENCING CALLS	KTYLER					03/15/2018	
	101-265-850-000	2 TELECONFERENCING CALLS		5.22				
	Total for vendor TELEGR - TELEGRATION:			<u>5.22</u>	<u>5.22</u>			

Vendor 3CC - THIRD CIRCUIT COURT:

BOND								
83679	THIRD CIRCUIT COURT	03/07/2018	03/15/2018	1,959.00	1,959.00	Open	N	
	BOND JACOB NICHOLAS STEVENS	KTYLER					03/15/2018	
	760-000-299-000	BOND JACOB NICHOLAS STEVENS		1,959.00				
	Total for vendor 3CC - THIRD CIRCUIT COURT:			<u>1,959.00</u>	<u>1,959.00</u>			

Vendor WALMAR - WALMART COMMUNITY/SYNCB:

FEBRUARY								
83678	WALMART COMMUNITY/SYNCB	03/03/2018	03/15/2018	90.01	90.01	Open	N	
	FEB STMT	KTYLER					03/15/2018	
	101-715-740-000	VIDEO SUPPLY/PROJECTION CLOTH		18.23				
	101-691-742-000	SUPPLIES/PUNCH		71.78				
	Total for vendor WALMAR - WALMART COMMUNITY/SYNCB:			<u>90.01</u>	<u>90.01</u>			

Vendor YCUA - YPSILANTI COMMUNITY UTIL AUTH:

550040000501								
83674	YPSILANTI COMMUNITY UTIL AUTH	02/28/2018	03/15/2018	1,392.30	1,392.30	Open	N	
	FEB YCUA SEWAGE	KTYLER					03/15/2018	
	592-537-924-000	FEB YCUA SEWAGE		1,392.30				
	Total for vendor YCUA - YPSILANTI COMMUNITY UTIL AUTH:			<u>1,392.30</u>	<u>1,392.30</u>			

# of Invoices:	35	# Due:	35	Totals:	74,001.00	74,001.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					<u>74,001.00</u>	<u>74,001.00</u>

03/15/2018 12:48 PM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
POST DATES 03/15/2018 - 03/15/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
03.15.18 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
GL Distribution								
--- TOTALS BY FUND ---								
	101 - General Fund			63,145.04	63,145.04			
	247 - DDA Fund			4,692.02	4,692.02			
	250 - Museum Fund			95.87	95.87			
	592 - Water/Sewer Fund			4,109.07	4,109.07			
	760 - Court Fund			1,959.00	1,959.00			
--- TOTALS BY DEPT/ACTIVITY ---								
	000 -			6,746.89	6,746.89			
	101 - Township Board			14.95	14.95			
	171 - Supervisor Department			26.90	26.90			
	191 - Election Department			11.95	11.95			
	215 - Clerk Department			79.30	79.30			
	228 - IT Department			303.11	303.11			
	247 - Assessing Department			29.90	29.90			
	248 - General Office			794.51	794.51			
	253 - Treasurer Department			539.44	539.44			
	265 - Building & Grounds			2,692.64	2,692.64			
	301 - Police Department			3,081.91	3,081.91			
	325 - Dispatch			104.60	104.60			
	329 - Ordinance Enforcement			26.90	26.90			
	336 - Fire Department			2,005.60	2,005.60			
	370 - Building/Planning Dept.			91.75	91.75			
	450 - Public Services			43,410.50	43,410.50			
	536 - Water Department			2,716.77	2,716.77			
	537 - Sewer Department			1,392.30	1,392.30			
	691 - Recreation Dept			2,400.12	2,400.12			
	692 - Seniors Dept			381.93	381.93			
	715 - Cable Dept			18.23	18.23			
	718 - Park & Lake Dept			522.36	522.36			
	900 - Insurance			6,608.44	6,608.44			

POST DATES 03/20/2018 - 03/20/2018

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

03.20.18 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	

GL Distribution

Vendor DELIEM - A DESIGN LINE EMBROIDERY:

25406								
83783	A DESIGN LINE EMBROIDERY	01/30/2018	03/20/2018	872.48	872.48	Open	N	18-661
	GIFT SHOP ORDER	KTYLER					03/20/2018	
	250-000-727-000	FULL ZIP HOODIE SANGRIA		276.12				
	250-000-727-000	FULL ZIP HOODIE HEATHER		276.12				
	250-000-727-000	T SHIRT 2XL 3XL 4XL RED		93.48				
	250-000-727-000	T SHIRT 2XL 3XL 4XL BLUE		93.48				
	250-000-727-000	FULL ZIP HOOD 2XL SANGRIA		32.82				
	250-000-727-000	FULL ZIP HOOD 2XL HEATHER		32.82				
	250-000-727-000	FULL ZIP HOOD 3XL SANGRIA		33.82				
	250-000-727-000	FULL ZIP HOOD3XL HEATHER		33.82				
	Total for vendor DELIEM - A DESIGN LINE EMBROIDERY:			872.48	872.48			

Vendor ABHECO - ABSOLUTE HEATING & COOLING:

409								
83597	ABSOLUTE HEATING & COOLING	02/21/2018	03/20/2018	6,500.00	6,500.00	Open	N	18-621
	HEAT FOR CABLE/STORAGE ROOM	KTYLER					03/20/2018	
	101-265-931-000	HEAT FOR CABLE/STORAGE ROOM		6,500.00				
410								
83598	ABSOLUTE HEATING & COOLING	02/21/2018	03/20/2018	220.00	220.00	Open	N	
	SERVICE CALL	KTYLER					03/20/2018	
	101-265-931-000	FS1 1.25 BAD IGNITOR-BAY3-INFRA RED H		220.00				
411								
83599	ABSOLUTE HEATING & COOLING	02/21/2018	03/20/2018	599.00	599.00	Open	N	
	SERVICE CALL	KTYLER					03/20/2018	
	101-265-931-000	FS2 1.31 BAY3 INDUCER/CIRCUIT BD-IR H		599.00				
412								
83600	ABSOLUTE HEATING & COOLING	02/21/2018	03/20/2018	850.00	850.00	Open	N	
	SERVICE CALL	KTYLER					03/20/2018	
	101-265-931-000	DPS BARN 2.8 NEW HOT WATER TANK		850.00				
413								
83601	ABSOLUTE HEATING & COOLING	02/21/2018	03/20/2018	499.00	499.00	Open	N	
	SERVICE CALL	KTYLER					03/20/2018	
	101-265-931-000	POLE BARN 2.14 RELAY TRANSFORMERS X2		499.00				
	Total for vendor ABHECO - ABSOLUTE HEATING & COOLING:			8,668.00	8,668.00			

Vendor ACSTPR - ACROSS THE STREET PRODUCTIONS:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
12-5909 83595	ACROSS THE STREET PRODUCTIONS 2018 ANN INSTRUCTOR SUPPORT RENE KTYLER 101-336-810-000 BROW 2018 ANN INSTRUCTOR SUPPORT FEE Total for vendor ACSTPR - ACROSS THE STREET PRODUCTIONS:	02/21/2018 KTYLER	03/20/2018	2,000.00 2,000.00	2,000.00	Open	N 03/20/2018	
<hr/>								
Vendor AHESIG - AHEARN SIGNS:								
1026330 83755	AHEARN SIGNS MAIL BOX (NEW) LETTERING 101-248-727-000 NEW MAIL BOX LETTERING Total for vendor AHESIG - AHEARN SIGNS:	03/06/2018 KTYLER	03/20/2018	70.00 70.00	70.00	Open	N 03/20/2018	18-714
<hr/>								
Vendor ALPREX - ALL PRO EXERCISE :								
S-1540 83747	ALL PRO EXERCISE SERVICE CALLS 101-336-933-000 FS 1/2 PREVENT MAINT EXER EQUIP Total for vendor ALPREX - ALL PRO EXERCISE :	06/23/2017 KTYLER	03/20/2018	337.50 337.50	337.50	Open	N 03/20/2018	
<hr/>								
Vendor ALROCO - ALLIANCE OF ROUGE COMMUNITIES:								
201388 83614	ALLIANCE OF ROUGE COMMUNITIES 2018 ARC MEMBERSHIP DUES 592-536-810-000 2018 ARC MEMBERSHIP DUES Total for vendor ALROCO - ALLIANCE OF ROUGE COMMUNITIES:	02/21/2018 KTYLER	03/20/2018	7,982.00 7,982.00	7,982.00	Open	N 03/20/2018	
<hr/>								
Vendor ATCFOR - ATCHINSON FORD SALES INC:								
204555 83793	ATCHINSON FORD SALES INC 431 REPLACE #6 FUEL INJECTOR 101-336-860-000 431 REPLACE #6 FUEL INJECTOR Total for vendor ATCFOR - ATCHINSON FORD SALES INC:	03/08/2018 KTYLER	03/20/2018	341.43 341.43	341.43	Open	N 03/20/2018	
<hr/>								
Vendor BASIC - BASIC:								
10-158397 83756	BASIC SECTION 125 FSA PLAN DEBIT CARD 101-171-956-000 SECTION 125 FSA PLAN DEBIT CARD FEE	02/20/2018 KTYLER	03/20/2018	679.80 679.80	679.80	Open	N 03/20/2018	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
---------------------	--	------------------------	----------	---------	---------	--------	-----------------------	-----------

Total for vendor BASIC - BASIC: 679.80 679.80

Vendor BEARIN - BELLEVILLE AREA INDEPENDENT:

47122								
83733	BELLEVILLE AREA INDEPENDENT 3.1 PLNG COM PH 101-370-900-000	03/01/2018 KTYLER 3.1 PLNG COM PH	03/20/2018	86.25	86.25	Open	N 03/20/2018	
47123								
83734	BELLEVILLE AREA INDEPENDENT 3.6 PH VBT HALL 46425 TYLER 101-248-900-000	03/01/2018 KTYLER 3.6 PH VBT HALL 46425 TYLER	03/20/2018	42.50	42.50	Open	N 03/20/2018	
47132								
83735	BELLEVILLE AREA INDEPENDENT 2.20 BRD MTG MIN 101-248-900-000	03/01/2018 KTYLER 2.20 BRD MTG MIN	03/20/2018	73.75	73.75	Open	N 03/20/2018	
47087								
83757	BELLEVILLE AREA INDEPENDENT 2018 MARCH BOARD OF REVIEW 101-248-900-000	02/21/2018 KTYLER 2018 MARCH BOARD OF REVIEW	03/20/2018	262.50	262.50	Open	N 03/20/2018	
Total for vendor BEARIN - BELLEVILLE AREA INDEPENDENT:				<u>262.50</u>	<u>262.50</u>			
				<u>465.00</u>	<u>465.00</u>			

Vendor BEAUSU - BELLEVILLE AUTO SUPPLY:

702163								
83741	BELLEVILLE AUTO SUPPLY BECKLEY LIFT STATION 592-537-930-000	03/08/2018 KTYLER BECKLEY LIFT STATION	03/20/2018	197.76	197.76	Open	N 03/20/2018	
702164								
83742	BELLEVILLE AUTO SUPPLY TOOLS 592-536-740-000 592-536-932-000	03/08/2018 KTYLER TOOLS TOOLS	03/20/2018	94.43	94.43	Open	N 03/20/2018	
Total for vendor BEAUSU - BELLEVILLE AUTO SUPPLY:				<u>28.49</u>	<u>28.49</u>			
				<u>65.94</u>	<u>65.94</u>			
				<u>292.19</u>	<u>292.19</u>			

Vendor PROHAR - BELLEVILLE PRO HARDWARE:

FEBRUARY								
83584	BELLEVILLE PRO HARDWARE FEB STMT 101-336-933-000 101-329-860-000	02/27/2018 KTYLER WORKOUT SLED 302 NUTS/BOLTS	03/20/2018	102.45	102.45	Open	N 03/20/2018	
				1.58				
				12.47				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	GL Distribution							
	101-265-860-000	S70 EXTRA KEYS		15.00				
	101-692-742-000	ZINC PLATE/NUTS/BOLTS		1.42				
	101-265-931-000	POLICE-PAINT		71.98				
Total for vendor PROHAR - BELLEVILLE PRO HARDWARE:				102.45	102.45			

Vendor BOTRME - BOUND TREE MEDICAL :

82782679								
83617	BOUND TREE MEDICAL	02/20/2018	03/20/2018	1,829.12	1,829.12	Open	N	18-701
	MISC. SUPPLIES	KTYLER					03/20/2018	
	101-336-740-000	MISC. MED SUPPLIES FOR STATIONS		1,829.12				
82782680								
83618	BOUND TREE MEDICAL	02/20/2018	03/20/2018	38.30	38.30	Open	N	18-701
	MISC. SUPPLIES	KTYLER					03/20/2018	
	101-336-740-000	MISC. MED SUPPLIES FOR STATIONS		38.30				
82791996								
83714	BOUND TREE MEDICAL	03/01/2018	03/20/2018	305.10	305.10	Open	N	
	MISC MED SUPPLIES	KTYLER					03/20/2018	
	101-336-740-000	MISC MED SUPPLIES		305.10				
82793118								
83784	BOUND TREE MEDICAL	03/04/2018	03/20/2018	90.99	90.99	Open	N	18-701
	MISC. SUPPLIES	KTYLER					03/20/2018	
	101-336-740-000	MISC. MED SUPPLIES FOR STATIONS		90.99				
Total for vendor BOTRME - BOUND TREE MEDICAL :				2,263.51	2,263.51			

Vendor MISC - BRANDY LOGGIE:

REFUND								
83750	BRANDY LOGGIE	03/06/2018	03/20/2018	55.00	55.00	Open	N	
	REFUND TAE KWON DO CLASS	KTYLER					03/20/2018	
	101-000-691-000	REFUND #95869		55.00				
Total for vendor MISC - BRANDY LOGGIE:				55.00	55.00			

Vendor CDWGOV - CDW GOVERNMENT:

LVG0983								
83575	CDW GOVERNMENT	02/23/2018	03/20/2018	261.09	261.09	Open	N	18-693
	EXCEL FOR EMS WORKSTATION	KTYLER					03/20/2018	
	101-191-727-000	EXCEL FOR EMS WORKSTATION		261.09				
LRV7435								
83615	CDW GOVERNMENT	02/13/2018	03/20/2018	97.38	97.38	Open	N	18-680
	MOUSE PADS AND WRIST GUARDS FOR	KTYLER					03/20/2018	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	101-325-740-000	BELKIN WAVEREST GEL WRIST REST - BLAC		75.06				
	101-325-740-000	FELLOWES MOUSE PAD - BLACK		22.32				
LSV0282 83616	CDW GOVERNMENT DOCKING STATION FOR SURFACE PRO	02/16/2018 KTYLER	03/20/2018	157.77	157.77	Open	N 03/20/2018	18-699
	101-336-740-000	DOCKING STATION SURFACE PRO		157.77				
LWK0828 83782	CDW GOVERNMENT MONITOR SETUP	02/28/2018 KTYLER	03/20/2018	225.94	225.94	Open	N 03/20/2018	18-706
	101-336-741-000	MINI DVI		24.00				
	101-336-741-000	MINI VGA		11.00				
	101-336-741-000	MINI HDMI		22.94				
	101-336-741-000	MINI DISPLAY PORT		20.18				
	101-336-741-000	MONITOR STAND		147.82				
Total for vendor CDWGOV -- CDW GOVERNMENT:				742.18	742.18			

Vendor CHABUS - CHAPP & BUSHEY OIL CO:

167753 83702	CHAPP & BUSHEY OIL CO DIESEL	02/23/2018 KTYLER	03/20/2018	909.54	909.54	Open	N 03/20/2018	
	101-301-860-001	DIESEL		20.92				
	101-336-860-001	DIESEL		650.32				
	592-536-751-000	DIESEL		172.81				
	101-692-860-000	DIESEL		65.49				
167754 83703	CHAPP & BUSHEY OIL CO FUEL	02/23/2018 KTYLER	03/20/2018	5,990.17	5,990.17	Open	N 03/20/2018	
	101-301-860-001	FUEL		3,947.52				
	101-336-860-001	FUEL		215.65				
	592-536-751-000	FUEL		862.58				
	101-265-860-000	FUEL		329.46				
	101-692-860-000	FUEL		371.39				
	101-370-860-000	FUEL		53.91				
	101-718-860-000	FUEL		179.71				
	101-171-860-000	FUEL		29.95				
Total for vendor CHABUS - CHAPP & BUSHEY OIL CO:				6,899.71	6,899.71			

Vendor BAZCHA - Charles Bazy:

TRAVEL 83745	Charles Bazy REIMB FOR PARKING/MEALS	03/06/2018 KTYLER	03/20/2018	55.10	55.10	Open	N 03/20/2018	
-----------------	---	----------------------	------------	-------	-------	------	-----------------	--

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
	GL Distribution							
	101-301-956-000	BAZZY 2.21-22 COURT PKNG		20.00				
	101-301-956-000	BAZZY/CHAMPAGNE 2.21 MEALS		35.10				
Total for vendor BAZCHA - Charles Bazy:				55.10	55.10			

Vendor CLASST - CLASSIC T'S:

02.28.18								
83794	CLASSIC T'S	02/28/2018	03/20/2018	30.00	30.00	Open	N	
	FOLKS POLO SHIRT	KTYLER					03/20/2018	
	101-301-741-000	FOLKS POLO SHIRT		30.00				
Total for vendor CLASST - CLASSIC T'S:				30.00	30.00			

Vendor CODSAV - CODE SAVVY CONSULTANTS:

REISSUEX2								
83662	CODE SAVVY CONSULTANTS	02/28/2018	03/20/2018	4,200.00	4,200.00	Open	N	
	REISSUE VOIDED CHECK 112231	KTYLER					03/20/2018	
	101-370-819-000	REISSUE VOIDED CHECK 112231		4,200.00				
Total for vendor CODSAV - CODE SAVVY CONSULTANTS:				4,200.00	4,200.00			

Vendor COMASS - COMMUNICATION ASSOCIATES INC:

62331								
83751	COMMUNICATION ASSOCIATES INC	02/28/2018	03/20/2018	2,875.00	2,875.00	Open	N	
	FEB DDA MARKETING SVCS	KTYLER					03/20/2018	
	247-000-822-000	FEB DDA MARKETING SVCS		2,875.00				
62310								
83753	COMMUNICATION ASSOCIATES INC	02/05/2018	03/20/2018	5,500.00	5,500.00	Open	N	
	INK UNITED DISSIER MARCH 2018	KTYLER					03/20/2018	
	247-000-900-000	INK UNITED DISSIER MARCH 2018		5,500.00				
Total for vendor COMASS - COMMUNICATION ASSOCIATES INC:				8,375.00	8,375.00			

Vendor SCHDAV - DAVID SCHULER:

TRAVEL								
83791	DAVID SCHULER	03/13/2018	03/20/2018	23.73	23.73	Open	N	
	3.8-9 MACEO CONF MEALS	KTYLER					03/20/2018	
	101-329-861-000	3.8-9 MACEO CONF MEALS		23.73				
Total for vendor SCHDAV - DAVID SCHULER:				23.73	23.73			

Vendor SENDAV - DAVID SENTERS:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
REISSUEX2 83666	DAVID SENTERS REISSUE VOIDED CHECK 113263 101-370-818-000	02/28/2018 KTYLER	03/20/2018	25.00	25.00	Open	N 03/20/2018	
	REISSUE VOIDED CHECK 113263			25.00				
	Total for vendor SENDAV - DAVID SENTERS:			<u>25.00</u>	<u>25.00</u>			

Vendor DUWA - DOWNRIVER UTILITY WASTEWATER AUTH:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
JANUARY 83769	DOWNRIVER UTILITY WASTEWATER AUTH JAN PROFESSIONAL ASSESS FEES 592-537-924-000	03/07/2018 KTYLER	03/20/2018	347.08	347.08	Open	N 03/20/2018	
	JAN PROFESSIONAL ASSESS FEES			347.08				
	Total for vendor DUWA - DOWNRIVER UTILITY WASTEWATER AUTH:			<u>347.08</u>	<u>347.08</u>			

Vendor EJUSA - EJ USA INC:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
110170110973 83602	EJ USA INC HYDRANT-PUMP NOZZLE 592-536-740-000	12/08/2017 KTYLER	03/20/2018	486.00	486.00	Open	N 03/20/2018	
	HYDRANT-PUMP NOZZLE			486.00				
	Total for vendor EJUSA - EJ USA INC:			<u>486.00</u>	<u>486.00</u>			

Vendor EXPTIR - EXPRESS TIRE:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
27318 83797	EXPRESS TIRE 162 OIL CHNG 101-301-860-000	01/16/2018 KTYLER	03/20/2018	35.53	35.53	Open	N 03/20/2018	
	162 OIL CHNG			35.53				
27319 83798	EXPRESS TIRE 173 OIL CHNG/AIR FILTER 101-301-860-000	01/16/2018 KTYLER	03/20/2018	46.29	46.29	Open	N 03/20/2018	
	173 OIL CHNG/AIR FILTER			46.29				
27321 83799	EXPRESS TIRE 143 TIRE INSTALL X2 101-301-860-000	01/16/2018 KTYLER	03/20/2018	30.00	30.00	Open	N 03/20/2018	
	143 TIRE INSTALL X2			30.00				
27342 83800	EXPRESS TIRE 526 TIRE ROTATION 592-536-932-000	01/18/2018 KTYLER	03/20/2018	12.00	12.00	Open	N 03/20/2018	
	526 TIRE ROTATION			12.00				

POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
27345 83801	EXPRESS TIRE 144 OIL CHNG 101-301-860-000	01/18/2018 KTYLER	03/20/2018	35.53	35.53	Open	N 03/20/2018	
	144 OIL CHNG			35.53				
27360 83802	EXPRESS TIRE 145 OIL CHNG 101-301-860-000	01/18/2018 KTYLER	03/20/2018	38.46	38.46	Open	N 03/20/2018	
	145 OIL CHNG			38.46				
27361 83803	EXPRESS TIRE 703 GAS MAGNUM SEVERE STRUT X1 101-301-860-000	01/18/2018 KTYLER	03/20/2018	431.30	431.30	Open	N 03/20/2018	
	703 GAS MAGNUM SEVERE STRUT X1			431.30				
27362 83804	EXPRESS TIRE 163 OIL CHNG 101-301-860-000	01/18/2018 KTYLER	03/20/2018	35.53	35.53	Open	N 03/20/2018	
	163 OIL CHNG			35.53				
27363 83805	EXPRESS TIRE 141 TIRE INSTALL X2 101-301-860-000	01/18/2018 KTYLER	03/20/2018	40.00	40.00	Open	N 03/20/2018	
	141 TIRE INSTALL X2			40.00				
27364 83806	EXPRESS TIRE 110 ROTORS X2/PAD/WIPERS X2 101-301-860-000	01/18/2018 KTYLER	03/20/2018	428.74	428.74	Open	N 03/20/2018	
	110 ROTORS X2/PAD/WIPERS X2			428.74				
27387 83807	EXPRESS TIRE 172 LTF TIRE REPAIR 101-301-860-000	01/20/2018 KTYLER	03/20/2018	13.82	13.82	Open	N 03/20/2018	
	172 LTF TIRE REPAIR			13.82				
27414 83808	EXPRESS TIRE 164 OIL CHNG 101-301-860-000	01/24/2018 KTYLER	03/20/2018	35.53	35.53	Open	N 03/20/2018	
	164 OIL CHNG			35.53				
27427 83809	EXPRESS TIRE 161 OIL CHNG/TIRE INSTALL X2 101-301-860-000	01/25/2018 KTYLER	03/20/2018	75.53	75.53	Open	N 03/20/2018	
	161 OIL CHNG/TIRE INSTALL X2			75.53				
27440 83810	EXPRESS TIRE 145 LF EXT MIRROR	01/26/2018 KTYLER	03/20/2018	224.65	224.65	Open	N 03/20/2018	

POST DATES 03/20/2018 - 03/20/2018

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	101-301-860-000	145 LF EXT MIRROR		224.65				
27467 83811	EXPRESS TIRE 703 SUSPENS X2/WHEEL ALIGN 101-301-860-000	01/29/2018 KTYLER 703 SUSPENS X2/WHEEL ALIGN	03/20/2018	317.81	317.81	Open	N 03/20/2018	
27468 83812	EXPRESS TIRE 110 REAR TIE BAR/WHEEL ALIGN 101-301-860-000	01/29/2018 KTYLER 110 REAR TIE BAR/WHEEL ALIGN	03/20/2018	366.25	366.25	Open	N 03/20/2018	
27470 83813	EXPRESS TIRE 144 RTF TIRE REPAIR 101-301-860-000	01/29/2018 KTYLER 144 RTF TIRE REPAIR	03/20/2018	13.82	13.82	Open	N 03/20/2018	
27493 83814	EXPRESS TIRE 141 OIL CHNG/AIR FILTER 101-301-860-000	01/30/2018 KTYLER 141 OIL CHNG/AIR FILTER	03/20/2018	38.64	38.64	Open	N 03/20/2018	
27526 83815	EXPRESS TIRE 162 BATTERY 101-301-860-000	02/01/2018 KTYLER 162 BATTERY	03/20/2018	127.65	127.65	Open	N 03/20/2018	
27577 83816	EXPRESS TIRE 134 OIL CHNG 101-301-860-000	02/06/2018 KTYLER 134 OIL CHNG	03/20/2018	27.88	27.88	Open	N 03/20/2018	
27587 83817	EXPRESS TIRE 164 WIPER BLADES 101-301-860-000	02/07/2018 KTYLER 164 WIPER BLADES	03/20/2018	43.89	43.89	Open	N 03/20/2018	
27643 83818	EXPRESS TIRE S61 TIRES X2 101-265-860-000	02/12/2018 KTYLER S61 TIRES X2	03/20/2018	361.72	361.72	Open	N 03/20/2018	
37682 83819	EXPRESS TIRE 172 OIL CHNG 101-301-860-000	02/15/2018 KTYLER 172 OIL CHNG	03/20/2018	27.88	27.88	Open	N 03/20/2018	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
27738 83820	EXPRESS TIRE 174 OIL CHNG 101-301-860-000	02/20/2018 KTYLER 174 OIL CHNG	03/20/2018	27.88 27.88	27.88	Open	N 03/20/2018	
27747 83821	EXPRESS TIRE 144 2 FT ROTORS/1 FT PAD 101-301-860-000	02/20/2018 KTYLER 144 2 FT ROTORS/1 FT PAD	03/20/2018	392.50 392.50	392.50	Open	N 03/20/2018	
27760 83822	EXPRESS TIRE S61 WIPER BLADES 101-265-860-000	02/21/2018 KTYLER S61 WIPER BLADES	03/20/2018	43.89 43.89	43.89	Open	N 03/20/2018	
27856 83823	EXPRESS TIRE S61 RTF NEW TIRE 101-265-860-000	02/28/2018 KTYLER S61 RTF NEW TIRE	03/20/2018	120.86 120.86	120.86	Open	N 03/20/2018	
27777 83824	EXPRESS TIRE 163 TIRE INSTALL X2 101-301-860-000	02/22/2018 KTYLER 163 TIRE INSTALL X2	03/20/2018	20.00 20.00	20.00	Open	N 03/20/2018	
27782 83825	EXPRESS TIRE 144 REAR ROTORS X2/1 REAR PAD 101-301-860-000	02/22/2018 KTYLER 144 REAR ROTORS X2/1 REAR PAD	03/20/2018	381.75 381.75	381.75	Open	N 03/20/2018	
27853 83826	EXPRESS TIRE 133 OIL CHNG/ALIGN/BUSHING X2 101-301-860-000	02/28/2018 KTYLER 133 OIL CHNG/ALIGN/BUSHING X2	03/20/2018	293.91 293.91	293.91	Open	N 03/20/2018	
27877 83827	EXPRESS TIRE 143 OXYGEN SENSOR 101-301-860-000	03/01/2018 KTYLER 143 OXYGEN SENSOR	03/20/2018	321.79 321.79	321.79	Open	N 03/20/2018	
27878 83828	EXPRESS TIRE 164 IGNITION COIL/AUTO IRIDIUM P 101-301-860-000	03/01/2018 KTYLER 164 IGNITION COIL/AUTO IRIDIUM PLUG	03/20/2018	243.38 243.38	243.38	Open	N 03/20/2018	
27879 83829	EXPRESS TIRE 145 STEERING/SUSPENSION/SERPENTI KTYLER	03/01/2018 KTYLER	03/20/2018	485.19	485.19	Open	N 03/20/2018	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	101-301-860-000	145 STEERING/SUSPENSION/SERPENTINE BE		485.19				
27871 83830	EXPRESS TIRE 76 OIL CHNG/TIRE ROTATE 101-301-860-000	03/01/2018 KTYLER	03/20/2018	50.46	50.46	Open	N 03/20/2018	
		76 OIL CHNG/TIRE ROTATE		50.46				
	Total for vendor EXPTIR - EXPRESS TIRE:			5,190.06	5,190.06			

Vendor FTCH - FISHBECK, THOMPSON, CARR & HUBER:

373340 83752	FISHBECK, THOMPSON, CARR & HUBER VBT/DDA 2016 PLACEMAKINGM PROJEC 247-000-820-000	03/05/2018 KTYLER	03/20/2018	2,739.20	2,739.20	Open	N 03/20/2018	
		VBT/DDA 2016 PLACEMAKINGM PROJECT		2,739.20				
	Total for vendor FTCH - FISHBECK, THOMPSON, CARR & HUBER:			2,739.20	2,739.20			

Vendor FUNEXP - FUN EXPRESS LLC:

688592326-01 83589	FUN EXPRESS LLC TEEN FLASHLIGHT EGG HUNT	02/22/2018 KTYLER	03/20/2018	294.17	294.17	Open	N 03/20/2018	18-705
	101-691-742-000	WARHEADS PUCKER PARTY CANDY		39.95				
	101-691-742-000	CHOCOLATE CANDY ASSORT		47.97				
	101-691-742-000	WONKA MIX UPS ASSORT		33.58				
	101-691-742-000	WRIGLEY GRAB BAG ASSORT		28.78				
	101-691-742-000	CAMOUFLAGE PLASTIC EGGS 72 PC		10.48				
	101-691-742-000	EMOJI PLASTIC EGGS 48 PC		7.99				
	101-691-742-000	GOOFY SMILE FACE PLASTIC EGGS 72 PC		10.39				
	101-691-742-000	PIXEL PATTERN PLASTIC EGG		11.94				
	101-691-742-000	IRIDESCENT PLASTIC EGGS 144 PC		23.98				
	101-691-742-000	LARGE SILVER FOIL FRINGE DOOR CURTAIN		30.38				
	101-691-742-000	PICTURE FRAME CUTOUTS		7.19				
	101-691-742-000	FIT & FUN PRE FILLED ACTIVITY PLASTIC		23.97				
	101-691-742-000	ROCK STAR PHOTO STICKS		5.99				
	101-691-742-000	PAPER JUMBO FACIAL FEATUES STICKS		5.59				
	101-691-742-000	EASTER PHOTO STICKS		5.99				
688836221-01 83780	FUN EXPRESS LLC TEEN EGG HUNT AND MOTHER DAUGHTER	03/07/2018 KTYLER	03/20/2018	141.96	141.96	Open	N 03/20/2018	18-722
	101-691-742-001	JUMBO BRIGHT COLORED EASTER EGGS		74.50				
	101-691-742-001	METALLIC GOLDEN EASTER EGGS		9.96				
	101-691-742-001	PERFECTLY PARIS FOLDING FANS		19.14				
	101-691-742-001	PERFECTLY PARIS PAPER LANTERNS		38.36				
	Total for vendor FUNEXP - FUN EXPRESS LLC:			436.13	436.13			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
Vendor GAGLSE - GARY'S GLASS SERVICE:								
6565 83785	GARY'S GLASS SERVICE GLASS REPAIR 101-692-860-000	03/08/2018 KTYLER	03/20/2018	203.95	203.95	Open	N 03/20/2018	18-729
	WINDSHIELD FOR CROWN VIC S 69			203.95				
	Total for vendor GAGLSE - GARY'S GLASS SERVICE:			203.95	203.95			
Vendor GAMOGR - GASIOREK, MORGAN, GRECO & MCCAULEY, :								
7172 83718	GASIOREK, MORGAN, GRECO & MCCAULEY FEB LEGAL SVCS 101-210-801-000 592-536-801-002	03/02/2018 KTYLER	03/20/2018	57.35	57.35	Open	N 03/20/2018	
	FEB LEGAL SVCS			40.72				
	FEB LEGAL SVCS			16.63				
7170 83719	GASIOREK, MORGAN, GRECO & MCCAULEY FEB LEGAL SVCS 247-000-803-000	03/02/2018 KTYLER	03/20/2018	761.27	761.27	Open	N 03/20/2018	
	FEB LEGAL SVCS			761.27				
7173 83720	GASIOREK, MORGAN, GRECO & MCCAULEY FEB LEGAL SVCS 101-210-801-000 592-536-801-002	03/02/2018 KTYLER	03/20/2018	7,087.71	7,087.71	Open	N 03/20/2018	
	FEB LEGAL SVCS			5,032.27				
	FEB LEGAL SVCS			2,055.44				
7174 83721	GASIOREK, MORGAN, GRECO & MCCAULEY FEB LEGAL SVCS 101-210-801-000 592-536-801-002	03/02/2018 KTYLER	03/20/2018	113.00	113.00	Open	N 03/20/2018	
	FEB LEGAL SVCS			80.23				
	FEB LEGAL SVCS			32.77				
7176 83722	GASIOREK, MORGAN, GRECO & MCCAULEY FEB LEGAL SVCS 101-210-801-000 592-536-801-002	03/02/2018 KTYLER	03/20/2018	5,937.10	5,937.10	Open	N 03/20/2018	
	FEB LEGAL SVCS			4,215.34				
	FEB LEGAL SVCS			1,721.76				
7175 83723	GASIOREK, MORGAN, GRECO & MCCAULEY FEB LEGAL SVCS 101-210-801-000 592-536-801-002	03/02/2018 KTYLER	03/20/2018	2,046.38	2,046.38	Open	N 03/20/2018	
	FEB LEGAL SVCS			1,452.93				
	FEB LEGAL SVCS			593.45				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
7171 83724	GASIOREK, MORGAN, GRECO & MCCAULEY FEB LEGAL SVCS 101-210-801-000 592-536-801-002	03/02/2018 KTYLER	03/20/2018	1,511.20 1,072.95 438.25	1,511.20	Open	N 03/20/2018	
Total for vendor GAMOGR - GASIOREK, MORGAN, GRECO & MCCAULEY,:				17,514.01	17,514.01			

Vendor GOBUSO - GOVERNOR BUSINESS SOLUTIONS:

35924 83574	GOVERNOR BUSINESS SOLUTIONS 36/17 INCH ROLLS OF PAPER (1 EAC 101-370-900-000 101-370-900-000 101-370-900-000	02/27/2018 KTYLER	03/20/2018	162.10 71.40 76.70 14.00	162.10	Open	N 03/20/2018	18-681
Total for vendor GOBUSO - GOVERNOR BUSINESS SOLUTIONS:				162.10	162.10			

Vendor GRAING - GRAINGER:

9710039901 83586	GRAINGER CARGO STRAPS X4 592-536-740-000	02/26/2018 KTYLER	03/20/2018	173.60 173.60	173.60	Open	N 03/20/2018	
9712025478 83716	GRAINGER CABLE TIES 592-536-740-000	02/27/2018 KTYLER	03/20/2018	15.68 15.68	15.68	Open	N 03/20/2018	
9707774858 83717	GRAINGER SHELVES FOR JANITOR SUPPLIES 101-265-740-000	02/22/2018 KTYLER	03/20/2018	367.07 367.07	367.07	Open	N 03/20/2018	
Total for vendor GRAING - GRAINGER:				556.35	556.35			

Vendor GLWA - GREAT LAKES WATER AUTHORITY:

100-1511-W 83768	GREAT LAKES WATER AUTHORITY JAN WATER PURCHASES 592-536-927-000	02/27/2018 KTYLER	03/20/2018	233,257.58 233,257.58	233,257.58	Open	N 03/20/2018	
Total for vendor GLWA - GREAT LAKES WATER AUTHORITY:				233,257.58	233,257.58			

Vendor GUAULU - GULF AUTO LUBE:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
54793 83583	GULF AUTO LUBE 100 OIL CHNG/WIPERS 101-301-860-000	02/27/2018 KTYLER	03/20/2018	82.94	82.94	Open	N 03/20/2018	
	100 OIL CHNG/WIPERS			82.94				
54868 83713	GULF AUTO LUBE 106 OIL CHNG 101-301-860-000	03/02/2018 KTYLER	03/20/2018	37.94	37.94	Open	N 03/20/2018	
	106 OIL CHNG			37.94				
Total for vendor GUAULU - GULF AUTO LUBE:				120.88	120.88			

Vendor STAJEF - JEFFREY STANTON:

TRAVEL								
83796	JEFFREY STANTON	03/06/2018	03/20/2018	26.51	26.51	Open	N	
	REIMB WIPER BLADE/3.1 COURT PARK	KTYLER					03/20/2018	
	101-301-956-000	REIMB WIPER BLADE/3.1 COURT PARKING		26.51				
Total for vendor STAJEF - JEFFREY STANTON:				26.51	26.51			

Vendor MONJOA - JOANNE MONTGOMERY:

TRAVEL								
83700	JOANNE MONTGOMERY	03/12/2018	03/20/2018	253.65	253.65	Open	N	
	3.7-9 MMRMA MILEAGE/MEALS	KTYLER					03/20/2018	
	101-215-860-000	3.7-9 MMRMA MILEAGE		95.92				
	101-215-861-000	3.7 MMRMA MEAL		31.54				
	101-301-860-000	LAURAIN/JAWRIGHT 3.7 MMRMA MEALS		63.10				
	101-336-861-000	BROW 3.7 MMRMA MEAL		31.55				
	101-370-861-000	BEST 3.7 MMRMA MEAL		31.54				
Total for vendor MONJOA - JOANNE MONTGOMERY:				253.65	253.65			

Vendor JOHLIT - JOHNSTON LITHOGRAPH, INC.:

93848 83704	JOHNSTON LITHOGRAPH, INC.	03/01/2018	03/20/2018	181.00	181.00	Open	N	18-703
	CUSTOMER SERVICE DOOR HANGERS	KTYLER					03/20/2018	
	592-536-740-000	CUSTOMER SERVICE DOOR HANGERS		181.00				
Total for vendor JOHLIT - JOHNSTON LITHOGRAPH, INC.:				181.00	181.00			

Vendor BARJOS - JOSEPH BARNABEI:

REISSUEX2								
83663	JOSEPH BARNABEI	02/28/2018	03/20/2018	100.00	100.00	Open	N	
	REISSUE VOIDED CKS-112491/112836	KTYLER					03/20/2018	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	101-370-818-000	VOIDED CKS-112491/112836/113184/1149		100.00				
Total for vendor BARJOS - JOSEPH BARNABEI:				100.00	100.00			

Vendor K9ACAD - K9 ATF:

K9COST 83774	K9 ATF K9 COST(S) 266-000-863-000 266-000-862-000	03/07/2018 KTYLER K9 TRAINING FEES K9 GERMAN SHEP/EQUIP	03/20/2018	12,100.00 4,500.00 7,600.00	12,100.00	Open	N 03/20/2018	
Total for vendor K9ACAD - K9 ATF:				12,100.00	12,100.00			

Vendor KENCOM - KENT COMMUNICATIONS:

267158 83729	KENT COMMUNICATIONS PRINTING/POSTAGE 2018 ASSESS NOT 101-247-819-000 101-248-728-000	02/22/2018 KTYLER PRINTING 2018 ASSESS NOTICES POSTAGE 2018 ASSESS NOTICES	03/20/2018	1,801.08 1,394.38 406.70	1,801.08	Open	N 03/20/2018	
Total for vendor KENCOM - KENT COMMUNICATIONS:				1,801.08	1,801.08			

Vendor EMEKES - KESS EMEKPE:

REISSUEX2 83668	KESS EMEKPE REISSUE VOIDED CHECK 116582 101-370-818-000	02/28/2018 KTYLER REISSUE VOIDED CHECK 116582	03/20/2018	25.00 25.00	25.00	Open	N 03/20/2018	
Total for vendor EMEKES - KESS EMEKPE:				25.00	25.00			

Vendor MISC - KEYSTONE S.T.A.R.S. LLC:

REFUND 83596	KEYSTONE S.T.A.R.S. LLC REFUND DANCE TICKETS #93360 101-000-691-000	02/28/2018 KTYLER REFUND DANCE TICKETS #93360	03/20/2018	30.00 30.00	30.00	Open	N 03/20/2018	
Total for vendor MISC - KEYSTONE S.T.A.R.S. LLC:				30.00	30.00			

Vendor LOADOM - LOAD O METER:

222 83788	LOAD O METER WHEEL LOAD WEIGHER 101-301-933-000 101-301-933-000	03/08/2018 KTYLER PURCHASE OF REFURBISHED WLW REPAIR WLW	03/20/2018	3,705.64 2,912.50 735.00	3,705.64	Open	N 03/20/2018	
--------------	--	---	------------	--------------------------------	----------	------	-----------------	--

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	101-301-933-000	SHIPPING		58.14				
Total for vendor LOADOM - LOAD O METER:				<u>3,705.64</u>	<u>3,705.64</u>			

Vendor LOHUSU - LOWER HURON SUPPLY:

419470								
83573	LOWER HURON SUPPLY	02/06/2018	03/20/2018	2,486.02	2,486.02	Open	N	18-671
	SAFE STEP 4 PALLETS SALT	KTYLER					03/20/2018	
	101-265-740-000	SAFE STEP 4 PALLETS SALT		2,473.52				
	101-265-740-000	DELIVERY		12.50				
420302								
83577	LOWER HURON SUPPLY	03/01/2018	03/20/2018	180.28	180.28	Open	N	
	JANITORIAL SUPPLIES	KTYLER					03/20/2018	
	101-265-740-000	JANITORIAL SUPPLIES		180.28				
420547								
83743	LOWER HURON SUPPLY	03/08/2018	03/20/2018	466.28	466.28	Open	N	
	JANITORIAL SUPPLIES	KTYLER					03/20/2018	
	101-265-740-000	JANITORIAL SUPPLIES		466.28				
Total for vendor LOHUSU - LOWER HURON SUPPLY:				<u>3,132.58</u>	<u>3,132.58</u>			

Vendor LPPOLI - LP POLICE:

218LP16352								
83727	LP POLICE	02/28/2018	03/20/2018	104.95	104.95	Open	N	
	FEB BACKGROUND CHECKS	KTYLER					03/20/2018	
	101-301-819-000	FEB BACKGROUND CHECKS		104.95				
Total for vendor LPPOLI - LP POLICE:				<u>104.95</u>	<u>104.95</u>			

Vendor WELLUK - LUKE WELLMANN:

STIPEND								
83701	LUKE WELLMANN	03/06/2018	03/20/2018	272.73	272.73	Open	N	
	FEB STIPEND	KTYLER					03/20/2018	
	101-692-956-000	FEB STIPEND		272.73				
Total for vendor WELLUK - LUKE WELLMANN:				<u>272.73</u>	<u>272.73</u>			

Vendor DANLYL - LYLE D DANULOFF PHD:

2.19.18								
83736	LYLE D DANULOFF PHD	03/05/2018	03/20/2018	600.00	600.00	Open	N	
	BOWMAN 2.19 PSYCH EVAL	KTYLER					03/20/2018	
	101-301-956-000	BOWMAN 2.19 PSYCH EVAL		600.00				
Total for vendor DANLYL - LYLE D DANULOFF PHD:				<u>600.00</u>	<u>600.00</u>			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
Vendor MAJGRA - MAJIK GRAPHICS:								
17087 83740	MAJIK GRAPHICS 640 SENIOR VAN DECALS 101-265-860-000	02/21/2018 KTYLER 640 SENIOR VAN DECALS	03/20/2018	25.00  25.00	25.00	Open	N 03/20/2018	
Total for vendor MAJGRA - MAJIK GRAPHICS:				<u>25.00</u>	<u>25.00</u>			
Vendor MISC - MARCIA HOLLINS:								
REFUND 83749	MARCIA HOLLINS REFUND WOMEN'S SELF DEFENSE CLAS 101-000-691-000	03/06/2018 KTYLER REFUND # 93342/93343	03/20/2018	55.00  55.00	55.00	Open	N 03/20/2018	
Total for vendor MISC - MARCIA HOLLINS:				<u>55.00</u>	<u>55.00</u>			
Vendor MAFOSE - MARQUIS FOOD SERVICE:								
8344 83725	MARQUIS FOOD SERVICE PRISONER MEALS 101-301-862-000	03/02/2018 KTYLER PRISONER MEALS	03/20/2018	115.00  115.00	115.00	Open	N 03/20/2018	
8339 83737	MARQUIS FOOD SERVICE PRISONER MEALS 101-301-862-000	02/24/2018 KTYLER PRISONER MEALS	03/20/2018	130.25  130.25	130.25	Open	N 03/20/2018	
Total for vendor MAFOSE - MARQUIS FOOD SERVICE:				<u>245.25</u>	<u>245.25</u>			
Vendor MIPOTR - MICHIGAN POLICE TRAINING:								
1108 83738	MICHIGAN POLICE TRAINING CMV/OOS TRAINING 101-301-861-001 101-301-861-001	02/21/2018 KTYLER KING 4.2 CMV/OOS TRAINING WEHRMAN 4.2 CMV/OOS TRAINING	03/20/2018	590.00  295.00 295.00	590.00	Open	N 03/20/2018	
1110 83739	MICHIGAN POLICE TRAINING GEN CMV/SIZE & WGHT ENFORCE CLAS 101-301-861-001 101-301-861-001	02/24/2018 KTYLER TRONT GEN 5.21-22 CMV ENFORCE CLASS TRONT 5.23-24 SIZE & WGHT ENFORCE CLA	03/20/2018	790.00  395.00 395.00	790.00	Open	N 03/20/2018	
Total for vendor MIPOTR - MICHIGAN POLICE TRAINING:				<u>1,380.00</u>	<u>1,380.00</u>			
Vendor BELNAP - NAPA AUTO PARTS OF BELLEVILLE:								

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
685972 83728	NAPA AUTO PARTS OF BELLEVILLE W-96-3 BATTERY 592-536-932-000 W-96-3 BATTERY Total for vendor BELNAP - NAPA AUTO PARTS OF BELLEVILLE:	02/27/2018 KTYLER	03/20/2018	118.99 118.99	118.99	Open	N 03/20/2018	
				118.99	118.99			

Vendor DEBNOR - NORMAN DEBUCK:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
REISSUEX2 83664	NORMAN DEBUCK REISSUE-112852/113555/113796/114 101-370-818-000 101-370-818-000 Total for vendor DEBNOR - NORMAN DEBUCK:	02/28/2018 KTYLER	03/20/2018	200.00 100.00 100.00	200.00	Open	N 03/20/2018	
				200.00	200.00			

Vendor OREILL - O'REILLY AUTOMOTIVE INC:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
FEBRUARY 83585	O'REILLY AUTOMOTIVE INC FEB STMT 101-265-740-000 592-536-740-000 101-301-860-000 592-536-932-000 101-265-932-000 101-265-932-000 101-265-860-000 592-536-932-000 101-301-860-000 592-536-932-000 592-536-933-000 101-265-932-000 592-536-932-000 101-301-860-000 592-536-932-000 101-336-860-000 592-536-932-000 592-536-932-000 101-265-860-000 Total for vendor OREILL - O'REILLY AUTOMOTIVE INC:	02/28/2018 KTYLER	03/20/2018	1,082.99 89.99 89.99 127.29 4.29 120.06 120.06 28.74 174.98 11.48 15.31 69.59 103.40 29.43 25.96 12.97 9.98 14.99 2.55 31.93	1,082.99	Open	N 03/20/2018	
				1,082.99	1,082.99			

Vendor PELOTON - PELOTON:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
20180312-715-01 83790*	PELTON FS2-EXERCISE BIKE/SUBSCRIPTION	03/12/2018 KTYLER	03/20/2018	2,874.00	2,874.00	Open	N 03/20/2018	18-712
	101-336-741-000	PELTON COMMERCIAL PACKAGE		2,395.00				
	101-336-741-000	1-YEAR SUBSCRIPTION		468.00				
	101-336-741-000	SHIPPING & HANDLING		250.00				
	101-336-741-000	10% PUBLIC SAFETY DISCOUNT		(239.00)				
	Total for vendor PELTON - PELTON:			2,874.00	2,874.00			

Vendor Mulpet - Pete Mulka:

REISSUEX2 83665	PETE MULKA REISSUE VOIDED CHECK 113244	02/28/2018 KTYLER	03/20/2018	108.00	108.00	Open	N 03/20/2018	
	101-691-742-000	REISSUE VOIDED CHECK 113244		108.00				
	Total for vendor Mulpet - Pete Mulka:			108.00	108.00			

Vendor Piccen - Pickleball Central:

202548 83779	Pickleball Central PICKLEBALL NETS	03/05/2018 KTYLER	03/20/2018	99.98	99.98	Open	N 03/20/2018	18-696
	101-691-742-000	CLASSIC PICKLEBALL REPLACEMENT NET		99.98				
	Total for vendor Piccen - Pickleball Central:			99.98	99.98			

Vendor PRISYS - PRINTING SYSTEMS INC:

201111 83770	PRINTING SYSTEMS INC ELECTION SUPPLIES	02/13/2018 KTYLER	03/20/2018	549.51	549.51	Open	N 03/20/2018	18-689
	101-191-727-000	BALLOT INSTRUCTION CARDS		23.00				
	101-191-727-000	RECEIVING BOARD ENVELOPES		25.00				
	101-191-727-000	APPLICATION TO VOTE ENVELOPES		25.00				
	101-191-727-000	BINDERS FOR APPS TO VOTE		85.00				
	101-191-727-000	I VOTED STICKERS		120.00				
	101-191-727-000	VAT STORAGE ENVELOPES		25.00				
	101-191-727-000	SPOILED BALLOT ENVELOPES		25.00				
	101-191-727-000	ORIGINAL BALLOT ENVELOPE		5.00				
	101-191-727-000	APPLICATION TO VOTE PADS		187.50				
	101-191-727-000	SHIPPING FEE		29.01				
	Total for vendor PRISYS - PRINTING SYSTEMS INC:			549.51	549.51			

Vendor PRONEM - PRIORITY ONE EMERGENCY:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
70039155 83746	PRIORITY ONE EMERGENCY PIERCE CARGO PANTS X2 101-336-741-000	03/06/2018 KTYLER	03/20/2018	99.98	99.98	Open	N 03/20/2018	
70039239 83781	PRIORITY ONE EMERGENCY BOOTS/COATS/GLOVES FOR SWAT 101-301-745-000	03/07/2018 KTYLER	03/20/2018	1,365.00	1,365.00	Open	N 03/20/2018	18-684
	511 VALIANT DUTY JACKET GREEN (L)			560.00				
	101-301-745-000	511 VALIANT DUTY JACKET GREEN (XL)		280.00				
	101-301-745-000	511 HALCYON WATERPROOF BOOTS (9.5R)		150.00				
	101-301-745-000	511 HALCYON WATERPROOF BOOTS (10R)		150.00				
	101-301-745-000	511 HALCYON WATERPROOF BOOTS (12R)		150.00				
	101-301-745-000	511 STATION GRIP GLOVES (MEDIUM)		50.00				
	101-301-745-000	511 STATION GRIP GLOVES (LARGE)		25.00				
70038622 83787	PRIORITY ONE EMERGENCY MCINALLY KHAKI PANTS 101-336-741-000	02/16/2018 KTYLER	03/20/2018	74.99	74.99	Open	N 03/20/2018	
	101-336-741-000	MCINALLY KHAKI PANTS		74.99				
	Total for vendor PRONEM - PRIORITY ONE EMERGENCY:			<u>1,539.97</u>	<u>1,539.97</u>			

Vendor QUILL - QUILL CORPORATION:

5116984 83588	QUILL CORPORATION GENERAL OFFICE SUPPLIES 101-248-727-000	02/26/2018 KTYLER	03/20/2018	40.98	40.98	Open	N 03/20/2018	18-668
	101-248-727-000	BOXES LEGAL SIZE COLORED FILE FOLDERS		40.98				
5182984 83730	QUILL CORPORATION ELECTION SUPPLIES AND GENERAL OF 101-191-727-000	02/28/2018 KTYLER	03/20/2018	304.72	304.72	Open	N 03/20/2018	18-711
	101-191-727-000	LABEL TAPE FOR		35.99				
	101-248-727-000	GOO GONE WIPES		5.39				
	101-191-727-000	FAT SHARPIES		12.76				
	101-248-727-000	WHITE CARD STOCK		31.14				
	101-191-727-000	PACK OF 50 ID BADGE HOLDERS		12.29				
	101-191-727-000	CANON PRINTER		29.99				
	101-248-727-000	SIDE OPENING ENVELOPES FOR AUDIT		172.17				
	101-191-727-000	LUGGAGE TAGS		4.99				
5193505 83731	QUILL CORPORATION ELECTION SUPPLIES AND GENERAL OF 101-191-727-000	02/28/2018 KTYLER	03/20/2018	4.99	4.99	Open	N 03/20/2018	18-711
	101-191-727-000	LUGGAGE TAGS		4.99				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
5217398 83732	QUILL CORPORATION ELECTION SUPPLIES AND GENERAL OF 101-191-727-000	03/01/2018 KTYLER	03/20/2018	21.07	21.07	Open	N 03/20/2018	18-711
	EXTRA BLUE LANYARDS			21.07				
	Total for vendor QUILL - QUILL CORPORATION:			<u>371.76</u>	<u>371.76</u>			

Vendor RRFITR - R&R FIRE TRUCK REPAIR :

52314 83710	R&R FIRE TRUCK REPAIR REPAIRS TO E-2 101-336-860-000	02/12/2018 KTYLER	03/20/2018	10,303.57	10,303.57	Open	N 03/20/2018	18-685
	REQUIRED DOT REPAIRS TO E-2			10,303.57				
52313 83711	R&R FIRE TRUCK REPAIR REPAIRS TO E-2 101-336-860-000	02/12/2018 KTYLER	03/20/2018	1,958.01	1,958.01	Open	N 03/20/2018	18-686
	REPAIRS TO E-2			1,958.01				
52330 83712	R&R FIRE TRUCK REPAIR MAINT/REPAIRS TO E-1 101-336-860-000	02/22/2018 KTYLER	03/20/2018	1,409.75	1,409.75	Open	N 03/20/2018	18-708
	MAINTENANCE/REPAIRS TO E-1			1,409.75				
	Total for vendor RRFITR - R&R FIRE TRUCK REPAIR :			<u>13,671.33</u>	<u>13,671.33</u>			

Vendor LENROB - ROBERT LENZ:

INSPECTOR 83744	ROBERT LENZ FEB ELEC INSP 101-370-819-000	03/08/2018 KTYLER	03/20/2018	2,840.00	2,840.00	Open	N 03/20/2018	
	FEB ELEC INSP			2,840.00				
	Total for vendor LENROB - ROBERT LENZ:			<u>2,840.00</u>	<u>2,840.00</u>			

Vendor JACRON - RONALD JACKSON:

REISSUEX2 83667	RONALD JACKSON REISSUE VOIDED CHECK 113724 101-370-818-000	02/28/2018 KTYLER	03/20/2018	25.00	25.00	Open	N 03/20/2018	
	REISSUE VOIDED CHECK 113724			25.00				
	Total for vendor JACRON - RONALD JACKSON:			<u>25.00</u>	<u>25.00</u>			

Vendor SPFISA - SPEARS FIRE SAFETY SERVICES:

158073 83603	Spears Fire Safety Services ANNUAL FIRE EXTINGUISHER(S) INSP	02/16/2018 KTYLER	03/20/2018	55.00	55.00	Open	N 03/20/2018	18-683
-----------------	---	----------------------	------------	-------	-------	------	-----------------	--------

03/15/2018 12:18 PM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
POST DATES 03/20/2018 - 03/20/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
03.20.18 VOUCHER

Page: 22/31

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
158070 83604	101-336-933-000 SPEARS FIRE SAFETY SERVICES ANNUAL FIRE EXTINGUISHER(S) INSP 101-265-933-000	ANN FIRE EXTINGUISHER KTYLER	02/15/2018 03/20/2018	55.00	55.00	Open	N 03/20/2018	18-683
158071 83605	101-265-933-000 SPEARS FIRE SAFETY SERVICES ANNUAL FIRE EXTINGUISHER(S) INSP 101-265-933-000	ANN FIRE EXTINGUISHER KTYLER	02/16/2018 03/20/2018	71.00	71.00	Open	N 03/20/2018	18-683
158072 83606	592-536-933-000 SPEARS FIRE SAFETY SERVICES ANNUAL FIRE EXTINGUISHER(S) INSP 592-536-933-000	ANN FIRE EXTINGUISHER KTYLER	02/16/2018 03/20/2018	55.00	55.00	Open	N 03/20/2018	18-683
158074 83607	592-536-933-000 SPEARS FIRE SAFETY SERVICES ANNUAL FIRE EXTINGUISHER(S) INSP 592-536-933-000	ANN FIRE EXTINGUISHER KTYLER	02/16/2018 03/20/2018	55.00	55.00	Open	N 03/20/2018	18-683
158075 83608	592-536-933-000 SPEARS FIRE SAFETY SERVICES ANNUAL FIRE EXTINGUISHER(S) INSP 592-536-933-000	ANN FIRE EXTINGUISHER KTYLER	02/16/2018 03/20/2018	55.00	55.00	Open	N 03/20/2018	18-683
158076 83609	101-265-933-000 SPEARS FIRE SAFETY SERVICES ANNUAL FIRE EXTINGUISHER(S) INSP 101-265-933-000	ANN FIRE EXTINGUISHER KTYLER	02/16/2018 03/20/2018	80.00	80.00	Open	N 03/20/2018	18-683
158077 83610	592-536-933-000 SPEARS FIRE SAFETY SERVICES ANNUAL FIRE EXTINGUISHER(S) INSP 592-536-933-000	ANN FIRE EXTINGUISHER KTYLER	02/16/2018 03/20/2018	196.00	196.00	Open	N 03/20/2018	18-683
158078 83611	101-265-933-000 SPEARS FIRE SAFETY SERVICES ANNUAL FIRE EXTINGUISHER(S) INSP 101-265-933-000	ANN FIRE EXTINGUISHER KTYLER	02/16/2018 03/20/2018	73.50	73.50	Open	N 03/20/2018	18-683
158186 83612	101-301-933-000 SPEARS FIRE SAFETY SERVICES ANNUAL FIRE EXTINGUISHER(S) INSP 101-301-933-000	ANN FIRE EXTINGUISHER KTYLER	02/20/2018 03/20/2018	300.00	300.00	Open	N 03/20/2018	18-683

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
158187 83613	SPEARS FIRE SAFETY SERVICES ANNUAL FIRE EXTINGUISHER(S) INSP 101-336-933-000	02/20/2018 KTYLER	03/20/2018	322.00	322.00	Open	N 03/20/2018	18-683
	ANN FIRE EXTINGUISHER INSP-FIRE			322.00				
158102 83786	SPEARS FIRE SAFETY SERVICES OVERHEAD KIT SENIORS INSPECTION 101-265-933-000	02/20/2018 KTYLER	03/20/2018	139.00	139.00	Open	N 03/20/2018	18-702
	OVERHEAD KITCHEN SENIORS INSPECTION			139.00				
	Total for vendor SPFISA - SPEARS FIRE SAFETY SERVICES:			<u>1,456.50</u>	<u>1,456.50</u>			

Vendor STATAUTO - STATION AUTOMATION INC:

1410 83789*	STATION AUTOMATION INC ANNUAL LICENSE AGREEMENT 101-336-819-000	02/09/2018 KTYLER	03/20/2018	4,032.80	4,032.80	Open	N 03/20/2018	18-656
	ANNUAL LICENSE (VEHICLE CHECKS MODULE)			990.00				
	ANNUAL LICENSE (VEHICLE CHECKS MODULE)			810.00				
	ANNUAL LICENSE (VEHICLE CHECKS MODUL			220.00				
	ANNUAL LICENSE (VEHICLE CHECKS MODULE)			180.00				
	ANNUAL LICENSE (SCBA TRACKING MODULE)			420.00				
	ANNUAL LICENSE (SCBA TRACKING MODULE)			420.00				
	ANNUAL LICENSE (PPE TRACKING MODULE)			456.00				
	ANNUAL LICENSE (PPE TRACKING MODULE)			456.00				
	ANNUAL LICENSE (STATION CHECKS MODULE)			270.00				
	ANNUAL LICENSE (STATION CHECKS MODULE)			230.00				
	20% OFF SETUP COST			(419.20)				
	Total for vendor STATAUTO - STATION AUTOMATION INC:			<u>4,032.80</u>	<u>4,032.80</u>			

Vendor SUACHA - SUMPTER ACE HARDWARE:

FEBRUARY 83669*	SUMPTER ACE HARDWARE FEB STMT 101-265-740-000	02/28/2018 KTYLER	03/20/2018	1,474.78	1,474.78	Open	N 03/20/2018	
	PADLOCK/CLOROX WIPES			9.52				
	SNOW BLOWER REPAIRS			101.45				
	CREDIT RETURN			(72.00)				
	RATCHET/ROLLER/PAINTBRSH/TRAY			26.91				
	ROOF PATCH			34.42				
	HOOK			5.00				
	SNOWBLOWER DIAG FEE			36.00				
	DUAL WORK LIGHT			125.66				
	TAPE/RATCHET/METAL HANDLE			28.90				
	GLOVES/LIGHTERS			9.44				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
	GL Distribution							
	101-265-740-000	SNOWBLOWER PARTS		8.64				
	101-265-932-000	SENIOR BUS-EXT CORD		62.99				
	592-536-740-000	TESTER/TOTE/MISC		93.34				
	592-536-931-001	HARMONY LN LIFT STATION		77.36				
	101-265-740-000	DRAIN CLEANER/STRAINR		10.42				
	592-537-930-000	HARMONY LN LIFT STATION		8.09				
	592-536-740-000	ZINC PAN		5.30				
	101-265-740-000	SENIOR GS-LIGHT BULBS		35.96				
	101-265-740-000	SENIOR GS-LIGHT BULBS		107.89				
	592-536-740-000	COUPLNG/NIPPLES		10.06				
	101-265-933-000	SNOW BLOWER REPAIRS		184.24				
	101-325-740-000	ACRYLIC SHEETS		179.98				
	101-325-740-000	ACRYLIC SHEET/TOTE		46.78				
	592-536-933-000	HI-LO GAS		26.99				
	592-536-932-000	507 HITCH BALL-CREDIT		(23.39)				
	101-265-931-000	PAINT FOR POLICE		61.18				
	592-536-740-000	TOOLS/ORGANIZERS		48.37				
	592-537-930-000	BECKLEY LIFT STATION		71.99				
	592-537-930-000	BECKLEY LIFT STATION		2.51				
	101-191-727-000	VOTING MAT.'LS		29.75				
	592-536-740-000	TOOLS		22.49				
	592-536-932-000	507 HITCHBALL/MOUNT/PIN & CLIP		60.27				
	101-336-740-000	COUPLINGS/TEFLON TAPE		38.27				
Total for vendor SUACHA - SUMPTER ACE HARDWARE:				1,474.78	1,474.78			

Vendor SUFILA - SURE-FIT LAUNDRY:

395600								
83578	SURE-FIT LAUNDRY	02/06/2018	03/20/2018	63.75	63.75	Open	N	
	CLEAN PRISONER BLANKETS	KTYLER						03/20/2018
	101-301-862-000	CLEAN PRISONER BLANKETS		63.75				
395954								
83579	SURE-FIT LAUNDRY	02/12/2018	03/20/2018	43.50	43.50	Open	N	
	CLEAN PRISONER BLANKETS	KTYLER						03/20/2018
	101-301-862-000	CLEAN PRISONER BLANKETS		43.50				
396314								
83580	SURE-FIT LAUNDRY	02/20/2018	03/20/2018	50.25	50.25	Open	N	
	CLEAN PRISONER BLANKETS	KTYLER						03/20/2018
	101-301-862-000	CLEAN PRISONER BLANKETS		50.25				
396692								
83581	SURE-FIT LAUNDRY	02/27/2018	03/20/2018	50.25	50.25	Open	N	
	CLEAN PRISONER BLANKETS	KTYLER						03/20/2018
	101-301-862-000	CLEAN PRISONER BLANKETS		50.25				

03/15/2018 12:18 PM  
 User: KTYLER  
 DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
Total for vendor SUFILA - SURE-FIT LAUNDRY:				207.75	207.75			
Vendor SYMART - SYMBOLARTS:								
0297082-IN-2								
83792	SYMBOARTS	12/28/2017	03/20/2018	15.00	15.00	Open	N	
	SHIPPING/HANDLING	KTYLER					03/20/2018	
	101-301-741-000	SHIPPING/HANDLING		15.00				
Total for vendor SYMART - SYMBOLARTS:				15.00	15.00			
Vendor LUBSTO - THE LUBE STOP:								
99022								
83582	THE LUBE STOP	02/28/2018	03/20/2018	44.20	44.20	Open	N	
	S61 OIL CHNG	KTYLER					03/20/2018	
	101-692-860-000	S61 OIL CHNG		44.20				
Total for vendor LUBSTO - THE LUBE STOP:				44.20	44.20			
Vendor TOWLOC - TOWN LOCKSMITH INC:								
52841								
83795	TOWN LOCKSMITH INC	01/29/2018	03/20/2018	110.00	110.00	Open	N	
	39605 WABSH/EQ BASIN-FIXED ENTRA	KTYLER					03/20/2018	
	592-536-931-000	39605 WABSH/EQ BASIN-FIXED ENTRANCE D		110.00				
Total for vendor TOWLOC - TOWN LOCKSMITH INC:				110.00	110.00			
Vendor UISSCA - UIS SCADA:								
530353049								
83715	UIS SCADA	02/28/2018	03/20/2018	564.30	564.30	Open	N	
	TROUBLESHOOT RADIO/CHECK GENERAT	KTYLER					03/20/2018	
	592-537-930-000	RYZ LS-RADIO/HARMONY-GEN BATT		564.30				
Total for vendor UISSCA - UIS SCADA:				564.30	564.30			
Vendor UNIFIR - UNIFIRST CORP:								
1944979								
83590	UNIFIRST CORP	12/11/2017	03/20/2018	313.01	313.01	Open	N	
	FEB STMT	KTYLER					03/20/2018	
	101-265-740-000	FEB STMT		214.65				
	101-265-740-000	FEB STMT		46.64				
	592-536-741-000	FEB STMT		51.72				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
1965433 83591	UNIFIRST CORP FEB STMT 101-265-740-000 101-265-740-000 592-536-741-000	02/05/2018 KTYLER FEB STMT FEB STMT FEB STMT	03/20/2018	317.31 218.95 46.64 51.72	317.31	Open	N 03/20/2018	
1967973 83592	UNIFIRST CORP FEB STMT 101-265-740-000 101-265-740-000 592-536-741-000	02/12/2018 KTYLER FEB STMT FEB STMT FEB STMT	03/20/2018	111.81 13.45 46.64 51.72	111.81	Open	N 03/20/2018	
1970475 83593	UNIFIRST CORP FEB STMT 101-265-740-000 101-265-740-000 592-536-741-000	02/19/2018 KTYLER FEB STMT FEB STMT FEB STMT	03/20/2018	111.81 13.45 46.64 51.72	111.81	Open	N 03/20/2018	
1972966 83594	UNIFIRST CORP FEB STMT 101-265-740-000 101-265-740-000 592-536-741-000	02/26/2018 KTYLER FEB STMT FEB STMT FEB STMT	03/20/2018	111.81 13.45 46.64 51.72	111.81	Open	N 03/20/2018	
Total for vendor UNIFIR - UNIFIRST CORP:				965.75	965.75			

Vendor USBANK - US BANK:

938323 83748	US BANK LDFA TAX INCREMENT REV BOND INT 251-000-995-000	03/01/2018 KTYLER LDFA TAX INCREMENT REV BOND INT	03/20/2018	260,540.63 260,540.63	260,540.63	Open	N 03/20/2018	
Total for vendor USBANK - US BANK:				260,540.63	260,540.63			

Vendor VANASS - VANASSCHE CONSTRUCTION INC:

4070 83726	VANASSCHE CONSTRUCTION INC DEBRIS @ 905 E HURON RIVER DR 101-329-819-000	03/01/2018 KTYLER DEBRIS @ 905 E HURON RIVER DR	03/20/2018	750.00 750.00	750.00	Open	N 03/20/2018	
Total for vendor VANASS - VANASSCHE CONSTRUCTION INC:				750.00	750.00			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
Vendor MORVER - VERN MORSE:								
TRAINING								
83587	VERN MORSE	03/03/2018	03/20/2018	828.75	828.75	Open	N	
	YEAR END/AUDIT TRAINING	KTYLER					03/20/2018	
	101-215-861-000	2.21-3.3 YEAR END/AUDIT TRAINING		828.75				
Total for vendor MORVER - VERN MORSE:				828.75	828.75			
Vendor BELVIR - VIRGINIA BELINSKI:								
INSTRUCTOR								
83754	VIRGINIA BELINSKI	03/12/2018	03/20/2018	100.00	100.00	Open	N	
	FEB BAL/EXER CLASS	KTYLER					03/20/2018	
	101-692-742-000	FEB BAL/EXER CLASS		100.00				
Total for vendor BELVIR - VIRGINIA BELINSKI:				100.00	100.00			
Vendor WADTRI - WADE TRIM :								
2010953								
83758	WADE TRIM	03/01/2018	03/20/2018	455.78	455.78	Open	N	
	RVSDS TECH ASSIST	KTYLER					03/20/2018	
	592-536-820-000	RVSDS TECH ASSIST		455.78				
2010954								
83759	WADE TRIM	03/01/2018	03/20/2018	390.00	390.00	Open	N	
	MENARD'S	KTYLER					03/20/2018	
	592-000-286-000	MENARD'S		390.00				
2010955								
83760	WADE TRIM	03/01/2018	03/20/2018	1,470.00	1,470.00	Open	N	
	MAYSER POLYMER USA	KTYLER					03/20/2018	
	592-000-286-000	MAYSER POLYMER USA		1,470.00				
2010956								
83761	WADE TRIM	03/01/2018	03/20/2018	824.25	824.25	Open	N	
	CONTINENTAL CANTEEN	KTYLER					03/20/2018	
	592-000-286-000	CONTINENTAL CANTEEN		824.25				
2010957								
83762	WADE TRIM	03/01/2018	03/20/2018	810.00	810.00	Open	N	
	SPEEDWAY STORE #100866	KTYLER					03/20/2018	
	592-000-286-000	SPEEDWAY STORE #100866		810.00				
2010958								
83763	WADE TRIM	03/01/2018	03/20/2018	850.00	850.00	Open	N	
	TOWNE PLACE SUITE HOTEL	KTYLER					03/20/2018	
	592-000-286-000	TOWNE PLACE SUITE HOTEL		850.00				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
Total for vendor WADTRI - WADE TRIM :				4,800.03	4,800.03			
Vendor URGCAR - WASHTENAW URGENT CARE:								
11082								
83705	WASHTENAW URGENT CARE OFFICE VISITS 101-370-956-000	06/12/2017 KTYLER MADIGAN DRUG SCREEN	03/20/2018	35.00	35.00	Open	N 03/20/2018	
Total for vendor URGCAR - WASHTENAW URGENT CARE:				35.00	35.00			
Vendor WCAR - WAYNE COUNTY ACCTS RECEIV:								
293906								
83771	WAYNE COUNTY ACCTS RECEIV 6 TON ROAD SALT 101-265-740-000	02/26/2018 KTYLER 6 TON ROAD SALT	03/20/2018	479.56	479.56	Open	N 03/20/2018	
1008967								
83772	WAYNE COUNTY ACCTS RECEIV 12/17 WALMART TRAF SIG ENERGY 101-450-926-000	02/27/2018 KTYLER 12/17 WALMART TRAF SIG ENERGY	03/20/2018	19.38	19.38	Open	N 03/20/2018	
293742								
83773	WAYNE COUNTY ACCTS RECEIV 01/18 FS2 TRAF SIG MAINT 101-450-926-000	02/13/2018 KTYLER 01/18 FS2 TRAF SIG MAINT	03/20/2018	0.00	0.00	Void	N 03/20/2018	
Total for vendor WCAR - WAYNE COUNTY ACCTS RECEIV:				498.94	498.94			
Vendor WCDPS - WAYNE COUNTY DEPARTMENT OF PUBLIC S:								
293961								
83775	WAYNE COUNTY DEPARTMENT OF PUBLIC FEB ROUGE FIXED SEWAGE 592-537-924-000	03/01/2018 KTYLER FEB ROUGE FIXED SEWAGE	03/20/2018	67,639.85	67,639.85	Open	N 03/20/2018	
293951								
83776	WAYNE COUNTY DEPARTMENT OF PUBLIC MARCH DR FIXED EXCESS 592-537-925-000	03/01/2018 KTYLER MARCH DR FIXED EXCESS	03/20/2018	9,990.00	9,990.00	Open	N 03/20/2018	
DR								
83777	WAYNE COUNTY DEPARTMENT OF PUBLIC JAN DR SEWAGE DISPOSAL 592-537-924-000	03/07/2018 KTYLER JAN DR SEWAGE DISPOSAL	03/20/2018	35,453.13	35,453.13	Open	N 03/20/2018	
Total for vendor WCDPS - WAYNE COUNTY DEPARTMENT OF PUBLIC S:				113,082.98	113,082.98			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
Vendor WCDEEN - WAYNE COUNTY DEPT. ENVIRONMENT:								
293937 83778	WAYNE COUNTY DEPT. ENVIRONMENT SRF BOND PYMTS	02/23/2018 KTYLER	03/20/2018	59,079.90	59,079.90	Open	N 03/20/2018	
	592-537-995-000	2005 DR SRF LOAN PRI TANK INT		337.51				
	592-537-995-000	2008 D REV BOND INT		646.87				
	592-537-995-000	2008 A REV BOND INT		1,690.55				
	592-000-300-039	2008 B REV BOND PRIN		10,226.50				
	592-537-995-000	2008 B REV BOND INT		1,931.04				
	592-000-300-040	2008 C REV BOND PRIN		3,710.50				
	592-537-995-000	2008 C REV BOND INT		644.81				
	592-000-300-043	2011 DR TRANS PLANT IMPROV PRIN		10,769.50				
	592-537-995-000	2011 DR TRANS PLANT IMPROV INT		2,605.49				
	592-000-300-044	2013 DR SRF PRIN		9,231.00				
	592-537-995-000	2013 DR SRF INT		1,781.26				
	592-000-300-045	2018 DR SRF PRIN		12,489.00				
	592-537-995-000	2018 DR SRF INT		3,015.87				
	Total for vendor WCDEEN - WAYNE COUNTY DEPT. ENVIRONMENT:			59,079.90	59,079.90			

Vendor WACORD - WAYNE COUNTY REGISTER OF DEEDS:

AGREEMENT

83576	WAYNE COUNTY REGISTER OF DEEDS RECORD STORMWATER MAINT AGREE	03/05/2018 KTYLER	03/20/2018	51.00	51.00	Open	N 03/20/2018	
	101-370-900-000	RECORD STORMWATER MAINT AGREE-BVL PET		51.00				
	Total for vendor WACORD - WAYNE COUNTY REGISTER OF DEEDS:			51.00	51.00			

Vendor WEWAUR - WESTERN WAYNE URGENT CARE:

13017 83706	WESTERN WAYNE URGENT CARE OFFICE VISITS	02/07/2018 KTYLER	03/20/2018	92.00	92.00	Open	N 03/20/2018	
	101-301-956-000	BUCKBERRY DRUG SCREEN		25.00				
	101-692-956-000	CALLIHAN DRUG SCREEN		25.00				
	101-692-956-000	ZITZEWITZ PHYSICAL		42.00				
	Total for vendor WEWAUR - WESTERN WAYNE URGENT CARE:			92.00	92.00			

Vendor WIPOEQ - WINDER POLICE EQUIPMENT:

20180393 83707	WINDER POLICE EQUIPMENT 144 CONTROL HEAD FED SIGNAL	02/21/2018 KTYLER	03/20/2018	287.50	287.50	Open	N 03/20/2018	
	101-301-860-000	144 CONTROL HEAD FED SIGNAL		287.50				

03/15/2018 12:18 PM  
 User: KTYLER  
 DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
 POST DATES 03/20/2018 - 03/20/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID  
 03.20.18 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
20180394 83708	WINDER POLICE EQUIPMENT SPARE CONTROL HEAD FED SIG 101-301-860-000	02/21/2018 KTYLER	03/20/2018	287.50	287.50	Open	N 03/20/2018	
		SPARE CONTROL HEAD FED SIG		287.50				
20180475 83709	WINDER POLICE EQUIPMENT 532 MOUNTING BRACKET FOR LIGHTBA 592-536-932-000	02/28/2018 KTYLER	03/20/2018	81.10	81.10	Open	N 03/20/2018	
		532 MOUNTING BRACKET FOR LIGHTBARS		81.10				
	Total for vendor WIPOEQ - WINDER POLICE EQUIPMENT:			<u>656.10</u>	<u>656.10</u>			
# of Invoices:	181	# Due:	180	Totals:	802,399.75	802,399.75		
# of Credit Memos:	0	# Due:	0	Totals:	<u>0.00</u>	<u>0.00</u>		
Net of Invoices and Credit Memos:					<u>802,399.75</u>	<u>802,399.75</u>		
* 3 Net Invoices have Credits Totalling:					(753.59)			

03/15/2018 12:18 PM  
User: KTYLER  
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP  
POST DATES 03/20/2018 - 03/20/2018  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID  
03.20.18 VOUCHER

Page: 31/31

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
--- TOTALS BY FUND ---								
	101 - General Fund			89,027.65	89,027.65			
	247 - DDA Fund			11,875.47	11,875.47			
	250 - Museum Fund			872.48	872.48			
	251 - LDFA Fund			260,540.63	260,540.63			
	266 - State Forfeiture Fund			12,100.00	12,100.00			
	592 - Water/Sewer Fund			427,983.52	427,983.52			
--- TOTALS BY DEPT/ACTIVITY ---								
	000 -			336,299.33	336,299.33			
	171 - Supervisor Department			709.75	709.75			
	191 - Election Department			962.43	962.43			
	210 - Attorney Fees			11,894.44	11,894.44			
	215 - Clerk Department			956.21	956.21			
	247 - Assessing Department			1,394.38	1,394.38			
	248 - General Office			1,105.13	1,105.13			
	265 - Building & Grounds			15,790.68	15,790.68			
	301 - Police Department			17,756.51	17,756.51			
	325 - Dispatch			324.14	324.14			
	329 - Ordinance Enforcement			786.20	786.20			
	336 - Fire Department			27,403.60	27,403.60			
	370 - Building/Planning Dept.			7,834.80	7,834.80			
	450 - Public Services			19.38	19.38			
	536 - Water Department			250,284.66	250,284.66			
	537 - Sewer Department			126,928.11	126,928.11			
	691 - Recreation Dept			644.11	644.11			
	692 - Seniors Dept			1,126.18	1,126.18			
	718 - Park & Lake Dept			179.71	179.71			

# Charter Township of Van Buren

Consent Agenda \_\_\_\_\_

WORK STUDY: MARCH 19, 2018 \_\_\_\_\_

BOARD MEETING: MARCH 20, 2018 \_\_\_\_\_

## REQUEST FOR BOARD ACTION

	New Business	Unfinished Business	X Consent Agenda	Public Hearing
<b>ITEM (SUBJECT)</b>	Consider the reappointments of Joyce Rochowiak, Ronald Blank and Helen Foster to the Downtown Development Authority, terms to expire March 9, 2022			
<b>DEPARTMENT</b>	DDA			
<b>PRESENTER</b>	Supervisor McNamara			
<b>PHONE NUMBER</b>	723-699-8910			
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>				

### Agenda topic

ACTION REQUESTED
Approve the reappointments of Joyce Rochowiak, Ronald Blank and Helen Foster to the Downtown Development Authority, terms to expire March 9, 2022

BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)
<p>Over the years the Van Buren Township Downtown Development Authority (DDA) has been able to undertake many projects that would not have been accomplished without the vision of the Township Board when they established a DDA in accordance with Public Act 197 of 1975, as amended. While projects are district specific, they reflect on the entire township and set the tone of our community. Some of the DDA’s successes include the reconfiguration of the Belleville/Ecorse intersection and landscape project, Belleville Road repairs and traffic signalization project, decorative fence along Belleville Road at the Belle Harbour Subdivision, assistance with the 800 MH radio system in Public Safety, partnership with the Township on the roof repairs, emergency warning sirens, Automatic External Defibrillators (AED’s) assistance with the Developmental Services Department Renovation and collaboration with the City of Belleville in advertising, their Autumn Events and sculptures.</p> <p>Helen Foster and Ronald Blank have devoted their energy and efforts for a number of years and their terms of office expire March 9, 2018. Joyce Rochowiak is the newest appointment to the DDA Board where she filled an unexpired term for a former DDA member expiring March 9, 2018. They are loyal members and have taken their responsibility seriously. The DDA Board is pro-active with a strong emphasis on the vitality and health of Van Buren and its businesses. Their service has been instrumental in the many successes of the DDA.</p> <p>On the radar for the DDA in the foreseeable future is: continued collaborative efforts with Public Safety for “Public Safety Day,” maintenance of DDA improvements, the placemaking initiative on the DDA owned parcel at 10151 Belleville Road and a pedestrian overpass along Belleville Road over I-94 which will connect the north and south portion of our DDA Business District that will be much safer for pedestrians and non-motorized vehicles.</p> <p>All three (3) of these individuals meet the requirements of the DDA Act and have expressed their interest in continuing to serve Van Buren Charter Township on the Downtown Development Authority Board. Your consideration of their reappointments will be greatly appreciated.</p>

<b>BUDGET IMPLICATION</b>	None. Non Compensated Board of Directors
---------------------------	--

<b>IMPLEMENTATION NEXT STEP</b>	
---------------------------------	--

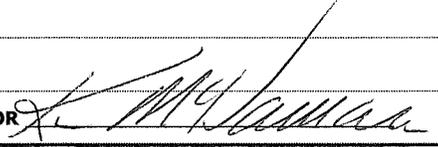
<b>DEPARTMENT RECOMMENDATION</b>	approval
----------------------------------	----------

<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	n-a
--	-----

<b>ATTORNEY RECOMMENDATION</b>	n-a
--------------------------------	-----

(May be subject to Attorney/Client Privilege and not available under FOIA)

<b>ADDITIONAL REMARKS</b>	
---------------------------	--

<b>APPROVAL OF SUPERVISOR</b>	
-------------------------------	---

# Charter Township of Van Buren

## REQUEST FOR BOARD ACTION

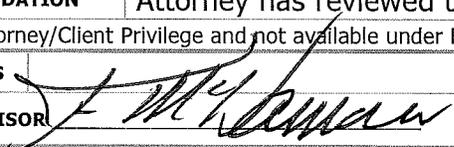
Agenda Item: \_\_\_\_\_

Work Study Date: 3-19-18  
 Board Meeting: 3-20-18

Consent Agenda \_\_\_\_\_ **New Business X** Unfinished Business: \_\_\_\_\_ Public Hearing \_\_\_\_\_

<b>ITEM (SUBJECT)</b>	To approve the selection of Johnson Controls, Inc./ Controls/Tyco Integrated Security to provide a new security card access system for Van Buren Township buildings.
<b>DEPARTMENT</b>	Planning & Economic Development
<b>PRESENTER(S)</b>	Steve Rankin, Director of Information Technology
<b>PHONE NUMBER</b>	(734) 699-9204
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	Matthew R. Best, Director of Public Services

### Agenda topic

<b>ACTION REQUESTED</b>	
To approve the selection of Johnson Controls, Inc./ Controls/Tyco Integrated Security to provide a new security card access system for Van Buren Township buildings. IT and Building and Grounds recommends Johnson Controls, Inc./ Controls/Tyco Integrated Security in the amount of \$31,307.85 for a new security card access system for Van Buren Township buildings per the Scope of Service. The expense will be paid with Building and Grounds Capital Outlay (Account #101-265-970-000.)	
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	
See attachments.	
<b>BUDGET IMPLICATION</b>	\$31,307.85 – Capital Outlay (B&G)
<b>IMPLEMENTATION NEXT STEP</b>	If approved, the system will be scheduled for install.
<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	
<b>ATTORNEY RECOMMENDATION</b>	Attorney has reviewed the Contract. (May be subject to Attorney/Client Privilege and not available under FOIA)
<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b>	

CHARTER TOWNSHIP OF VAN BUREN

Building Security Card Access System  
Bid Opening 2-7-2018 9:30 a.m.

BIDDER

BID AMOUNT

<u>Johnson Controls</u>	<u>28,339.75</u>
<u>Security corp</u>	<u>31,503.62</u>
<u>Telecom</u>	<u>48,896.56</u>
<u> </u>	<u> </u>

Present: Jeff Fonda, Matt Best, Steve Rankin, Joanne  
Montgomery

Audience: Security corp (2 reps)  
Telecom  
Johnson Controls

Total installation price: \$28,339.75

Annual Service Charge (hosted system): \$3,666.00

Ability to start date from bid award: 4 weeks

Total number of days for job completion: 5 days

Company Name: Johnson Controls / Tyco Integrated Security

Signature: *Maia Best*

Date: February 7, 2018

Johnson Controls, Inc.  
Building Efficiency  
1935 S. Industrial Highway  
Ann Arbor, MI 48104  
734 662 7264

## PROPOSAL



February 7, 2018

To: Charter Township of Van Buren

ATTN: Jeff Fondaw

Office of the Clerk  
Van Buren Township  
46425 Tyler  
Van Buren Township, MI 48111

### **BID: Building Security Card Access System**

Johnson Controls/Tyco Integrated Security is pleased to provide a proposal for the above stated bid as follows:

The Charter Township of Van Buren is requesting a replacement for their current building security card access system. The program must be multi-site compatible with no maximum number of doors. The system must be open ended with the ability to add new locations and/or doors in the future.

Johnson Controls/Tyco Integrated Security proposes a Kantech hosted system solution for the Charter Township of Van Buren. The system will be accessible via a URL, hosted off-site. The replacement system will allow for future expansion/connection of card access doors within Van Buren Township buildings/locations.

Johnson Controls, Inc.  
Building Efficiency  
1935 S. Industrial Highway  
Ann Arbor, MI 48104  
734 662 7264

## PROPOSAL



### Scope of Work: Provide replacement for current building security card access system

1. Provide Kantech hosted access service for security software access. The software is accessible via computer or on an app for phone/tablet use. This software is compatible with the Township's system as listed in the Invitation to Bid.
2. Migrate data from current Township security system to new Kantech system and set up doors and access.
3. Provide and install power supply/chargers for each building.
4. Provide and install new panels for each building, KT-400, transformer & battery,
5. The 46 existing door card readers and existing wiring in the Van Buren Township buildings will be used.
6. Add mail room card access:
  - Provide and install one (1) new card reader
  - Provide and install electrical wiring from panel to new card reader
  - Customer will hire a locksmith to complete lock work
7. New card access system will be compatible with existing card printer

### Demonstration:

Johnson Controls/Tyco Integrated Security can provide a demonstration of the access control system software at the Township's request.

### References:

Johnson Controls/Tyco Integrated Security has provided, installed and performed maintenance on Kantech security systems at the following locations:

Dearborn Schools  
10421 Haggerty St.  
Dearborn, MI, 48126  
Don Ball (313) 827-3203

Pontiac Schools  
850 N. Saginaw St.  
Pontiac, MI 48432  
Robert Englund (248) 343-4777

*— Voice mail box is full*

### Site Visit:

Johnson Controls/Tyco Integrated Security visited the Van Buren Township Hall on Tuesday, 10/24/17 and did a walk-through with Jeff Fondaw and Steve Rankin to assess the current system.

**Charter Township of Van Buren  
46425 Tyler  
Van Buren Township, MI 48111**

**INVITATION TO BID  
Building Security Card Access System**

To whom it may concern:

Sealed Bids will be received by Charter Township of Van Buren at the Clerk's office, 46425 Tyler Road, Van Buren Township, MI 48111, until 9:30 a.m., Local Time, Wednesday, February 7, 2018, at which time and place said Bids will be opened and publicly read aloud for the following purchase:

New building security card access system

Bid Documents are on file with Mr. Leon Wright, Clerk

Bid Documents (including the purchasing policy of the Township) may be examined at the following location: Charter Township of Van Buren 46425 Tyler Road, Van Buren Township, MI 48111 or at the Township web site <http://www.vanburen-mi.org/>

Send all bids to:  
Office of the Clerk  
Van Buren Township  
46425 Tyler  
Van Buren, MI 48111

**Deadline for receiving bids is 9:30 a.m. Wednesday, February 7, 2018. No late bids will be accepted.**

**\*All bids should be sealed and clearly marked "Building Security Card Access System"**

Bids shall be publicly opened and read at:  
**9:30a.m. (local time), Wednesday, February 7, 2018**  
Van Buren Township Hall  
46425 Tyler  
Van Buren Township, MI 48111

## Specifications:

**General** - The Township wants a replacement for their current building security card access system. Currently, there are 50 doors with access control over multiple buildings/locations. The program must be multi-site compatible with no maximum number of doors. The system must be open ended with the ability to add new locations and/or doors in the future. If the existing wiring and mechanical door locks are usable, they may be left in place for the new system. Please specify in your bid proposal any existing materials that will be reused. Multiple proposals for different systems may be submitted. Specify each system on the bid pricing page if submitting multi bid proposals.

**Compatibility** - Any software must be compatible with the Township's system. The Township's is as follows:

Computer software must be Windows 7 or Windows 10 for Microsoft O/S compatible. The Township uses Dell Optiplex 7010 PC with Windows 7, 64-bit, 4GB of Memory, i5 Processor (Quad Core, 2.90 GHz).

**Software data** – The system should be administered via the Internet (Hosted). Also, describe the protections included (passwords, firewalls, backup, any other protections). Provide as much detail as possible for the system.

**Demonstration** – Bidders must have the ability, at the Township's request, to demonstrate the software.

**References** – Please provide at least two references for any systems proposed in your bid. For multiple proposals, include two bids for each system.

**Subcontracting** - The Contractor shall not subcontract any or all portions of the work included in the proposal(s) unless the Township grants prior written approval. Any subcontractor, so approved, shall be bound by all the terms and conditions.

**Insurance Requirements** - The successful bidder must furnish the Township with proof of insurance at the following limits or greater prior to commencing any work:

1. **General Liability** – One Million dollars (\$1,000,000.00) occurrence aggregate.
2. **Vehicular Liability** – One Million dollars (\$1,000,000.00) occurrence aggregate.
3. **Worker's Compensation** – in accordance with State Law.
4. The selected contractor **must have** the township, its officers, agents, employee's, servants, boards, commissions and elected and appointed officials named as additional insured.
5. The contractor must execute a Hold Harmless and Indemnification Agreement with the Township in form and substance satisfactory to the Township.

**Site Visit** - If bidders are interested to see the current system including the existing software program, an appointment will be needed. The point of contact for appointments and any proposal questions is:

Jeff Fondaw  
Building & Grounds Superintendent  
734-699-8900 ex. 9228  
[jfondaw@vanburen-mi.org](mailto:jfondaw@vanburen-mi.org)

**Warranty** – Please include all warranty information on all hardware and software proposed. Include the duration of all warranties. If using existing hardware at locations, please specify if existing hardware will be included in the warranty. Include tech support hours and costs if applicable.

**Payment** – Payment will be in one payment upon final completion and acceptance from the Township unless mutually agreed upon by both parties.

### Instructions/ Additional Information

All specifications must be met. Failure to meet all the specifications may result in a disqualified bid.

The Charter Township of Van Buren Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids that are not for the lowest amount.

- The submitted price should be all inclusive of all taxes, fees, and any and all other charges.
- The Charter Township is exempt from Michigan sales tax. Tax exempt number is 38-6007135.
- Bid submittals received after the above deadline will not be accepted and will be returned to the respondent unopened.
- The bidder agrees that this bid may not be withdrawn for a period of 60 days after the bid opening date.
- Each bidder agrees to waive and hereby does waive any claim it has or may have against the Township and its agents, representatives and employees arising out of or in connection with the administration, evaluation, recommendation or award of any bid.
- Proposals submitted by bidders who have been debarred, suspended, or made ineligible by any federal, state or local agency will be rejected.

Bidder acknowledges that it has reviewed all bid documents including the purchasing policy of the Township.

Prospective bidders may contact the office of Building & Grounds Superintendent Jeff Fondaw at 734-699-8900 extension 9228 with any questions.

**Building Security Door Access System Bidders**

Vendor	Location	Start Date	Days to Complete Project	Warranty	Annual Hosting Fee	First Year Cost
<b>(1) Johnson Controls (Tyco Security)</b>	Ann Arbor	4 weeks	5 Days	Labor 1 Yr	\$3,666	\$31,308.00
				Total First 4 Yrs w/annual Host Fee		<b>\$45,972</b>
				10 Year Cost	\$67,968	
<b>Includes New Mail Room Door.... (Did not include Clerk Election Room Door!)</b>						
<i>Great Reference : Don Ball - Dearborn Schools - System in since 2013, "Chugs along by itself", He has 32 buildings, Service Excellent</i>						
<i>5 yr Hosted Agreement with Auto Renewal unless customer notifies Vendor.</i>						
<i>No Escalation on Hosting Cost. (\$3,666)</i>						
<i>First Year System Cost \$27,640.95 Purchase/Install price plus \$3,666 first year host fee = \$31,308</i>						
<b>(2a) Telecom Technicians, Inc.</b>	Sterling Heights	2 weeks	21 Days	Parts 2 Yr/Labor 1 Yr	N/A	\$48,891.56
<b>Non-Hosted System - Browser based with a Network Extreme Controller which utilizes VBT's LAN.</b>						
Software updates are Free the first year. If we want regular Software Updates then a single or multi-year support plan is available for purchase at a cost of:						
				Total First 4 Yrs w/Softw. Update Cost		<b>\$52,328</b>
				\$1,347.50 Annual	10 Year Cost	<b>\$60,413</b>
<b>(2b) Telecom Technicians, Inc.</b>		?	?	?	\$6,400	\$19,198
Cloud Solution limit is 64 Doors for foreseeable future with this company.						
3yr Commitment Subscription Required to Begin at \$19,198						
Note: Bids do NOT include additional Mail Room.						
Note: Initial Bid was NOT a Hosted System, bidder sent in email after bids closed with hosted system pricing.						
<i>Great Reference : Sharon Palonka: Plante Moran - Offices in Southfield - 25, Flint - 75, Auburn Hills - +200 , Long history with them, the controller is on the network (not a Server) utilize a browser to get to the Controller. They have been great to work with. They did have to have them replace the Controller to get up to current (few hundred dollars) She does not do the Admin but has heard that is pretty user friendly.</i>						
<b>Security Corp.</b>	Novi	2 weeks	180 Days	Parts/Labor 1 Yr	N/A	\$31,503.62
<b>THEY DID NOT QUOTE A TRUE HOSTED SYSTEM.</b>						

## Building Security Door Access System Bidders

<b>Reasons Current System needs to be Replaced</b>							
> Replacement Circuit Boards for Card Access No Longer Available except on Ebay or if you have an expensive Service Contract							
> Current System is close to 14 years old							
> Can't add additional doors to current system (Maxed out)							
> System Software has reached end of life							
> Current system running on Windows XP which is not supported by Microsoft anymore							
New System will:							
>Allow for future expansion/connection of card access doors at Multiple Van Buren Twp Buildings							
>Is compatible with current Card Access card printer							
>Always be current with updates and software revisions							
Kantech hosted sites in Michigan:							
<ul style="list-style-type: none"> <li>• Detroit Port Authority</li> <li>• Samaritas (previously Lutheran) Social Services – multiple locations</li> <li>• Boar's Head – Madison Heights</li> <li>• Global Tooling – Macomb Twp</li> </ul>							



For Billing/Invoice questions - 1-800-428-7124  
option 5  
For Service/Technical questions - 1-800-428-7124  
option 3

*CITY HALL*  
Van Buren Parks & Recreation  
46425 Tyler Road  
Van Buren Township, MI 48111  
NJPA Member #111714

Authorized NJPA  
Schedule Price Quote  
CONTRACT #031517-TIS

Local Account Mgr: Marc Pulk  
Local Account Mgr Phone: 586-344-6648  
Local Account Mgr Email: mpulk@tyco.com  
TycoIS Program Mgr: Jeffrey Cappel  
TycoIS Mgr Phone: 571-213-0842  
TycoIS Mgr Email: jeffreycappel@tyco.com  
Proposal Date: 03/13/18  
Proposal Name: Hosted Access Control  
Compass Estimate #: 1-3JUVUEJ R1  
Proposal Expires: 06/11/18

**Return Purchase Order & Proposal to the Local Account Manager. Thank you!**

Proposal Prepared by:  
Linda Jones  
SLG Sales Support  
100 Chestnut St., 16th Floor  
Rochester, NY 14604  
Phone: 585-613-9268  
ljones@tyco.com

**Installation Charges:**

NJPA Schedule Products	\$11,053.54
NJPA Installation Labor	\$6,060.50

**Installation Charge Summary: \$17,114.04**

Less One Time Customer Discount - \$1,129.01

**Revised Total Installation Charge Summary: \$15,985.03**

**Annual Services:**

NJPA Service	Hosted Access Service (Kantech) PROVIDED,	\$5,076.00
--------------	---	------------

**Annual Service Charge Summary: \$5,076.00**

Less One Time Customer Discount - \$2,608.21

**Revised Total Annual Service Charge Summary: \$2,467.79**

**Additional Notes:**

- Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act applies. If this is incorrect, please advise in writing before submittal of the purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.
- Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.
- Note #3: Customer to provide Power and Telco Communications.
- Note #4: Price includes a One Year Warranty on Material and Labor.
- Note #5: Please include NJPA Contract Number 031517-TIS on your Purchase Order.



Van Buren Parks & Recreation  
 Van Buren Township, MI 48111

Qty.	Model	Description	NJPA Net Price	
			Each	Extended
6	EK-400TIS-MAC	EXP KIT KT400/KT-400TIS-MAC	\$1,535.19	\$9,211.14
2	5365E2P00	MINIPROX WIEGAND, DESIGNER GRAY, CABLE, LEAD FREE	\$138.47	\$276.94
<b><u>NJPA CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u></b>				
6	AL400ULX	BURG/FIRE/ACCESS PWR SPLY, 12VDC @ 4A /	\$228.41	\$1,370.46
300	740063	18-6C STR BC PVC FOIL SHD PVC JKT BLU CMR/FPLR 75C SPL CC 500' REEL	\$0.46	\$138.00
300	740057	18-2C STR BC PVC FOIL SHLD PVC JKT ORG CMR/FPLR 75C 1000' BOX	\$0.19	\$57.00
<b>NJPA Installation Labor</b>				
Installation Labor, Programming and Testing				\$6,060.50
			<b>Total</b>	<b>\$17,114.04</b>



For Billing/Invoice questions - 1-800-428-7124  
option 5  
For Service/Technical questions - 1-800-428-7124  
option 3

Van Buren Parks & Recreation  
46425 Tyler Road  
Van Buren Township, MI 48111  
NJPA Member #111714

Authorized NJPA  
Schedule Price Quote  
CONTRACT #031517-TIS

Local Account Mgr: Marc Pulk  
Local Account Mgr Phone: 586-344-6648  
Local Account Mgr Email: mpulk@tyco.com  
TycoIS Program Mgr: Jeffrey Cappel  
TycoIS Mgr Phone: 571-213-0842  
TycoIS Mgr Email: jeffreycappel@tyco.com  
Proposal Date: 03/08/18  
Proposal Name: Hosted Access Control  
Compass Estimate #: 1-3RIH2RE  
Proposal Expires: 06/06/18

**Return Purchase Order & Proposal to the Local Account Manager. Thank you!**

Proposal Prepared by:  
Linda Jones  
SLG Sales Support  
100 Chestnut St., 16th Floor  
Rochester, NY 14604  
Phone: 585-613-9266  
ljones@tyco.com

**Installation Charges:**

NJPA Schedule Products	\$1,763.60
NJPA Installation Labor	\$977.50

<b>Installation Charge Summary:</b>	<b>\$2,741.10</b>
Less One Time Customer Discount	-\$342.19

<b>Revised Total Installation Charge Summary:</b>	<b>\$2,398.91</b>
---	-------------------

**Annual Services:**

NJPA Service	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor was included for first year)	\$284.01
--------------	--	----------

<b>Annual Service Charge Summary:</b>	<b>\$284.01</b>
---------------------------------------	-----------------

**Additional Notes:**

- Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act applies. If this is incorrect, please advise in writing before submittal of the purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.
- Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.
- Note #3: Customer to provide Power and Telco Communications.
- Note #4: Price includes a One Year Warranty on Material and Labor.
- Note #5: Please include NJPA Contract Number 031517-TIS on your Purchase Order.



Van Buren Parks & Recreation  
 Van Buren Township, MI 48111

Qty.	Model	Description	NJPA Net Price	
			Each	Extended
1	EK-400TIS-MAC	EXP KIT KT400/KT-400TIS-MAC	\$1,535.19	\$1,535.19
<b><u>NJPA CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u></b>				
1	AL400ULX	BURG/FIRE/ACCESS PWR SPLY, 12VDC @ 4A /	\$228.41	\$228.41
<b>NJPA Installation Labor</b>				
		Installation Labor, Programming and Testing		\$977.50
		<b>Total</b>		<b>\$2,741.10</b>



For Billing/Invoice questions - 1-800-428-7124  
 option 5  
 For Service/Technical questions - 1-800-428-7124  
 option 3

Van Buren Fire Station #2  
 7981 Belleville Road  
 Belleville MI 48111  
 NJPA Member #111714

**Authorized NJPA  
 Schedule Price Quote  
 CONTRACT #031517-TIS**

**Local Account Mgr:** Marc Pulk  
**Local Account Mgr Phone:** 586-344-6648  
**Local Account Mgr Email:** mpulk@tyco.com  
**TycoIS Program Mgr:** Jeffrey Cappel  
**TycoIS Mgr Phone:** 571-213-0842  
**TycoIS Mgr Email:** jeffreycappel@tyco.com  
**Proposal Date:** 03/08/18  
**Proposal Name:** Hosted Access Control  
**Compass Estimate #:** 1-3SIASNV  
**Proposal Expires:** 06/06/18

**Return Purchase Order &  
 Proposal to the Local Account  
 Manager. Thank you!**  
  
 Proposal Prepared by:  
 Linda Jones  
 SLG Sales Support  
 100 Chestnut St., 16th Floor  
 Rochester, NY 14604  
 Phone: 585-613-9266  
 ljones@tyco.com

**Installation Charges:**

NJPA Schedule Products	\$1,763.60
NJPA Installation Labor	\$977.50

<b>Installation Charge Summary:</b>	<b>\$2,741.10</b>
Less One Time Customer Discount	-\$342.19

<b>Revised Total Installation Charge Summary:</b>	<b>\$2,398.91</b>
---	-------------------

**Annual Services:**

NJPA Service	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor was included for first year)	\$284.01
--------------	--	----------

<b>Annual Service Charge Summary:</b>	<b>\$284.01</b>
Less One Time Customer Discount	-\$41.11

<b>Revised Total Annual Service Charge Summary:</b>	<b>\$242.90</b>
---	-----------------

**Additional Notes:**

- Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act applies. If this is incorrect, please advise in writing before submittal of the purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.
- Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.
- Note #3: Customer to provide Power and Telco Communications.
- Note #4: Price includes a One Year Warranty on Material and Labor.
- Note #5: Please include NJPA Contract Number 031517-TIS on your Purchase Order.



Van Buren Fire Station #2  
Belleville MI 48111

Qty.	Model	Description	NJPA Net Price	
			Each	Extended
1	EK-400TIS-MAC	EXP KIT KT400/KT-400TIS-MAC	\$1,535.19	\$1,535.19
<b><u>NJPA CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u></b>				
1	AL400ULX	BURG/FIRE/ACCESS PWR SPLY, 12VDC @ 4A /	\$228.41	\$228.41
<b>NJPA Installation Labor</b>				
		Installation Labor, Programming and Testing		\$977.50
		<b>Total</b>		<b>\$2,741.10</b>



For Billing/Invoice questions - 1-800-428-7124  
option 5  
For Service/Technical questions - 1-800-428-7124  
option 3

Van Buren Lift / Pump Station  
7563 Haggerty  
Belleville MI 48111  
NJPA Member #111714

Authorized NJPA  
Schedule Price Quote  
CONTRACT #031517-TIS

Local Account Mgr: Marc Pulk  
Local Account Mgr Phone: 586-344-6648  
Local Account Mgr Email: mpulk@tyco.com  
TycoIS Program Mgr: Jeffrey Cappel  
TycoIS Mgr Phone: 571-213-0842  
TycoIS Mgr Email: jeffreycappel@tyco.com  
Proposal Date: 03/08/18  
Proposal Name: Hosted Access Control  
Compass Estimate #: 1-3SIHJR9  
Proposal Expires: 06/06/18

**Return Purchase Order & Proposal to the Local Account Manager. Thank you!**

Proposal Prepared by:  
Linda Jones  
SLG Sales Support  
100 Chestnut St., 16th Floor  
Rochester, NY 14604  
Phone: 585-613-9266  
ljones@tyco.com

**Installation Charges:**

NJPA Schedule Products	\$615.44
NJPA Installation Labor	\$391.00

<b>Installation Charge Summary:</b>	<b>\$1,006.44</b>
Less One Time Customer Discount	-\$118.52

<b>Revised Total Installation Charge Summary:</b>	<b>\$887.92</b>
---	-----------------

**Annual Services:**

NJPA Service	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor was included for first year)	\$113.86
--------------	--	----------

<b>Annual Service Charge Summary:</b>	<b>\$113.86</b>
Less One Time Customer Discount	-\$16.56

<b>Revised Total Annual Service Charge Summary:</b>	<b>\$97.30</b>
---	----------------

**Additional Notes:**

- Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act applies. If this is incorrect, please advise in writing before submittal of the purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.
- Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.
- Note #3: Customer to provide Power and Telco Communications.
- Note #4: Price includes a One Year Warranty on Material and Labor.
- Note #5: Please include NJPA Contract Number 031517-TIS on your Purchase Order.



**Van Buren Lift / Pump Station  
Belleville MI 48111**

<i>Qty.</i>	<i>Model</i>	<i>Description</i>	<i>NJPA Net Price</i>	
			<i>Each</i>	<i>Extended</i>
1	EK-1M-R-TIS-MAC	MAC US, EXP KIT INCL KT-1-M, P225XSF (1), TRANSF 16 VAC 40 VA, 12 VDC PS AND BAT	\$615.44	\$615.44
<b>NJPA Installation Labor</b>				
		Installation Labor, Programming and Testing		\$391.00
		<b>Total</b>		<b>\$1,006.44</b>



For Billing/Invoice questions - 1-800-428-7124  
option 5  
For Service/Technical questions - 1-800-428-7124  
option 3

Van Buren Fire Station 1  
46425 Tyler  
Van Buren Township MI 48111  
NJPA Member #111714

Authorized NJPA  
Schedule Price Quote  
CONTRACT #031517-TIS

Local Account Mgr: Marc Pulk  
Local Account Mgr Phone: 586-344-6648  
Local Account Mgr Email: mpulk@tyco.com  
TycoIS Program Mgr: Jeffrey Cappel  
TycoIS Mgr Phone: 571-213-0842  
TycoIS Mgr Email: jeffreycappel@tyco.com  
Proposal Date: 03/08/18  
Proposal Name: Hosted Access Control  
Compass Estimate #: 1-3SIPQKC  
Proposal Expires: 06/06/18

**Return Purchase Order & Proposal to the Local Account Manager. Thank you!**

Proposal Prepared by:  
Linda Jones  
SLG Sales Support  
100 Chestnut St., 16th Floor  
Rochester, NY 14604  
Phone: 585-613-9266  
ljones@tyco.com

**Installation Charges:**

NJPA Schedule Products	\$1,763.60
NJPA Installation Labor	\$977.50

<b>Installation Charge Summary:</b>	<b>\$2,741.10</b>
Less One Time Customer Discount	-\$342.19

<b>Revised Total Installation Charge Summary:</b>	<b>\$2,398.91</b>
---	-------------------

**Annual Services:**

NJPA Service	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor was included for first year)	\$284.01
--------------	--	----------

<b>Annual Service Charge Summary:</b>	<b>\$284.01</b>
Less One Time Customer Discount	-\$41.11

<b>Revised Total Annual Service Charge Summary:</b>	<b>\$242.90</b>
---	-----------------

**Additional Notes:**

- Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act applies. If this is incorrect, please advise in writing before submittal of the purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.
- Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.
- Note #3: Customer to provide Power and Telco Communications.
- Note #4: Price includes a One Year Warranty on Material and Labor.
- Note #5: Please include NJPA Contract Number 031517-TIS on your Purchase Order.



**Van Buren Fire Station 1  
Van Buren Township MI 48111**

Qty.	Model	Description	NJPA Net Price	
			Each	Extended
1	EK-400TIS-MAC	EXP KIT KT400/KT-400TIS-MAC	\$1,535.19	\$1,535.19
<b><u>NJPA CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u></b>				
1	AL400ULX	BURG/FIRE/ACCESS PWR SPLY, 12VDC @ 4A /	\$228.41	\$228.41
<b>NJPA Installation Labor</b>				
Installation Labor, Programming and Testing				\$977.50
			<b>Total</b>	<b>\$2,741.10</b>



For Billing/Invoice questions - 1-800-428-7124  
option 5  
For Service/Technical questions - 1-800-428-7124  
option 3

Van Buren EQ Basin  
39605 Wabash  
Belleville MI 48111  
NJPA Member #111714

Authorized NJPA  
Schedule Price Quote  
CONTRACT #031517-TIS

Local Account Mgr: Marc Pulk  
Local Account Mgr Phone: 586-344-6648  
Local Account Mgr Email: mpulk@tyco.com  
TycoIS Program Mgr: Jeffrey Cappel  
TycoIS Mgr Phone: 571-213-0842  
TycoIS Mgr Email: jeffreycappel@tyco.com  
Proposal Date: 03/08/18  
Proposal Name: Hosted Access Control  
Compass Estimate #: 1-3SIHJR9  
Proposal Expires: 06/06/18

**Return Purchase Order & Proposal to the Local Account Manager. Thank you!**

Proposal Prepared by:  
Linda Jones  
SLG Sales Support  
100 Chestnut St., 16th Floor  
Rochester, NY 14604  
Phone: 585-613-9266  
ljones@tyco.com

**Installation Charges:**

NJPA Schedule Products	\$554.57
NJPA Installation Labor	\$782.00

<b>Installation Charge Summary:</b>	<b>\$1,336.57</b>
Less One Time Customer Discount	-\$164.21

<b>Revised Total Installation Charge Summary:</b>	<b>\$1,172.36</b>
---	-------------------

**Annual Services:**

NJPA Service	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor was included for first year)	\$102.60
--------------	--	----------

<b>Annual Service Charge Summary:</b>	<b>\$102.60</b>
Less One Time Customer Discount	-\$14.40

<b>Revised Total Annual Service Charge Summary:</b>	<b>\$88.20</b>
---	----------------

**Additional Notes:**

- Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act applies. If this is incorrect, please advise in writing before submittal of the purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.
- Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.
- Note #3: Customer to provide Power and Telco Communications.
- Note #4: Price includes a One Year Warranty on Material and Labor.
- Note #5: Please include NJPA Contract Number 031517-TIS on your Purchase Order.



Van Buren EQ Basin  
Belleville MI 48111

Qty.	Model	Description	NJPA Net Price	
			Each	Extended
1	EK-1M-TIS-MAC	MAC US, EXP KIT INCLUDES KT-1-M, TRANF 16 VAC 40 VA, 12 VDC PS AND BATT (KT-BATT	\$554.57	\$554.57
<b>NJPA Installation Labor</b>				
		Installation Labor, Programming and Testing		\$782.00
		<b>Total</b>		<b>\$1,336.57</b>



For Billing/Invoice questions - 1-800-428-7124  
 option 5  
 For Service/Technical questions - 1-800-428-7124  
 option 3

Van Buren Water & Sewage Dept  
 46425 Tyler Road  
 Van Buren Township MI 48111  
 NJPA Member #111714

**Authorized NJPA  
 Schedule Price Quote  
 CONTRACT #031517-TIS**

**Local Account Mgr:** Marc Pulk  
**Local Account Mgr Phone:** 586-344-6648  
**Local Account Mgr Email:** mpulk@tyco.com  
**TycoIS Program Mgr:** Jeffrey Cappel  
**TycoIS Mgr Phone:** 571-213-0842  
**TycoIS Mgr Email:** jeffreycappel@tyco.com  
**Proposal Date:** 03/08/18  
**Proposal Name:** Hosted Access Control  
**Compass Estimate #:** 1-3SIGJ4S  
**Proposal Expires:** 06/06/18

**Return Purchase Order &  
 Proposal to the Local Account  
 Manager. Thank you!**  
  
 Proposal Prepared by:  
 Linda Jones  
 SLG Sales Support  
 100 Chestnut St., 16th Floor  
 Rochester, NY 14604  
 Phone: 585-613-9266  
 ljones@tyco.com

**Installation Charges:**

NJPA Schedule Products	\$1,763.60
NJPA Installation Labor	\$977.50

<b>Installation Charge Summary:</b>	<b>\$2,741.10</b>
Less One Time Customer Discount	-\$342.19

<b>Revised Total Installation Charge Summary:</b>	<b>\$2,398.91</b>
---	-------------------

**Annual Services:**

<b>NJPA Service</b>	2nd Year - Annual Maintenance Charges (One-Year warranty on Equipment and Labor was included for first year)	\$284.01
---------------------	--	----------

<b>Annual Service Charge Summary:</b>	<b>\$284.01</b>
Less One Time Customer Discount	-\$41.11

<b>Revised Total Annual Service Charge Summary:</b>	<b>\$242.90</b>
---	-----------------

**Additional Notes:**

- Note #1: Rates assume that neither the Davis Bacon Act ("DBA"), nor any other Prevailing Wage Act applies. If this is incorrect, please advise in writing before submittal of the purchase order and provide the applicable prevailing wage determination and we will provide a revised quote.
- Note #2: This proposal DOES NOT include any applicable Local, State, or Federal taxes.
- Note #3: Customer to provide Power and Telco Communications.
- Note #4: Price includes a One Year Warranty on Material and Labor.
- Note #5: Please include NJPA Contract Number 031517-TIS on your Purchase Order.



Van Buren Water & Sewage Dept  
 Van Buren Township MI 48111

Qty.	Model	Description	NJPA Net Price	
			Each	Extended
1	EK-400TIS-MAC	EXP KIT KT400/KT-400TIS-MAC	\$1,535.19	\$1,535.19
<b><u>NJPA CONTRACT ITEMS - AFTER WARRANTY - EXEMPT FROM MAINTENANCE:</u></b>				
1	AL400ULX	BURG/FIRE/ACCESS PWR SPLY, 12VDC @ 4A /	\$228.41	\$228.41
<b>NJPA Installation Labor</b>				
		Installation Labor, Programming and Testing		\$977.50
		<b>Total</b>		<b>\$2,741.10</b>

# Charter Township of Van Buren

Agenda Item: \_\_\_\_\_

## REQUEST FOR BOARD ACTION

**WORK STUDY MEETING DATE: 03/19/18**

**BOARD MTG. DATES: 03/20/18**

Consent Agenda \_\_\_\_\_ **New Business X** Unfinished Business \_\_\_\_\_ Public Hearing \_\_\_\_\_

<b>ITEM (SUBJECT)</b>	McBride Road Paving – Contract Award
<b>DEPARTMENT</b>	Department of Public Services
<b>PRESENTER</b>	David Nummer, Wade Trim
<b>PHONE NUMBER</b>	(734) 734-947-9700
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	Ron Akers, AICP, Director of Planning & Economic Development Matthew Best, Director of Public Services

### Agenda topic

<b>ACTION REQUESTED</b>	To award the contract for the paving of McBride road between Quirk Road and Beck Road to Florence Cement in the amount of \$528,450, per the recommendation of the Township Engineer and to approve a 10% contingency amount, not to exceed \$52,845 for use at the direction and discretion of the Director of Public Services to address changes and unforeseen conditions that may arise during construction.
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	Please see attached letter.

<b>BUDGET IMPLICATION</b>	None, costs are pass through
<b>IMPLEMENTATION NEXT STEP</b>	After approval Wade Trim will work with the contractor to establish a project starting date.
<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	N/A
<b>ATTORNEY RECOMMENDATION</b>	(May be subject to Attorney/Client Privilege and not available under FOIA)
<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b>	



Wade Trim Associates, Inc.  
25251 Northline Road • PO Box 10 • Taylor, MI 48180  
734.947.9700 • www.wadetrim.com

March 13, 2018

Van Buren Township  
46425 Tyler Road  
Van Buren Township, MI 48111

Attention: Mr. Ron Akers, Director of Planning and Economic Development

Re: Recommendation for Award of Construction Contract  
McBride Avenue Paving Project

Dear Mr. Akers:

On March 7, 2018, bids for the McBride Avenue Paving Project were received, opened and read aloud at the Township Hall. The project includes the paving of McBride Avenue, from Quirk Road to Beck Road. Three prospective Contractors, including one local Contractor, submitted bids for this Project as shown in the attached bid tabulation. A summary of the bids is as follows:

<i>Contractor</i>	<i>Total Bid</i>
Florence Cement Co.	\$528,450.00
Verdeterre Contracting	\$566,377.75
Fonson Company, Inc.	\$620,812.00

The Engineer's Opinion of Construction Cost for this project was \$700,000. We are pleased with how close the bids are with only a 7.2% difference between the two lowest bids indicating that the project was well understood by the bidders and they each bid the project in a similar manner. The bid documents are set up as unit price contracts which means we provide to the Contractors the amount of work they are bidding on (the units) and they provide the unit costs. Multiplying the number of units by the unit price is how the total bid amount is determined. In this way all the Contractors are bidding on the same quantities of work and we obtain bids that are comparable to each other.

Florence Cement Company is the lowest overall bidder. The Township purchasing policy allows a 5% leeway to local Contractors. Verdeterre Contracting is a local Contractor, however, their bid is 7.1% higher than the bid from Florence Cement so the 5% leeway for local Contractors does not have any bearing on the results of the bidding.

The contract documents include a performance guarantee bond that is put in place to ensure that the Contractor can complete the project. This bond is intended to provide the Township and the residents with assurance that the project will be completed as bid.

The original estimate for the total project cost when the grant was first submitted was \$920,000. During the design process, changes were made to the scope of the project and cost estimates were refined to approximately \$800,000. The construction bid amount is less than our estimate and the design engineering also came in under budget. The Total Project cost, based on the bid amount for construction, is as follows:

Design Engineering	\$42,000
Construction Bid Amount	\$528,450
Construction Engineering	\$37,000
10% Construction Contingency	<u>\$52,845</u>
<i>Total Project Cost</i>	\$660,295

The current project cost, including contingency (which may not be entirely needed), is \$130,705 less than the \$800,000 estimate.

#### Recommendation

Wade Trim Associates has extensive experience working with Florence Cement. They are a well-known Contractor in southeast Michigan working on numerous MDOT and local projects. We are currently working with Florence Cement on the Vining Road project in Romulus. Based on our experience and their past performance, we are confident this Contractor has the equipment, labor force and financial capability and can complete the project in accordance with the contract documents and specifications. Therefore, we are recommending that the Township consider awarding the project to Florence Cement in the amount of \$528,450.00.

We also recommend that a 10% contingency amount be approved for use at the direction and discretion of the Planning and Economic Development Director to address changes and unforeseen conditions that may arise during construction.

If you have any questions regarding the bidding process, please do not hesitate to contact us.

Very truly yours,

Wade Trim Associates, Inc.



David M. Nummer, PE

DMN:ka  
VBN 2268-01T  
20180313Akers.docx  
Attachment

# Charter Township of Van Buren

Agenda Item: \_\_\_\_\_

## REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 03/19/18

BOARD MTG. DATES: 03/20/18

Consent Agenda \_\_\_\_\_ **New Business X** \_\_\_\_\_ Unfinished Business \_\_\_\_\_ Public Hearing \_\_\_\_\_

<b>ITEM (SUBJECT)</b>	McBride Road Paving – Construction Engineering/Inspector Days
<b>DEPARTMENT</b>	Department of Public Services
<b>PRESENTER</b>	David Nummer, Wade Trim
<b>PHONE NUMBER</b>	(734) 734-947-9700
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	Ron Akers, AICP, Director of Planning & Economic Development Matthew Best, Director of Public Services

### Agenda topic

<b>ACTION REQUESTED</b>	To approve the proposal, dated March 13, 2018 from Wade Trim to provide professional services for the construction of McBride paving project in amount not to exceed \$73,400.
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	Please see attached letter.

<b>BUDGET IMPLICATION</b>	None, costs are pass through
<b>IMPLEMENTATION NEXT STEP</b>	After approval Wade Trim will work with the contractor to establish a project starting date.

<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	N/A

<b>ATTORNEY RECOMMENDATION</b>	(May be subject to Attorney/Client Privilege and not available under FOIA)
--------------------------------	--

<b>ADDITIONAL REMARKS</b>	
<b>APPROVAL OF SUPERVISOR</b>	



Wade Trim Associates, Inc.

25251 Northline Road • PO Box 10 • Taylor, MI 48180  
734.947.9700 • www.wadetrim.com

March 13, 2018

Van Buren Township  
46425 Tyler Road  
Van Buren Township, MI 48111

Attention: Mr. Ron Akers, Planning and Economic Development Director

Re: Proposal to Provide Professional Services for Construction  
McBride Avenue Paving Project

Dear Mr. Akers:

We are pleased to present this Proposal to provide professional services relating to the construction of the McBride Avenue Paving Project. This project includes the construction of new roadway base and asphalt paving on McBride Avenue, from Quirk Road to Beck Road.

The Township has previously engaged Wade Trim for planning and design engineering services; those efforts concluded with the end of the bidding period and our recommendation letter. This Proposal is for services to be rendered during and shortly after construction, including conducting a resident information meeting, construction contract administration, inspection, and preparing post construction quality documents and as-builts. A detailed description of services is given below:

## **SERVICES TO BE PROVIDED**

### Construction Administration and Inspection

#### *Construction Staking*

- Construction staking will include establishing line and grade for each roadway including subgrade, aggregate base and final paving. This staking will be provided once; any restaking necessary to replace lost or disturbed stakes will be charged back to the Contractor.
- Cut sheets with the vertical control information will be provided to the Wade Trim inspector who will make that information available to the Contractor.

#### *Construction Inspection*

- A construction inspector will be present at the site whenever construction operations are in progress. The inspector will note the materials being used and methods of construction. Inspectors will also check line and grade on the road and the thickness of aggregate base and paving materials to ensure the proper amount of material is being used. Any irregularities noted during these processes will be noted on the daily inspection reports and brought to the attention of the Field Engineer and the Township.
- Construction inspectors will keep track of payment quantities and compile daily reports that will be used as the basis for payment to the Contractor.

- The inspectors will be the day-to-day representatives on the project and will be working closely with residents to ensure that they have access and that their concerns are addressed in a timely and appropriate manner.

#### *Field Engineering*

- A Field Engineer will be assigned to work as the liaison between the field inspector, the Wade Trim office staff, and the Township. The Field Engineer is an experienced construction specialist who provides contract administration to the Project. The Field Engineer will consult with the Township and provide direction to the Contractor on any issues that are not within specifications and any field changes that may be proposed by the Contractor. The Field Engineer is the first respondent to any conflicts which may arise.
- The Field Engineer will review the daily inspection reports and make note of any unresolved issues for follow-up.
- The Field Engineer will be responsible for the review and approval of the shop drawings and material certifications.

#### *Contract Administration*

- The Field Engineer and Project Manager will provide contract administrative duties such as request for information responses, review and recommendation of Contractor requests for payment, progress meetings and minutes, and responses to conflicts regarding changes in conditions. Progress meetings will be attended by the Project Manager.
- Coordination of the Contractor's efforts will be monitored and communicated by the Field Engineer so that the Township staff and residents near the construction are aware of on-going construction activities. Operations may impact traffic and may temporarily block driveway access.

#### *Materials Testing and Quality Assurance*

- Materials testing will be performed by Somat Engineering as a subconsultant to Wade Trim. Subgrade, aggregate base and pavement densities will be tested and monitored throughout construction to ensure compliance with contract documents and specifications. Testing reports will be made part of the project documentation.

#### *Project Meetings*

- An informational meeting will be held with the residents to discuss details of the construction methods and schedule. This meeting will be attended by the Project Manager, Field Engineer, Construction Inspector and the Contractor so the residents will be familiar with the Township representatives they may encounter on the project site. We find that these informational meetings are very helpful to both the residents and the Contractor. We are able to hear and respond to resident concerns and the Contractor also learns of details of the project that they might not otherwise have known.
- Weekly progress meetings will be held on site with the Contractor, Wade Trim and the Township to discuss any upcoming issues and to monitor project cost and schedule. Meeting minutes will be provided to the Township and all meeting attendees.

*Project Closeout Activities*

- Final measure drawings will be prepared showing the field measured location and elevation of the completed roadways. Final measure drawings will be based on the daily inspection reports and horizontal and vertical locations that are collected by the survey crew after construction is complete.

Compensation

The Contractor has bid 52 inspector days in his bid indicating that they anticipate this project taking approximately 10 weeks. Therefore, we have based the estimate of our construction services on a similar timeframe. We have included an allowance of \$8,000 for construction materials testing in our proposal. Should the project needs exceed this amount, we will seek direction from Township staff regarding additional testing.

The scope of services outlined above will be provided by Wade Trim Associates for an estimated amount of \$73,400.00. Included in this figure are the inspector days costs as bid by the Contractor. The total cost of these services equates to 13.2% of the construction contract amount and can be broken down into several components – 6.9% for Inspection Services; 5.5% for Field Engineering, Surveying and Project Management; and, 1.5% for materials testing. The Field Engineering component will be a not-to-exceed cost of \$37,000 and will include all the scope of services outlined above, with the exception of construction inspection. Construction inspection services will be billed hourly based on the actual number of hours required to complete the scope of services.

The cost for the inspection component is determined by the low bidder through their construction bid. In this case, the Contractor included \$36,400 for construction inspection. Actual inspection costs will be deducted from the monies due to the Contractor. Since the inspection costs are dependent upon the performance of the Contractors and may vary, the cost of these services is estimated at \$36,400. Should the construction inspection costs exceed the amount bid, the Contractor will be responsible for the additional cost.

If you have any questions about this Proposal, please feel free to contact our office.

Very truly yours,

Wade Trim Associates, Inc.



David M. Nummer, PE  
Senior Project Manager

DMN:ka  
AAA 8140-18  
20180313akers.doc

# Charter Township of Van Buren

Agenda Item: \_\_\_\_\_

## REQUEST FOR BOARD ACTION

**WORK STUDY MEETING DATE: 3/19/18**

**BOARD MTG. DATES: 3/20/18**

Consent Agenda \_\_\_\_\_ **New Business**  X  Unfinished Business \_\_\_\_\_ Public Hearing \_\_\_\_\_

<b>ITEM (SUBJECT)</b>	To consider approval of Resolution 2018-03 to authorize the Charter Township of Van Buren to participate in the Michigan Economic Development Corporation's (MEDC) Redevelopment Ready Communities (RRC) Program
<b>DEPARTMENT</b>	Planning & Economic Development
<b>PRESENTER</b>	Ron Akers, AICP – Director of Planning & Economic Development
<b>PHONE NUMBER</b>	734-699-8913
<b>INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)</b>	N/A

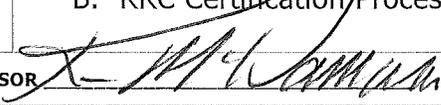
### Agenda topic

<b>ACTION REQUESTED</b>	To consider approval of Resolution 2018-03 to authorize the Charter Township of Van Buren to participate in the Michigan Economic Development Corporation's Redevelopment Ready Communities Program
<b>BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)</b>	Please see attached information.

<b>BUDGET IMPLICATION</b>	None
<b>IMPLEMENTATION NEXT STEP</b>	Submittal of the resolution and necessary documents to the MEDC for formal engagement in the RRC program.

<b>DEPARTMENT RECOMMENDATION</b>	Approval
<b>COMMITTEE/COMMISSION RECOMMENDATION</b>	N/A

<b>ATTORNEY RECOMMENDATION</b>	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	

<b>ADDITIONAL REMARKS</b>	Supporting Documents Include:  A. RRC Best Practices Document. B. RRC Certification Process Summary.
<b>APPROVAL OF SUPERVISOR</b>	



# Charter Township of Van Buren

## BOARD OF TRUSTEES

SUPERVISOR Kevin McNamara	CLERK Leon Wright	TREASURER Sharry A. Budd	
TRUSTEE Sherry A. Frazier	TRUSTEE Kevin Martin	TRUSTEE Reggie Miller	TRUSTEE Paul D. White

March 1, 2018

Township Board of Trustees  
Charter Township of Van Buren  
46425 Tyler Road  
Belleville, MI 48111

RE: Resolution to Participate in the Michigan Economic Development Corporation's Redevelopment Ready Communities Program

Honorable Trustees,

Before you is a request to approve a resolution which allows the Township to participate in the Michigan Economic Development Corporation's (MEDC) Redevelopment Ready Communities (RRC) Program. The RRC program measures and then certifies communities that integrate transparency, predictability, and efficiency into their daily development practices. The items which are reviewed and evaluated by the program include the Township's Master Plan; Capital Improvement Plan; public participation strategy; Zoning Ordinance; development review procedures; staff and board education and training; economic development strategy; and marketing and promotion. The program is available to any community in Michigan at no cost.

The RRC process consists of three (3) steps which are engagement, evaluation, and certification. The engagement process includes attending trainings, completing a self-evaluation, and passing a resolution of intent. Once this resolution has been approved this will complete the engagement process and the Township will be formally engaged in the program. After engagement the RRC staff will perform a comprehensive evaluation of the Township's various ordinances, plans, processes, and strategies and provide feedback on what items need to be created, updated, and/or completed to become certified. After the evaluation the Township will make the necessary efforts toward completing the required items to become RRC certified.

The result of the program is a comprehensive evaluation of the development processes to ensure they are transparent, predictable, and efficient. The benefits of engagement include not only realizing efficiencies and ways to improve, but also once certified there may be additional opportunities for grants and marketing support from the State. It is due to this we are requesting that the Township Board approve the resolution to formally engage the Township in the RRC program.

If you have any questions or would like to discuss this matter further, please contact me.

Sincerely,

Ron Akers, AICP  
Director of Planning and Economic Development

**CHARTER TOWNSHIP OF VAN BUREN**  
**RESOLUTION 2018 – 03**  
**MARCH 20, 2018**

**RESOLUTION AUTHORIZING THE CHARTER TOWNSHIP OF VAN BUREN TO PARTICIPATE IN THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION'S READY COMMUNITIES PROGRAM**

**THE CHARTER TOWNSHIP OF VAN BUREN, WAYNE COUNTY, MICHIGAN, ORDAINS:**

**WHEREAS**, the Michigan Economic Development Corporation (MEDC) has established the statewide Redevelopment Ready Communities (RRC) Program to empower communities to shape their future and maximize economic potential; and

**WHEREAS**, the Redevelopment Ready Communities Program is a program that provides technical assistance to and certifies Michigan communities who actively engage stakeholders and plan for deliberate, fair, and consistent processes; and

**WHEREAS**, the Charter Township of Van Buren recognizes the value of the RRC program and seeks to improve its development readiness via a detailed review of its development processes; and

**WHEREAS**, the RRC program includes evaluating and strengthening the development-related partnerships between the Charter Township of Van Buren and Stakeholder organizations, such as the Michigan Economic Development Corporation (MEDC), Wayne County, the Detroit Region Aerotropolis, Belleville Area Chamber of Commerce, and the Van Buren Township Downtown Development Authority; and

**WHEREAS**, the Board of Trustees of the Charter Township of Van Buren wishes to join the program as a means to assess our own internal processes with the goal of making the most of future development opportunities; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Charter Township of Van Buren Board of Trustees is willing to participate in the Michigan Economic Development Corporation Redevelopment Ready Communities Program. It is the intention of the Charter Township of Van Buren to utilize the Redevelopment Ready Communities Best Practices and evaluation process to improve our processes and communication with stakeholders and the Director of Planning & Economic Development is hereby authorized to proceed toward implementation of the recommendations necessary to receive Redevelopment Ready Communities Certification from the Michigan Economic Development Corporation.

**CERTIFICATE**

Upon the motion made by \_\_\_\_\_, and seconded by \_\_\_\_\_  
the above Resolution was adopted.

The following members voted:

Yeas:

Nays:

Absent/Abstain:

**The Township Supervisor Declared the Resolution Adopted.**

\_\_\_\_\_  
Kevin McNamara, Township Supervisor

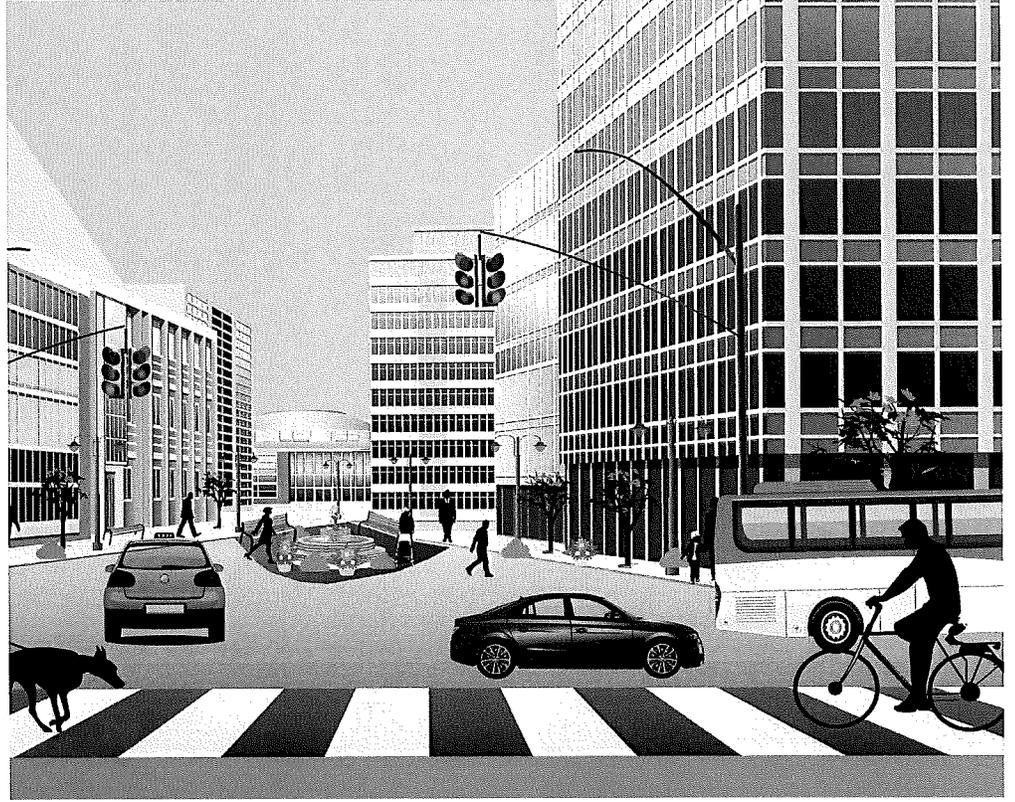
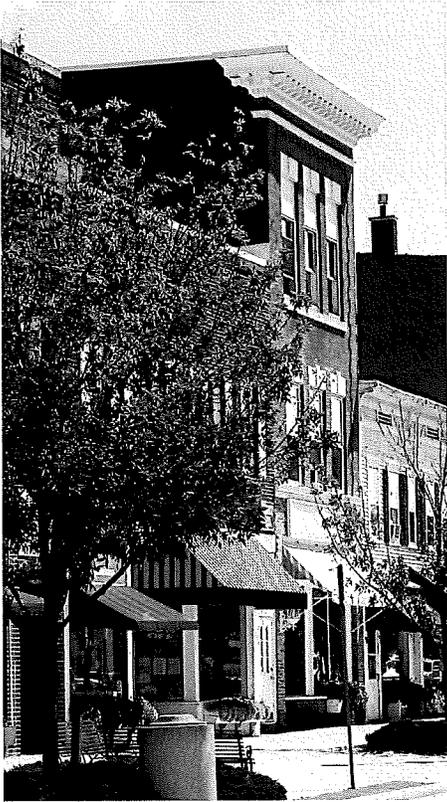
\_\_\_\_\_  
Date

**CERTIFICATION OF THE TOWNSHIP CLERK**

I, LEON WRIGHT, Clerk of Charter Township of Van Buren, Wayne County, Michigan, do hereby certify that the above is a true and correct copy of the Resolution, which was adopted by the Charter Township of Van Buren Board of Trustees at a meeting held on March 20, 2018.

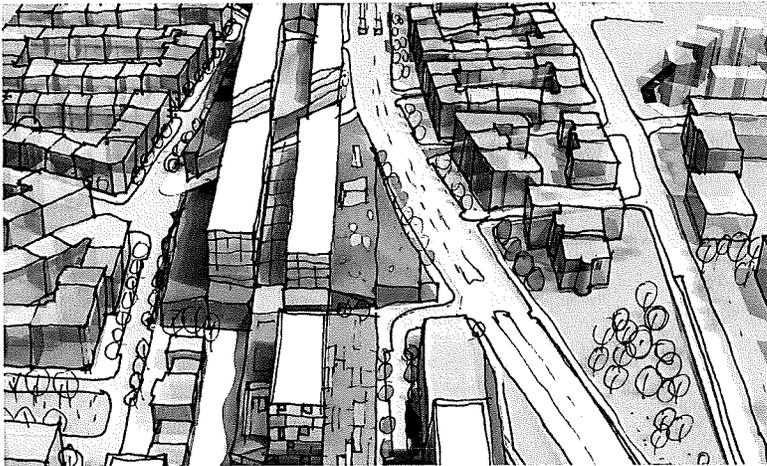
\_\_\_\_\_  
Leon Wright, Township Clerk

\_\_\_\_\_  
Date



redevelopment ready  
communities®

# BEST PRACTICES



**redevelopment ready  
communities®  
BEST PRACTICES**

**Program overview** ..... 3

**Best Practice One: Community Plans and Public Outreach**

1.1—The plans ..... 4

1.2—Public participation ..... 6

**Best Practice Two: Zoning Regulations**

2.1—Zoning regulations ..... 7

**Best Practice Three: Development Review Process**

3.1—Development review procedures ..... 10

3.2—Guide to Development ..... 13

**Best Practice Four: Recruitment and Education**

4.1—Recruitment and orientation ..... 14

4.2—Education and training ..... 15

**Best Practice Five: Redevelopment Ready Sites®**

5.1—Redevelopment Ready Sites® ..... 16

**Best Practice Six: Community Prosperity**

6.1—Economic development strategy ..... 18

6.2—Marketing and promotion ..... 19

**Conclusion** ..... 20





**If your community plans for future investment, invites public input, and offers superior customer service, then Redevelopment Ready Communities certification® is for you!**

The Michigan Economic Development Corporation's Redevelopment Ready Communities® (RRC) program works with Michigan communities seeking to streamline the development approval process by integrating transparency, predictability and efficiency into their daily development practices. RRC is a statewide program that certifies communities who actively engage stakeholders and plan for the future. RRC empowers communities to shape their future by assisting in the creation of a solid planning, zoning and development foundation to retain and attract businesses, investment and talent.

Through RRC, communities commit to improving redevelopment readiness by agreeing to undergo a rigorous assessment, and work to achieve a set of criteria as described in this document. Developed by public and private sector experts, the RRC best practices are the standard for evaluation. Each best practice addresses key elements of community and economic development. Evaluations are conducted by the RRC team through interviews, observation and data analysis. After the evaluation, a community is presented

with a baseline report that highlights successes and outlines recommended actions for implementation of missing best practice criteria. The expectations listed with each evaluation criteria are what a community is measured against to determine if that criteria is being accomplished. A community must demonstrate how the expectations are being achieved, and when applicable, may propose alternative approaches. To be awarded certification, a community must meet all RRC best practice criteria.

Redevelopment Ready Communities certification signals that a community has clear development policies and procedures, a community-supported vision, a predictable review process and compelling sites for developers to locate their latest projects. Once certified, the MEDC will assist in the promotion and marketing of Redevelopment Ready Sites®. These packaged sites are primed for new investment because they are located within a community that has effective policies, efficient processes and the broad community support needed to get shovels in the ground.

In this document, parts of the best practices will have further explanation. If a word is in **orange**, hover your mouse over it and a yellow box will appear with more information. If a word is orange and **underlined**, it contains a hyperlink. Contact the RRC team at [RRC@michigan.org](mailto:RRC@michigan.org) with questions or visit [www.miplace.org](http://www.miplace.org) for additional resources.

# Best Practice One: Community plans and public outreach

## 1.1—THE PLANS

Best Practice 1.1 evaluates community planning and how a community’s redevelopment vision is embedded in the master plan, capital improvements plan, downtown plan and corridor plan. Comprehensive planning documents are a community’s guiding framework for growth and investment. Information and strategies outlined in the plans are intended to serve as policy guidelines for local decisions about the physical, social, economic and environmental development of the community.

The master plan is updated, at a minimum, every five years to provide a community with a current and relevant decision making tool. The plan sets expectations

for those involved in development, giving the public some degree of certainty about their vision for the future, while assisting the community to achieve its stated goals. An updated master plan is essential to articulating the types of development the community desires and the specific areas where the community will concentrate resources. Coordination between the master plan, capital improvements plan, downtown plan and corridor plan is essential. It is important that planning documents incorporate recommendations for implementation, including goals, actions, timelines and responsible parties.

### EVALUATION CRITERIA 1.1.1

The governing body has adopted a master plan in the past five years.

#### EXPECTATIONS

- The master plan reflects the community’s desired direction for the future.
- The master plan identifies strategies for priority redevelopment areas.
- The master plan addresses land use and infrastructure, including complete streets elements.
- The master plan includes a zoning plan.
- The master plan incorporates recommendations for implementation, including goals, actions, timelines and responsible parties.
- Progress on the master plan is annually reported to the governing body.
- The master plan is accessible online.

### EVALUATION CRITERIA 1.1.2

The governing body has adopted a downtown plan.

#### EXPECTATIONS

- The downtown plan identifies development area boundaries.
- The downtown plan identifies projects, and includes estimated project costs and a timeline for completion.
- The downtown plan includes mixed-use and pedestrian oriented development elements.
- The downtown plan addresses transit oriented development, if applicable.
- The downtown plan coordinates with the master plan and capital improvements plan.
- The downtown plan is accessible online.

# Best Practice One: Community plans and public outreach

## 1.1—THE PLANS *continued*

### EVALUATION CRITERIA 1.1.3

The governing body has adopted a corridor plan.

#### EXPECTATIONS

- The corridor plan identifies development area boundaries.
- The corridor plan identifies projects, and includes estimated project costs and a timeline for completion.
- The corridor plan includes mixed-use and pedestrian oriented development elements.
- The corridor plan addresses transit oriented development, if applicable.
- The corridor plan coordinates with the master plan and capital improvements plan.
- The corridor plan is accessible online.

### EVALUATION CRITERIA 1.1.4

The governing body has adopted a capital improvements plan.

#### EXPECTATIONS

- The capital improvements plan details a minimum of six years of public structures and improvements and is reviewed annually.
- The capital improvements plan coordinates projects to minimize construction costs.
- The capital improvements plan coordinates with the master plan and budget.
- The capital improvements plan is accessible online.

# Best Practice One: Community plans and public outreach

## 1.2—PUBLIC PARTICIPATION

Best Practice 1.2 assesses how well a community identifies its stakeholders and engages them, not only during the master planning process, but on a continual basis. A public participation strategy is essential to formalize those efforts and outline how the public will be engaged throughout planning and development processes.

Public participation is the process by which a community consults with interested or affected stakeholders before making a decision. It is two-way communication and collaborative problem solving with the objective of being intentionally inclusive, and the goal

of achieving better and more acceptable decisions. Public participation aims to prevent or minimize disputes by creating a process for resolving issues before they become an obstacle.

The best plans and proposals have the support of many stakeholders from businesses, residents, community groups and elected and appointed community officials. Public engagement should be more frequent and interactive than only soliciting input during the master plan update and public hearings.

### EVALUATION CRITERIA 1.2.1

The community has a documented public participation strategy for engaging a diverse set of community stakeholders.

#### EXPECTATIONS

- The strategy identifies key stakeholders, including those not normally at the visioning table.
- The strategy describes public participation methods and the appropriate venue to use each method.
- If a third party is consulted, they adhere to the public participation strategy.
- The community assists the developer in soliciting input on a proposal early in the site plan approval process as detailed in the public participation strategy.

### EVALUATION CRITERIA 1.2.2

The community demonstrates that public participation efforts go beyond the basic methods.

#### EXPECTATIONS

- Basic practices:
  - Open Meetings Act
  - Website posting
  - Postcard mailings
  - Local cable notification
  - Newspaper posting
  - Flier posting on community hall door
  - Attachments to water bills
  - Announcements at governing body meetings
- Proactive practices:
  - Individual mailings
  - Community workshops
  - Social media platforms
  - One-on-one interviews
  - Charrettes
  - Canvassing
  - Focus groups
  - Crowd-sourcing

### EVALUATION CRITERIA 1.2.3

The community shares outcomes of public participation processes.

#### EXPECTATIONS

- The community tracks success of various outreach methods.
- The community participation results are communicated in a consistent and transparent manner.

# Best Practice Two: Zoning regulations

## 2.1—ZONING REGULATIONS

Best Practice 2.1 evaluates a community’s zoning ordinance and how well it regulates for the goals of the master plan.

Zoning is a key tool for plan implementation. Inflexible or obsolete zoning regulations can discourage development and investment. Outdated regulations can

force developers to pursue rezoning or variance requests, extending project timelines, increasing costs and creating uncertainty. Communities should look to streamline ordinances and regulate for the kind of development that is truly desired. In addition, zoning is an essential tool for shaping inviting, walkable, vibrant communities.

### EVALUATION CRITERIA 2.1.1

The governing body has adopted a zoning ordinance that aligns with the goals of the master plan.

### EXPECTATIONS

- The community has evaluated the master plan’s recommendations to determine if changes to the zoning map or ordinance are needed.

### EVALUATION CRITERIA 2.1.2

The zoning ordinance provides for areas of concentrated development in appropriate locations and encourages the type and form of development desired.

### EXPECTATIONS

- The ordinance allows mixed-use by right in designated areas of concentrated development.
- The community has reviewed the ordinance to consider how form-based zoning could help achieve community goals.
- The ordinance requires one or more of the following elements in areas of concentrated development:
  - Build-to lines
  - Open store fronts
  - Outdoor dining
  - Minimum ground floor transparency
  - Streetscape elements (trees, seating, pedestrian-scale lighting and signage)
- The ordinance addresses historic and environmental preservation.

### EVALUATION CRITERIA 2.1.3

The zoning ordinance includes flexible tools to encourage development and redevelopment.

### EXPECTATIONS

- Special land use and conditional rezoning approval procedures and requirements are clearly defined.
- Commercial and industrial districts allow for related compatible uses that serve new economy-type businesses.

# Best Practice Two: Zoning regulations

## 2.1—ZONING REGULATIONS *continued*

### EVALUATION CRITERIA 2.1.4

The zoning ordinance allows for a variety of housing options.

### EXPECTATIONS

- The ordinance allows for three or more of the following non-traditional housing types:
  - Accessory dwelling units
  - Attached single-family units
  - Stacked flats
  - Live/work
  - Residential units above non-residential uses
  - Co-housing
  - Corporate temporary housing
  - Cluster housing
  - Micro units

### EVALUATION CRITERIA 2.1.5

The zoning ordinance includes standards to improve non-motorized transportation.

### EXPECTATIONS

- The community understands the benefits of walkable and transit oriented development and has standards for the following elements where appropriate:
  - Bicycle parking
  - Traffic calming
  - Pedestrian-scale lighting
  - Public realm standards
- The community understands the benefits of connectivity and has ordinance requirements that accommodate pedestrian activity within and around development.

### EVALUATION CRITERIA 2.1.6

The zoning ordinance includes flexible parking standards.

### EXPECTATIONS

- The ordinance includes regulations for two or more of the following:
  - Reduction or elimination of required parking when on-street and public parking is available
  - Connections between parking lots
  - Shared parking agreements
  - Parking maximums
  - Parking waivers
  - Electric vehicle charging stations
  - Bicycle parking
  - Payment in lieu of parking
  - Reduction of required parking for complementary mixed-uses

# Best Practice Two: Zoning regulations

## 2.1—ZONING REGULATIONS *continued*

### EVALUATION CRITERIA 2.1.7

The zoning ordinance includes standards for green infrastructure.

### EXPECTATIONS

- The ordinance includes regulations for two or more of the following:
  - Rain gardens, bioswales and other low impact development techniques
  - Green roofs
  - Pervious pavement
  - Landscaping that requires the use of native, non-invasive species
  - Tree preservation and protection standards
  - Street tree planting standards
  - Blue roofs, cisterns, stormwater vaults and other rainwater collection techniques
  - Parking lot landscaping standards
  - Renewable energy

### EVALUATION CRITERIA 2.1.8

The zoning ordinance is user-friendly.

### EXPECTATIONS

- The ordinance portrays clear definitions and requirements.
- The ordinance is available in an electronic format at no cost. Hard copies are available for review at convenient locations.
- The ordinance is accessible online.

# Best Practice Three: Development review process

## 3.1—DEVELOPMENT REVIEW PROCEDURES

Best practice 3.1 evaluates the community's development review policies and procedures, project tracking and internal/external communication.

The purpose of the development review process is to assure plans for specific types of development comply with local ordinances and are consistent with the master plan. Streamlined, well-documented development policies and procedures ensure a smooth and predictable experience when working with a community. It is essential for a community's development review team to also coordinate with permitting and inspections staff.

Unnecessary steps or unclear instructions increase time

and expenses associated with development. Community leaders should look to simplify and clarify policies, operate in a transparent manner and increase efficiency to create an inviting development climate that is vital to attracting investment. To do this, sound internal procedures need to be in place and followed. Tracking projects internally across multiple departments can alleviate potential delays. Offering conceptual site plan review meetings is one more step a community can take to show investors they are working to remove development barriers and cut down on unexpected time delays.

### EVALUATION CRITERIA 3.1.1

The zoning ordinance articulates a thorough site plan review process.

### EXPECTATIONS

- The responsibilities of the governing body, planning commission, zoning board of appeals, other reviewing bodies, and staff are clearly documented.

### EVALUATION CRITERIA 3.1.2

The community has a qualified intake professional.

### EXPECTATIONS

- The community identifies a project point person and trains staff to perform intake responsibilities including:
  - Receiving and processing applications and site plans
  - Documenting contact with the applicant
  - Explaining procedures and submittal requirements
  - Facilitating meetings
  - Processing applications after approval
  - Excellent customer service

### EVALUATION CRITERIA 3.1.3

The community defines and offers conceptual site plan review meetings for applicants.

### EXPECTATIONS

- The community has clearly defined expectations posted online and a checklist to be reviewed at conceptual meetings.
- The community advertises online that conceptual site plan review meetings are available.

# Best Practice Three: Development review process

## 3.1—DEVELOPMENT REVIEW PROCEDURES *continued*

### EVALUATION CRITERIA 3.1.4

The appropriate departments engage in joint site plan reviews.

### EXPECTATIONS

- The joint site plan review team consists of the following representatives, as appropriate:
  - Planning department
  - Public works department
  - Building department
  - Transportation department
  - Fire
  - Police
  - Assessor
  - Community manager or supervisor
  - Economic development
  - Historic District Commission
  - Consultant
  - Attorney
  - County soil erosion and sedimentation
  - County drain commissioner
  - County health department
  - County road commission
  - Outside agencies

### EVALUATION CRITERIA 3.1.5

The community has a clearly documented internal staff review policy.

### EXPECTATIONS

- The internal review process articulates clear roles, responsibilities and timelines.
- Development review standards are clearly defined.

### EVALUATION CRITERIA 3.1.6

The community promptly acts on development requests.

### EXPECTATIONS

- Site plans for permitted uses are approved administratively or by the planning commission.
- The community follows its documented procedures and timelines.
- The community has easy to follow flowcharts of development processes that include timelines.
- Community development staff coordinates with permitting and inspections staff to ensure a smooth and timely approval process.

# Best Practice Three: Development review process

## 3.1—DEVELOPMENT REVIEW PROCEDURES *continued*

### EVALUATION CRITERIA 3.1.8

The community has a method to track development projects.

### EXPECTATIONS

- The community uses a tracking mechanism for projects during the development process.
- The community uses a tracking mechanism for projects during the permitting and inspections process.

### EVALUATION CRITERIA 3.1.9

The community annually reviews successes and challenges with the development review process.

### EXPECTATIONS

- The community obtains customer feedback on the site plan approval and permitting and inspections process and integrates changes where applicable.
- The joint site plan review team, including permitting and inspections staff, meets to capture lessons learned and amends the process accordingly.

# Best Practice Three: Development review process

## 3.2—GUIDE TO DEVELOPMENT

Best Practice 3.2 evaluates the accessibility of a community's planning and development information.

Development information and applications must be assembled to help citizens, developers and public officials gain a better understanding of how the development

process in the community works. Documents should be updated regularly and provide a general overview of development processes, steps necessary to obtain approvals and be readily available online.

### EVALUATION CRITERIA 3.2.1

The community maintains a guide to development that explains policies, procedures and steps to obtain approvals.

### EXPECTATIONS

- The guide includes:
  - Relevant contact information
  - Relevant meeting schedules
  - Easy-to-follow step-by-step flowcharts of development processes, including timelines
  - Conceptual meeting procedures
  - Relevant ordinances to review prior to site plan submission
  - Site plan review requirements and application
  - Clear explanation for site plans that can be approved administratively
  - Rezoning request process and application
  - Variance request process and application
  - Special land use request process and application
  - Fee schedule
  - Special meeting procedures
  - Financial assistance tools
  - Design guidelines and related processes
  - Building permit requirements and applications
- The guide to development is accessible online.

### EVALUATION CRITERIA 3.2.2

The community annually reviews the fee schedule.

### EXPECTATIONS

- The fee schedule is updated to cover the community's cost to provide services.
- The community accepts credit card payment for fees.

# Best Practice Four: Recruitment and education

## 4.1—RECRUITMENT AND ORIENTATION

Best practice 4.1 evaluates how a community conducts recruitment and orientation for newly appointed or elected officials and board members.

Diversity on boards and commissions can ensure a wide range of perspectives are considered when making

decisions on development and financial incentives.

Communities should seek applicants with desired skill sets and establish expectations prior to new officials and board members becoming active.

### EVALUATION CRITERIA 4.1.1

The community sets expectations for board and commission positions.

#### EXPECTATIONS

- The community outlines expectations and desired skill sets for open seats.
- Board and commission applications are available online.

### EVALUATION CRITERIA 4.1.2

The community provides orientation packets to all appointed and elected members of development related boards and commissions.

#### EXPECTATIONS

- The orientation packet includes all relevant planning, zoning and development information.

# Best Practice Four: Recruitment and education

## 4.2—EDUCATION AND TRAINING

Best practice 4.2 assesses how a community encourages ongoing education and training and tracks training needs for appointed or elected officials, board members and staff.

Planning commissioners, zoning board of appeals members, the governing body and staff make more informed development decisions when they receive

adequate training on land use and development issues. Turnover in officials and staff can create gaps in knowledge, which makes ongoing training essential to the efficient functioning of a community's development processes.

### EVALUATION CRITERIA 4.2.1

The community has a dedicated source of funding for training.

### EXPECTATIONS

- The community has a training budget allocated for elected and appointed officials and staff.

### EVALUATION CRITERIA 4.2.2

The community identifies training needs and tracks attendance for elected and appointed officials and staff.

### EXPECTATIONS

- The community manages a simple tracking mechanism for logging individual training needs and attendance.
- The community identifies trainings that assist in accomplishing their stated goals and objectives.

### EVALUATION CRITERIA 4.2.3

The community encourages elected and appointed officials and staff to attend trainings.

### EXPECTATIONS

- The community consistently notifies its elected and appointed officials and staff about training opportunities.

### EVALUATION CRITERIA 4.2.4

The community shares information between elected and appointed officials and staff.

### EXPECTATIONS

- The community holds collaborative work sessions, including joint trainings on development topics.
- Training participants share information with those not in attendance.
- The planning commission prepares an annual report for the governing body.

# Best Practice Five: Redevelopment Ready Sites®

## 5.1 — REDEVELOPMENT READY SITES®

Best practice 5.1 assesses how a community identifies, visions for and markets priority redevelopment sites. A redevelopment ready site is a site targeted by the community and ready for investment.

Identifying and marketing priority sites can assist a community to stimulate the real estate market for obsolete, vacant and underutilized property.

Communities that have engaged the public and determined desired outcomes for priority sites create a predictable environment for development projects. A community which takes steps to reduce the risk of

rejected development proposals will entice hesitant developers to spend their time and financial resources pursuing a project in their community. If a development proposal on a priority site is deemed controversial, additional public participation opportunities should be held to ensure community support. To encourage development, it is essential that communities actively package and market sites prioritized for redevelopment. Developers look to invest in places that have an overall vision for the community and priority sites.

### EVALUATION CRITERIA 5.1.1

The community identifies and prioritizes redevelopment sites.

### EXPECTATIONS

- The community maintains an updated list of at least three priority sites.

### EVALUATION CRITERIA 5.1.2

The community gathers basic information for at least three priority sites.

### EXPECTATIONS

- Required information to include:
  - Photo of the site and/or rendering
  - Lot size
  - Desired development outcomes for the site
  - Building size
  - Owner contact information
  - State equalized value
  - Community contact information
  - Utilities on site: Water, sewer, electricity, natural gas
  - Zoning
  - Wired broadband infrastructure: DSL, cable, fiber

### EVALUATION CRITERIA 5.1.3

The community establishes a vision for at least three priority sites.

### EXPECTATIONS

- The vision includes desired development outcomes.
- Community champions for redevelopment of the site are identified.
- High controversy redevelopment sites may require additional public engagement.

# Best Practice Five: Redevelopment Ready Sites®

## 5.1—REDEVELOPMENT READY SITES® *continued*

### EVALUATION CRITERIA 5.1.4

The community identifies potential resources and incentives for at least three priority sites.

#### EXPECTATIONS

- The community identifies negotiable development tools, financial incentives and/or in-kind support, based on the project meeting the community's vision and desired development outcomes.

### EVALUATION CRITERIA 5.1.5

The community assembles a property information package for at least one priority site.

#### EXPECTATIONS

- The property information package includes basic information and the following as applicable:
  - Available financial incentives
  - Deed restrictions
  - Property tax assessment information
  - Property survey
  - Previous uses
  - Existing conditions report
  - Known environmental and/or contamination conditions
  - Soil conditions
  - Demographic data
  - Surrounding amenities
  - Planned infrastructure improvements as identified in CIP
  - GIS information including site location and street maps
  - Natural features map
  - Traffic studies
  - Target market analysis
  - Market feasibility studies

### EVALUATION CRITERIA 5.1.6

Priority redevelopment sites are actively marketed.

#### EXPECTATIONS

- The property information package(s) are accessible online.

# Best Practice Six: Community prosperity

## 6.1—ECONOMIC DEVELOPMENT STRATEGY

Best practice 6.1 assesses what goals and actions a community has identified to assist in strengthening its overall economic health.

Today, economic development means more than business attraction and retention. While business development is a core value, a community needs to include community development and talent in the

overall equation for economic success. The goal of the economic development strategy is to provide initiatives and methods that will encourage diversity of the region's economic base, tap into opportunities for economic expansion and help to create a sustainable, vibrant community.

### EVALUATION CRITERIA 6.1.1

The community has an approved economic development strategy.

#### EXPECTATIONS

- The economic development strategy is part of the master plan, annual budget or a separate document.
- The economic development strategy connects to the master plan and capital improvements plan.
- The economic development strategy identifies the economic opportunities and challenges of the community.
- The economic development strategy incorporates recommendations for implementation, including goals, actions, timelines and responsible parties.
- The economic development strategy coordinates with a regional economic development strategy.
- The economic development strategy is accessible online.

### EVALUATION CRITERIA 6.1.2

The community annually reviews the economic development strategy.

#### EXPECTATIONS

- Progress on the economic development strategy is reported annually to the governing body.

# Best Practice Six: Community prosperity

## 6.2—MARKETING AND PROMOTION

Best practice 6.2 assesses how a community promotes and markets itself to create community pride and increase investor confidence. It also evaluates the ease of locating pertinent planning, zoning and economic development documents on the community's website.

Community marketing and promotion can take many forms. Communities must develop a positive, promotional strategy through marketing campaigns,

advertising and special events to encourage investment. Marketing campaigns can assist with sharing the established community vision, values and goals. Developing a brand to promote a consistent identity can position a community for future success. A community's website is an important marketing tool and must be well-designed to provide information to the public and build a positive image.

### EVALUATION CRITERIA 6.2.1

The community has developed a marketing strategy.

#### EXPECTATIONS

- The marketing strategy identifies opportunities and outlines specific steps to attract businesses, consumers and real estate development to the community.
- The marketing strategy strives to create or strengthen an image for the community.
- The marketing strategy identifies approaches to market priority development sites.
- The community coordinates marketing efforts with local, regional and state partners.

### EVALUATION CRITERIA 6.2.2

The community has an updated, user-friendly municipal website.

#### EXPECTATIONS

- The community's website is easy to navigate.
- The community's planning, zoning and development information is grouped together with links to the following:
  - Master plan and amendments
  - Downtown plan
  - Corridor plan
  - Capital improvements plan
  - Zoning ordinance
  - Guide to development
  - Online payment option
  - Partner organizations
  - Board and commission applications
  - Property information packages
  - Economic development strategy

# Conclusion

The Redevelopment Ready Communities® program looks to assist communities that creatively reuse space, embrace economic innovation and proactively plan for the future, making them more attractive for investments that create places where talent wants to

live, work and play. RRC certification signals to business owners, developers and investors that the community has removed barriers by building deliberate, fair and consistent processes.



Communities not formally engaged in the RRC program, but wanting to work toward certification are encouraged to compare their current policies and procedures to the best practice standards by completing the RRC self-evaluation. The self-evaluation is available to assist any community interested in being more redevelopment ready. Completion of the self-evaluation document does not replace the formal evaluation process conducted by the RRC team. In addition to the self-evaluations, guides have been developed to act as resources for communities working on RRC best practice components. Each guide is a tool describing recommended processes and sample language. Every community has different needs and capacities, so the process and document can be tailored to fit individual community requirements.

To be vibrant and competitive, Michigan communities must be ready for development. This involves planning for new investment, identifying assets and opportunities and focusing limited resources. Communities must create the types of places where talent and businesses want to locate, invest and expand.

Certified Redevelopment Ready Communities® signal that locating a new business or growing an existing one is straightforward. Certified communities have removed barriers to development including eliminating uncertainties surrounding project timelines and approvals by implementing and executing the RRC best practices.

Contact the RRC team at [rrc@michigan.org](mailto:rrc@michigan.org) or your CATeam specialist with questions.



# CERTIFICATION PROCESS

## STEP ONE ENGAGEMENT



## STEP TWO EVALUATION



## STEP THREE CERTIFICATION

Community reviews RRC Best Practices and program information online and contacts regional CATeam specialist



Community completes RRC Best Practice training series



Community thoroughly completes RRC self-evaluation



Community's governing body adopts resolution of intent to participate in program



Community submits completed RRC self-evaluation and resolution to regional CATeam specialist



Community information reviewed



Community placed into RRC pipeline



Community receives formal welcome and information



MOU signed between community and MEDC

Community submits additional documentation as necessary



Stakeholder interviews and meeting observations



Data and information analyzed



RRC advisory council provides technical expertise for baseline report



Baseline report presented to the community



Community's governing body adopts resolution to proceed within 30 days of baseline report presentation

Community completes missing RRC best practice criteria



Community submits quarterly progress reports



Community accomplishes all RRC best practice criteria



Certification awarded



Community submits biannual progress reports

## PROCESS TIMELINE



Timeline is dependent on the number of communities in the RRC pipeline and the completeness of the information submitted by the community.